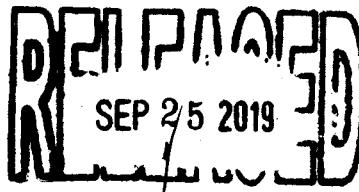




September 20, 2019



**REGIONAL MEMORANDUM**

No. 314-2019

DEPED-CAR .....

**LIST OF PARTICIPANTS TO THE ORIENTATION ON THE SCHOLARSHIP MANAGEMENT PROCESSES**

**To: Schools Division Superintendents  
 All Others Concerned  
 All Divisions**

1. Relative to the implementation of Learning and Development Program, the Department of Education thru the National Educators Academy of the Philippines (NEAP), as the Scholarship Secretariat, will be conducting an Orientation on the Scholarship Management Processes on September 24 – 26, 2019 at Lohas Hotel, Clark Freeport Zone, Angeles City, Pampanga.

2. The workshop aims to:

- a. validate and update processes and mechanisms in managing scholarships;
- b. provide a venue for sharing of experiences;
- c. gather feedback on the implementation of scholarship programs and Re-entry Action Plan (REAP).

3. Participants of this activity are focal persons/personnel involved in managing scholarship processes, and past scholarship recipients.

4. Below is the list of participants:

Type of Participant	Name of Participant
A. Regional Scholarship Focal Person	1. Margie B. Gardingan
B. Division Scholarship Focal Person (6)	
SDO Abra	1. Deo M. Ramos
SDO Apayao	2. Nick L. Tumaneng
SDO Baguio City	3. Asuncion C. Saguid
SDO Kalinga	4. Mary Ann O. Layugan
SDO Ifugao	5. Marilou Tenenan
SDO Tabuk City	6. Romeo B. Agagon
C. School Scholarship Focal Person/head, Personnel Development Committee/School Head (4)	
SDO Benguet	1. Marcelino Baldo
SDO Ifugao	2. Joyce Karen Dulnuan

HRDD/cfm/dot

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318  
 422-4074  
 Office of the ARD 422-9590  
 Office of the ARD 422-1318  
 Office of the ARD 422-1310  
 Office of the ARD 423-2214



Administrative Division 422-1804  
 Cash Section 423-2215  
 Payroll Section 424-3993  
 Records Section 423-2213  
 Supply Section 422-2198  
 General Services Unit 422-1804

CLMD 422-7096  
 LRMDS 422-0615  
 ESSD 423-2218  
 Finance Division 422-5155  
 FTAD 424-5187

HRDD 422-9590  
 NEAP-R 422-5500  
 PPRD 422-9590  
 QuAD 422-5187  
 COA 422-7434

SDO Baguio City	3. Rommel Manzano
SDO Apayao	4.
D. Scholarship Recipients per Region (2)	
SDO Apayao	1. Chandler Ibabao
SDO Benguet	2. Jobeth A. Jang

5. Participants are advised to bring their laptop and extension cords.
6. Confirmation is done thru: <http://deped.in/cluster1scholarship>.
7. Enclosed is the program of activities for your reference.
7. Transportation expense/s shall be charged to Local Funds while board and lodging shall be charged against BHROD-Human Resource Development Fund subject to the usual accounting and auditing rules and regulations.
8. For any inquiry or concern you may contact HRDD through e-mail: [hrdd.depedcar@gmail.com](mailto:hrdd.depedcar@gmail.com) or landline (074) 424-5167.
9. Immediate dissemination of and strict compliance to this Memorandum is directed.

  
**MAY B. ECLAR, Ph.D., CESO V**  
 Regional Director 

**Program of Activities**  
**Orientation on the Scholarship Management Guidelines**

<b>Day 1</b>	<b>September 24, 2019</b>
7:00 – 8:00	Registration
8:00 – 9:00	Opening Program <ul style="list-style-type: none"> <li>• Prayer</li> <li>• National Anthem</li> <li>• Introduction of Participants</li> <li>• Welcome Message</li> <li>• Setting Perspective</li> <li>• Objectives, Schedule, Norm</li> </ul>
9:00 – 10:00	Plenary 1: Presentation and Review of Scholarship Guidelines
10:00 – 10:30	AM Snack
10:30 – 12:00	Plenary 2: Presentation of Scholarship Recipients
12:00 – 1:00	Lunch Break
1:00 – 3:00	Workshop 1
3:00 – 3:30	PM Snack
3:30 – 4:30	Continuation of Workshop 1
4:30 – 5:00	Integration
<b>Day 2</b>	<b>September 25, 2019</b>
8:00 – 8:30	Management of Learning
8:30 – 10:00	Workshop 2
10:00 – 10:30	AM Snack
10:30 -12:00	Continuation of Workshop 2
12:00 – 1:00	Lunch Break
1:00 – 3:00	Workshop 3
3:00 – 3:30	PM Snack
3:30 – 5:00	Continuation of Workshop 3
<b>Day 3</b>	<b>September 26, 2019</b>
8:00 – 8:30	Energizer
8:30 – 10:00	Presentation of HEI and Benchmarking Activities
10:00 – 10:30	AM Snack
10:30 – 12:00	Closing Ceremonies