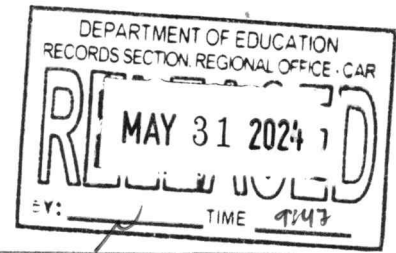




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION



30 May 2024

**REGIONAL MEMORANDUM**

No. 341.2024

**ONLINE ENCODING OF ATHLETES AND COACHES REQUIRED DOCUMENTS FOR THE PAMBANSANG PALARO**

To: Assistant Regional Director  
 Schools Division Superintendents  
 All Others Concerned

1. To ensure prompt and reliable submission of the required documents of the regional athletes and coaches, this office will conduct **Online Orientation on Encoding and Validating of Athletes and Coaches Documents using the Athletic Meet Screening and Accreditation System** on **June 3, 2024** at **10:00 AM**. Online encoding and validation of the required data using the system will start on June 3 after the orientation until June 7, 2024 at 8:00 AM to 12:00 NN daily.

2. Relative to this, members of the Regional Screening and Accreditation Committee are advised to join the activity. It is further requested that all the members will focus to and prioritize this activity to ensure that all information will be encoded and validated before the deadline of submission to Central Office. Link for the online orientation will be posted in the group chat before the start of the activity.

3. The following are the participants to this orientation and encoding activity:

Members	Office/SDO	Members	Office/SDO
1. Atty. Vanessa Flora	Regional Office	11. Christopher W. Lao-e	Mt. Province
2. Joane Bumanghat	Regional Office	12. Jerry C. Ymson	Baguio City
3. Roger D. Sinot	Baguio City	13. Jumar B. Yago-an	Regional Office
4. Maria Loreto L. Andrada	Baguio City	14. Cliftone K. Bangse-il	Baguio City
5. Wilson B. Bulwagan	Kalinga	15. Letecia M. Ramos	Regional Office
6. Nerissa I. Barbosa	Benguet	16. Dumas Aban	Regional Office
7. Jacinto S. Bose	Abra	17. Carl Elton Temporal	Regional Office
8. Elnora K. Tunge	Ifugao	18. Daisy Eswat	Regional Office
9. Leinster C. Denna	Apayao	19. Clinton Bugtong	Regional Office
10. Isabel C. Odan	Tabuk City	20. Marvin John Flores	Regional Office

4. Immediate dissemination of and compliance to this Memorandum is directed.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 2024.05.31 09:02:07 +08'00'  
 Director IV/Regional Director

ESSD/gcd Online orientation on the encoding of required documents  
 May 30, 2024



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