



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

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September 30, 2019

REGIONAL MEMORANDUM
NO. 327.2019



**CONDUCT OF CONSULTATIVE PLANNING MEETING AND CONFERENCE IN
PREPARATION FOR THE 2019 REGIONAL ACADEMIC FESTIVAL**

**TO: Schools Division Superintendents
All Others Concerned**

1. To finalize the mechanics and procedures in the conduct of 2019 Regional Academic Festival, there will be a coordination meeting to be hosted by Tabuk City Division on October 7, 2019, Monday.
2. Below is the list of participants to the activity:

Participants	No. of Participants
SDSs and ASDSs of Kalinga and Tabuk City Divisions	4
CID and SGOD Chiefs of Kalinga and Tabuk City Divisions	4
CLMD Chief & EPSs	8
SDO EPSs/Focal persons for RFOT- EPP/TLE, MAPEH, Aral. Panlipunan (8X3)	24
SDO EPSs/Focal persons for Journalism (8X2)	16
EPSs in Mathematics and Science from the 2 host Divisions	2
Members of the TWGs from the two (2) host Divisions (20X3)	60
Total	118

3. Lodging on the evening of day 0, lunch and two (2) snacks during the meeting proper shall be charged to the downloaded Regional Office funds while travel and other related expenses incurred by the participants may be charged to local funds subject to accounting rules and regulations.
4. The meeting shall start at 8:00 AM onwards with the following order of business:
 - A) Plenary
 1. General Parade
 2. Opening program
 3. Other general concerns
 - B) Break-away (RFOT, RSPC and Math and Science Festival)
 - C) Break-away (Technolympics, Sining Tanghalan, Journalism English, etc.)
5. For information and compliance of all concerned.

MAY B. ECLAR, Ph.D., CESO V
Regional Director

CLMD/EMF/cdbjr.