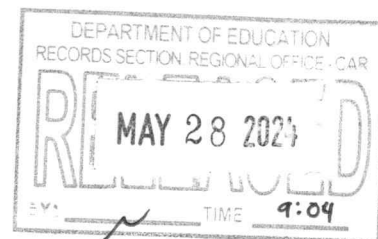




Republic of the Philippines
Department of Education
Cordillera Administrative Region



27 MAY 2023

REGIONAL MEMORANDUM

No. 326-2024

SUBMISSION OF THE PROGRAM COMPLETION REPORTS (PCR) ON THE DELIVERY OF NEAP-QUALITY-ASSURED PD PROGRAMS

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Relative to OM-OUHROD-NEAP-2024-045 titled, "Submission of the Program Completion Reports (PCR) on the Delivery of NEAP Quality-Assured PD Programs", all Schools Division Offices through the SGOD-HRDS shall submit the project completion and end-of-program evaluation reports of the following PD Programs quality-assured by NEAP and implemented by the Schools Division Offices following the format in the DM 44, s. 2023 Enclosures:

- a. Advancing Basic Education in the Philippines (ABC+) Project PD Programs Upscaling: Instructional Leadership Training.
- b. Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs)
- c. Division Training of School-based Trainers on the MATATAG Curriculum (DTOT)

2. The completion reports of the three activities should be saved in PDF format in a folder and shall follow the standard naming formats:

- a. For ABC ILT: CAR_ABCILT_SDO
- b. For HOTSPLPs: CAR_HOTS_SDO
- c. For MATATAG: CAR_MATATAGDTOT_SDO
- d. For the folder: CAR_Completion_SDO

3. The folder containing the three (3) files shall be emailed to **neap.qad@deped.gov.ph** **AND** **car.hrdd@deped.gov.ph** copy furnished dexter.andres001@deped.gov.ph and elvernice.fanged@deped.gov.ph **on or before May 31, 2024.**

4. For queries and clarifications, please contact the Human Resource Development Division (HRDD) OIC Chief Rosita C. Agnasi via 09071734621 or through the email address car.neapr@deped.gov.ph.

5. Immediate dissemination of and strict compliance with this memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV / Regional Director

/HRDD/RCA/DeAn



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