



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph Email: car@deped.gov.ph



REGIONAL MEMORANDUM
325.2018

SEP 28 2018

Date:

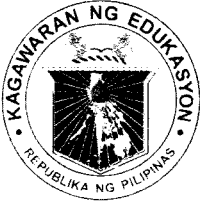
Inclusion in the OPCRf of School Heads the Submission of CPP Reports thru the CPP Data Tool, and in the OPCRf of the Schools Division Superintendents the uploading of CPP Reports in the LSIS 2.i

To: Schools Division Superintendents
School Heads
CPC Coordinator/Child Protection Specialist
All others concerned

1. DepEd Memorandum No. 114 s. 2017 was issued to reiterate the submission of the reportorial obligation of the Schools, Schools Division Offices, and Regional Offices pursuant to DepEd Order No. 40, s. 2012; DepEd Order No. 55 s. 2013, and DepEd Order No. 18, s. 2015;
2. This Office issued DepEd CAR Regional Order no. 2 s. 2017 in order to establish a uniform process that provides a systematic and participatory mechanism and procedure of gathering relevant data, information and incidents of child protection and bullying cases through the Legal Services Information System (LSIS) CPP Data Tool;
3. The above Regional Order requires the Schools to submit their CPP Profile and reports on child protection and bullying by using the CPP Data Tool provided. It shall be submitted to the Division Office which in turn will upload it in the LSIS. The Schools shall update their CPP profile every School Year;
4. During the Mid-Year Assessment of LSIS 2.0, the reporting of Children-At-Risk (CAR) and Children-In-Conflict-with-the-Law thru LSIS was introduced thus adding it to the Child Protection Policy and Bullying Cases that shall be uploaded and generated by the system;
5. Consequently, every School Head shall include in their OPCRf the timely **submission** of CPP Profile, Child Protection and Bullying reports thru the CPP Data Tool, and reports on Children-At-Risk (CAR) and Children-In-

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				



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Conflict-with-the-Law (CICL) to the Schools Division Office, as required by DepEd Memo 114 s. 2017 and Regional Order No. 2, s. 2017;

6. The Schools Division Superintendent, with the assistance of the CPC Child Protection Specialist or designated CPC Coordinator, shall ensure that submission of reports pursuant to DepEd Memo No. 114 s. 2017 and Regional Order No. 2, s. 2017 is included in the OPCRf of all the School Heads; and shall monitor the timely submission of the same;
7. All Schools Division Superintendents shall include in their OPCRf the timely **uploading** in the LSIS of the consolidated report on Child Protection, Bullying Children-At-Risk (CAR), and Children-In-Conflict-with-the-Law (CICL) as required by DepEd Memo 114 s. 2017 and Regional Order No. 2, s. 2017;
8. The Regional Director, with the assistance of the Legal and Unit, shall ensure that the timely uploading of CPP reports pursuant to DepEd Memo 114 s. 2017 and Regional Order No. 2, s. 2017 is included in the OPCRf of all the Schools Division Superintendents; and shall monitor the same;
9. The submission or uploading of reports shall also be included in the IPCRF of the designated person in the School, and the Child Protection Specialist or designated CPC coordinator in the Division Office, as the case may be;
10. This shall ensure that the system already in place will be utilized and that all reports required by DepEd Order No. 40, s. 2012; DepEd Order No. 55 s. 2013, and DepEd Order No. 18, s. 2015 are submitted to DepEd Central Office on or before deadline.

For strict compliance.

MAY B. ECLAR, Ph.D., CESO V
Regional Director

References: DepEd Memorandum No. 114, s. 2017
DO No. 40, s. 2012
DO No. 55, s. 2013
DO No. 18, s. 2015
DepEd CAR Regional Memorandum No. 384, s. 2016
DepEd CAR Regional Order No. 2, s. 2017

ORD/LU/VBF/jsd

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