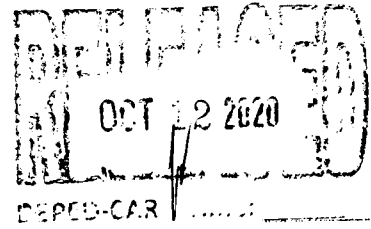




Republic of the Philippines
Department of Education
Cordillera Administrative Region



Office of the Regional Director

October 9, 2020

REGIONAL MEMORANDUM

324.2020

**CONDUCT OF CAPACITY BUILDING AMONG KEY PERSONNEL FROM THE
REGION AND DIVISION PERSONNEL PROVIDING LEGAL AND
ADMINISTRATIVE SERVICES**

To: **OIC-Assistant Regional Director
Schools Division Superintendents
RO and SDO Grievance Committee Members
RO and SDO Mediation Committee/Unit Members
RO and SDO HRMPSB Members
Formal Investigation Committee Members
All others concerned**

1. In line with the third quarter interface among the key personnel from the Region and Division Offices providing administrative and legal services, the Office shall conduct a capability building on October 21-23, 2020 via teleconferencing/ web conferencing for SDO participants through Google meet, and limited face to face for RO participants, venue to be announced later;
2. The objective of the activity is to apprise the participants on the different laws, rules and issuances focusing on grievance machinery, alternative dispute resolution through mediation, salient features and processes under the Omnibus Rules on Appointment and Other Human Resource Action (ORA OHRA), non-disciplinary provision of the RACCS, and DepEd Order No. 49;
3. All women and men participants from the Division Offices should confirm their attendance to the activity by submitting their names and deped e-mail addresses and send it through e-mail at legalunit.depedcar@gmail.com on or before **October 16, 2020**;



Wangal, La Trinidad, Benguet, 2601
Tel: (074)422-1318 | Fax: (074)422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



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4. Limited face-to-face participants from the Regional Office will be provided meals, first meal will be AM snacks on October 21, 2020, and last meal will be PM snack on October 23, 2020;
5. Furthermore, identified participants to the teleconferencing/web conferencing from the Division Offices not receiving communication allowance shall be entitled to a communication expense in the amount of P300.00 per day, charged to Regional Office Funds hence, the corresponding amount shall be downloaded to their respective Division Offices.

For guidance and compliance.


MAY B. ECLAR, PhD, CESO V
Regional Director

