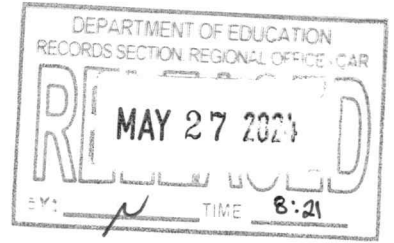




Republic of the Philippines

# Department of Education

CORDILLERA ADMINISTRATIVE REGION



May 23, 2024

REGIONAL MEMORANDUM

321-2024

## WORKSHOP ON THE MANAGEMENT AND DEVELOPMENT OF GAD DATABASE (GENDER STATISTICS)

To: Assistant Regional Director  
Schools Division Superintendent  
Chiefs of Regional Functional Divisions/Units/Sections  
All Others Concerned

1. In order to ensure improved learning in the execution of having Sex Disaggregated Data in the region, this Office through the Human Resource Development Division (HRDD) and the GAD Focal Point System (GFPS) will conduct the Workshop on the Management and Development of GAD Database or the Gender Statistics at the **Bella Vista Resort, Sitio 1, Brookside Drive, Dal-Lipaoen, Naguilian, La Union** on June 10-12, 2024.
2. It aims to understand the multidisciplinary nature of gender statistics and understand the reasons behind the lack of some gender-related data, and potential solutions to overcome related challenges.
3. Enclosed are the identified participants and workshop matrix. It is advised that all participants shall bring their laptop and extension cords for use during the workshop.
4. Relative to this, all participants shall be granted Compensatory Time-Off (CTO) pursuant to DepED Order No. 53, s. 2023 (Updated Guidelines on the Grant of Vacation Service Credits of Teachers) per CSC-DBM Joint Circular No. 2, s 2004 (Non-Monetary Remuneration of Overtime Services) whichever is appropriate and applicable.
5. Lodging, meals, snacks, materials, honoraria of resource speaker, and other expenses to be incurred in the conduct of the activity shall be charged to Regional MOOE. Travel and incidental expenses of SDO participants relative to their participation to this activity shall be charged to local funds subject to the existing budgeting, procurement, accounting and auditing rules and regulations. Check in will be on June 9 @ 2:00 PM and check out will be on June 12 @ 3 PM. First meal shall be dinner and last meal shall be PM snacks on the last day.

HRDD/RCA/mbg: Workshop on the Management and Development of GAD Database  
5.23.2024



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>

6. For queries and clarifications, please contact the Human Resource and Development Division (HRDD) through email at [hrdd.car@deped.gov.ph](mailto:hrdd.car@deped.gov.ph).

7. Immediate dissemination of and strict compliance to this Memorandum is highly enjoined.

  
**ESTELA P. LEON- CARIÑO EdD, CESO III**  
Director IV/Regional Director 

**List of Participants**

<b>No.</b>	<b>Name of Participant</b>	<b>Position/Designation</b>	<b>Division</b>
1	Estela P. Leon-Carino EdD, CESO III	Regional Director	ORD
2	Ronald B. Castillo, CESO V	Assistant Regional Director	OARD
3	Rosita C. Agnasi	OIC Chief	HRDD
4	Jestoni B. Balneg	EPS II, HRD-Secretariat	Abra
5	Allan C. Gobrin	SEPS/Focal	Apayao
6	Olivia D. Gomez	Planning Officer/GFPS Member	Baguio City
7	Ide A. Liwanen	EPS II, HRD/GFPS Member	Benguet
8	Marilou D. Tenenan	EPS/Focal	Ifugao
9	Valentine G. Pallatao	SEPS/Focal	Kalinga
10	Anna Liza.A. Dicdican	EPS/Focal	Mt. Province
11	Nicasio Sumarita	EPS/Focal	Tabuk City
12	Engr. Christopher B. Hadsan	Regional Engineer	ESSD
13	Ernily D. Godoy	AO V	Finance
14	Fely B. Badival	Librarian	CLMD
15	Corazon S. Alos	EPS	CLMD
16	Rushel B. Minong	ADA 1	PPRD
17	Daisy P. Eswat	AO V	ASD-Records
18	Margaret M. Gomeyac	Draftsman II	ESSD
19	Rogelia A. Rique	AO 2	Finance
20	Florence E. Balictan	EPS	QAD
21	Marjory T. Valdez	EPS	FTAD
22	Edralyn C. Ganga	AO II	SD-Procurement
23	Elvernice S. Fanged	EPS II/Sekretariat	HRDD
24	Margie B. Gardingan	EPS II/GAD RO Focal	HRDD
25	Ferdinand P. Gonzalez, PhD.	Resource Speaker	PCW Accredited Pool of Trainers - CAR

**Workshop on the Management and Development of GAD Database  
(Gender Statistics)**

**M A T R I X**

<b>Day/Time</b>	<b>Session/Topics</b>	<b>Expected Outputs</b>
<b>Day 0 – June 9</b> 1:00-3:00 PM	Arrival /Registration	
3:30 PM-5:00 PM	Preliminaries Pre-test <b>Topic 1:</b> Review of Regional Gender Issues in Education	<ul style="list-style-type: none"> <li>▪ Created a space for conducive learning</li> <li>▪ Levelled-off on the objectives of the workshop</li> <li>▪ Determined the level of knowledge among the pax on the workshop</li> </ul>
<b>Day 1 – June 10</b> 8:30-10:00 AM	Preliminaries <b>Topic 2:</b> Review of GA Concepts Including Approaches to Data Collections	<ul style="list-style-type: none"> <li>▪ Discussed GA, steps in GA, data for GA, data collection approaches</li> </ul>
10:00-10:15	Health Break	
10:16-12:00	<b>Topic 3:</b> Concepts to Database Management and Development	<ul style="list-style-type: none"> <li>▪ Discussed the Database Systems Development Life Cycle</li> </ul>
12:01 – 1:00PM	Lunch break	
1:01 – 3:00	<b>Topic 4:</b> Overview of Gender Statistics and Indicators vis a vis GAD Database	<ul style="list-style-type: none"> <li>▪ Understand the multidisciplinary nature of gender statistics.</li> <li>▪ Understand the reasons behind the lack of some gender-related data, and potential solutions to overcome related challenges.</li> </ul>
3:01-3:15	<ul style="list-style-type: none"> <li>▪ Health Break</li> </ul>	
3:16 – 5:00	<b>Topic 5:</b> Discussion on the Variables to be considered in the Education Sector	<ul style="list-style-type: none"> <li>▪ Discussed some variables related to the education sector</li> </ul>
<b>Day 2 – June 11</b> 8:00 – 8:30AM	Preliminary activities <ul style="list-style-type: none"> <li>▪ Opening prayer</li> <li>▪ Recap of Day 1</li> <li>▪ Overview of Day 2 activities</li> </ul>	Set-up an atmosphere for creating a conducive learning
8:31 – 12:00	Workshop	<ul style="list-style-type: none"> <li>▪ Identified the different variables to be gathered</li> <li>▪ Validated and agreed variables to be used in the GAD database of Dep Ed CAR</li> </ul>
12:01 – 1:00PM	Lunch break	
1:01 – 3:00	<ul style="list-style-type: none"> <li>▪ Plenary presentation of outputs and enhancement</li> <li>▪ Setting-up of the Dep Ed CAR GAD Database</li> </ul>	<ul style="list-style-type: none"> <li>▪ Presented outputs per group</li> <li>▪ Initially set-up the GAD Database</li> </ul>
3:01-3:15	<ul style="list-style-type: none"> <li>▪ Health Break</li> </ul>	
3:16-5:00	<b>Topic 6:</b> <ul style="list-style-type: none"> <li>▪ Analysis of data</li> </ul>	Discussed the common data analysis

<b>Day 3- June 12</b> 8:31-10:00 AM	<b>Topic 7:</b> Preliminaries Common data presentation	Discussed the common methods of data presentation such as charts, graphs, infographics, etc.
10:01-10:15	Health Break	
10:15-12:00	<b>Topic 8:</b> Communicating Gender Statistics Production/Development of Gender Statistics	Discussed strategies on how communicate the GAD Database
12:01 – 1:00 PM	Lunch break	
1:01 – 2:00	<b>Topic 9:</b> Gender Audit	Discussed basic concepts of gender audit as a tool to assess the institutionalization of gender equality in the Agency
2:00-3:00	<ul style="list-style-type: none"> <li>▪ Synthesis</li> <li>▪ Post-test</li> <li>▪ Resource Person Evaluation</li> <li>▪ Impression</li> <li>▪ Distribution of certificates</li> <li>▪ Closing message</li> <li>▪ Closing prayer</li> </ul>	<ul style="list-style-type: none"> <li>▪ Conducted the post-test to assess the level of knowledge among the participants</li> <li>▪ Evaluated the Resource Person</li> <li>▪ Provided feedback through the impression coming from the participants</li> </ul>
<b>3:00 PM</b>	<b>Home Sweet Home</b>	