



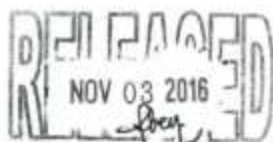
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM:

NO.: 320 - 2016

To: ALL SCHOOLS DIVISION SUPERINTENDENTS
All Schools Divisions
Chief, QAD, DepED-CAR



DEPED-CAR Time: _____

From: FOR THE REGIONAL DIRECTOR:

SORAYA T. FACULO
Chief, HRDD
OIC- Office of the Assistant Regional Director

Date: November 3, 2016

Subject: **ADDENDUM TO REGIONAL MEMORANDUM NO. 286, S. 2016 RE COORDINATION MEETING OF DIVISION PLANNING OFFICERS (DPOs) AND SENIOR EDUCATION PROGRAM SPECIALISTS (SEPS) FOR PLANNING AND RESEARCH ON THE PREPARATION OF THE 2017 BUDGET EXECUTION DOCUMENT (BED 2), 2016 QUARTERLY BUDGET ACCOUNTABILITY REPORTS (BAR 1), AND EVALUATION OF THE BEGINNING OF SCHOOL YEAR (BOSY) 2016-2017 EBEIS AND LIS**

1. The venue of the Coordination Meeting is at H100 ECOLOGE, 358 LOWER MAGSAYSAY AVENUE, CATHEDRAL OF THE RESURRECTION COMPOUND, BAGUIO CITY.
2. Check-in time is November 6, 2016 at 5:00 PM onwards, while check-out time is at 4:00 PM of November 9, 2016. First meal is Dinner of November 6, while last meal is PM Snack of November 9, 2016.
3. Confirm attendance by registering online at deped.in/CoordinationMeeting to facilitate accommodation purposes.
4. Please be guided accordingly.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434