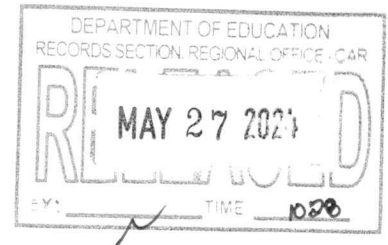




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region



23 May 2024

**REGIONAL MEMORANDUM**

No. 323-2024

**PARTICIPANTS TO THE DESIGN AND DEVELOPMENT OF A SPECIALIZED TRAINING PROGRAM FOR GUIDANCE DESIGNATES**

To: Assistant Regional Director  
 Schools Division Superintendents  
 All Other Concerned

1. Relative to DM-OUHROD-NEAP-2024-040 re: Addendum to the Signed Memorandum titled Addendum to the Design and Development of a Specialized Training Program for Guidance Designates, this office calls for the participants to join the following activities.

2. The Career Guidance Program (CGP), the Bureau of Learner Support Service-Office of the Director (BLSS-OD), through the BLSS-Youth Formation Division (YFD), hereby provides additional details and information regarding the following activities, to wit:

Activity	Date	Venue	Name of Participant/s	Division/Office
National Training of Core Team On Career Guidance	May 27-31, 2024	St. Giles Makati, Makati Avenue, Corner Kalayaan Ave, Makati, 1209 Metro	Crosby Dayawen	SDO Mt. Province
National Training of Trainings (NTOT) and Orientation of Regional Management Team on Career Guidance Program (CGP)	May 28-31, 2024	St. Giles Makati, Makati Avenue, Corner Kalayaan Ave, Makati, 1209 Metro	Nora D. Dalapnos	SDO Baguio City
			Melandro L. Payang	PPRD
			Mayclaire C. Jimenez	ESSD
			Elvernice S. Fanged	HRDD
			Renalyn Codod	SDO Mt. Province



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DepEd Tayo Cordillera

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National Training of Trainers on Career Guidance	June 10-14, 2024	Bayleaf Hotel, Governor's Drive, Brgy. Manggahan, General Trias, Cavite	Eden Adriatico	SDO Abra
			Saturnino C. Basod	Luna NHS SDO Apayao
			Jocelyn J. Fetiza	Irisan NHS SDO Baguio City
			Rhodela J. Balanon	BCNHS
			Joan Hertimia B. Wagang	Ampusungan NHS SDO Benguet
			Jeshana B. Salda	Benguet NHS SDO Benguet
			Renelita C. Ngatyon	Hingwon NHS SDO Ifugao
			Janine Angelica S. Tabacao	Balbalan Agro Industrial School SDO Kalinga
			Crosby Dayawen	Tadian School of Arts and Trades
			Mary Jasmine Puguon Pimentel	Tabuk City NHS SDO Tabuk City

3. Participants are expected to arrive at the venue on the first day of the event.
 

Core Team Training	:	May 27, 2024
Regional Management Planning	:	May 28, 2024
National Training of Trainers	:	June 10, 2024
4. First meal to be served is lunch on the first day and last meal will be morning snacks on the last day of the event.
5. Participants will be billeted in the assigned venues mentioned above. Check-in time is at 2:00 pm on the first day and check-out time at 12:00nn on the last day. Those who will arrive at the venue earlier and/or extend the prescribed dates shall be responsible for the costs of advanced/extended booking for lodging.
6. To ensure the participants' health, safety, and well-being, all attendees must adhere to the minimum public health standards and protocols throughout the activity.
7. All traveling expenses of the participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
8. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR through email address at [car.neapr@deped.gov.ph](mailto:car.neapr@deped.gov.ph).
9. Immediate and widest dissemination of this Memorandum is directed.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/ Regional Director