

September 23, 2019

REGIONAL MEMORANDUM

317.2019

TO: Asst. Regional Director
 Schools Division Superintendent
 Assistant Schools Division Superintendent
 Chiefs, Regional Office Functional Divisions
 All Concerned

RELEASED
 SEP 27 2019
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CONDUCT OF THE THIRD QUARTER MONITORING, EVALUATION AND ADJUSTMENT (MEA) CONFERENCE

1. This is to announce the conduct of the 2019 Third Quarter Monitoring, Evaluation and Adjustment (MEA) Conference on October 30-31, 2019 at the Stephen C. Capuyan (SNC) Hall from 8:00 AM to 5:00 PM.
2. The purpose of this conference is to provide forum for presenting the 2019 Third Quarter accomplishments of every SDO and the Regional Office Functional Divisions to identify issues, concerns, challenges, facilitating and hindering factors to achievements and making plan adjustments.
3. Participants to this activity are the following:

	Regional Office		Schools Division Office	
1	RD May B. Eclar	RD	SDS/ASDS	1
2	Florante E. Vergara	ARD	Chiefs (SGOD & CID)	2
3	Edgardo T. Alos	Chief, AO	SMME (SEPS & EPS II)	2
4	Atty. Sebastian G. Tayaban	Chief, Finance		5
5	Pio D. Ecuán	Chief, PPRD		
6	Elfred Dalang	OIC-Chief, FTAD		
7	Aida L. Payang	Chief, QAD		
8	Emilia M. Faustino	Chief, CLMD		
9	Agustin B. Gumuwang	Chief, ESSD		
10	Carmel F. Meris	OIC, HRDD		
11	Florence E. Balictan	EPS, QAD		
12	Maksim A. Botilas	EPS, QAD		
13	Annie Rose B. Cayasen	EPS, QAD		
14	Jose Lorenzo C. Cobarrubias	ADAS		
	TOTAL	14	5 participants x 8 divisions	40
Total Number of Participants (24 Males & 30 Females)			54 Participants	

Contact Numbers (Area Code: 074):


Office of the Regional Director 422-1318
 Fax 422-4074
 Office of the ARD 422-9590
 ICT Unit 422-1318
 Public Affairs Unit 422-1318
 Legal Unit 423-2214

Administrative Division 422-1804
 Cash Section 423-2215
 Payroll Section 424-3993
 Records Section 423-2213
 Supply Section 422-2198
 General Services Unit 422-1804

CLMD 422-7096
 LRMDs 422-0615
 ESSD 423-2218
 Finance Division 422-5155
 FTAD 424-5187

HRDD 422-9590
 NEAP-R 422-5500
 PPRD 422-9590
 QuAD 422-5187
 COA 422-7434

4. For uniformity in reporting, the attached monitoring tool shall be followed and accomplished as applicable.
5. The arrival of Schools Division Office participants shall be October 29, 2019. Accommodation and meals will be charged to Regional MOOE allotted for this activity. This covers the lodging of SDO participants in the evenings of October 29 and 30, 2019 including their breakfast and dinner, except for Baguio City and Benguet Divisions. Snacks and lunch will be provided to all participants. The first meal will be breakfast of October 30, 2019 and the last meal will be PM snacks of October 31, 2019.
6. Travel expenses shall be charged to local funds subject to usual accounting and auditing rules and regulations.
7. Participants are advise to confirm attendance through this link: <http://depd.in/3rdMEA>.
8. For information and compliance of all concerned.


MAY B. ECLAR, Ph.D., CESO V
Regional Director 