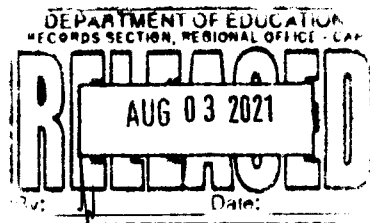




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region

August 2, 2021



REGIONAL MEMORANDUM  
 NO. 322.2021

**FULL-TIME DELIVERY UNIT MEETING WITH THE DEPARTMENT OF BUDGET AND MANAGEMENT**

TO : OIC- Office of the Assistant Regional Director  
 Schools Division Superintendents  
 Chiefs of Finance and Administrative Divisions  
 All Others Concerned

1. A meeting with the Department of Budget and Management will be conducted on August 12, 2021 from 9:00 a.m. to 2:00 pm. to discuss among others the following:

- a. Agency Performance Review for the First Semester of FY 2021;
- b. Transfer of items to schools converted as Integrated Schools;
- c. Release of funds;
- d. Request of funds/NCA for the payment of accounts payables; and
- e. Other issues and concerns.

2. Participants the this activity are the following:

Position/Designation	Number
Schools Division Superintendent	8
Division Administrative Officer and Human Resource Management Officer (HRMO)	16
Division Budget Officer and Accountant	16
Regional Director	1
Assistant Regional Director	1
CAO, SAO, AO V- Finance Division	3
CAO- SAO, AO V (Personnel Unit)- Administrative Division	3
Chief, Quality Assurance Division and EPS in- charge of Budget Accountability Report	2
DBM- CAR personnel	5
Total	55





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3. The meeting will be conducted on-line through Microsoft Teams. The link will be emailed to participants -thus please email confirmation of attendance to [cristina.paquit@deped.gov.ph](mailto:cristina.paquit@deped.gov.ph) or [erniely.dulang@deped.gov.ph](mailto:erniely.dulang@deped.gov.ph) on or before August 9, 2021 with the following information:

Name:  
Designation:  
DepEd Email Address:

4. Expenses for this activity shall be charged against to the respective offices MOOE subject to existing budgeting, accounting and auditing rules and regulations.

5. Attendance of all identified participants is enjoined.

ESTELA L. CARIÑO EdD, CESO III  
Director IV/Regional Director

SGT/clp



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