



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
Tel: (074) 422 - 1318 | Fax: (074) 422-4074  
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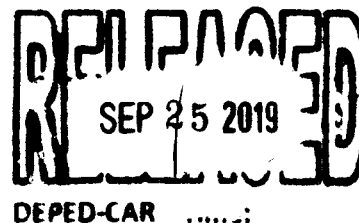


September 16, 2019

**REGIONAL MEMORANDUM**

**NO.: 308 . 2019**

To: CHIEFS/OIC OF RO DIVISIONS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
OTHERS CONCERNED



**REGIONAL TRAINING ON THE PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)  
BASIC EDUCATION INPUTS MODULE AND OTHER SYSTEM ENHANCEMENTS**

1. The Planning Service-Planning and Programming Division (PS-PPD) of the DepED Central Office will conduct the Regional Training on the PMIS Basic Education Inputs Module and Other System Enhancements on October 14-18, 2019 at the NEAP-CAR, DepED-CAR, Wangal, La Trinidad, Benguet.

2. The activity aims to strengthen the capacity of the primary users in the regional and school division offices on the basic education modules and other enhancements of the system.

3. The identified participants are the following:

Central Office:	
PS-PPD Staff	2
Regional Office:	
Regional Director	1
Assistant Regional Director	1
Regional Office Chiefs of Divisions	8
PPRD (EPS, PO III, EPS II, Statistician I, AO II, ADAS I)	6
Finance Division (SAO, Accountant III, Budget Officer III, AO II)	4
Administrative Division (SAO, Supply Officer, Personnel Officer, AO I from Supply)	4
CLMD (EPS for IPED, ALS, ELLN, Tech-Voc, Science and Math, Multigrade, LRMDs; and ADAS I)	8
QAD (EPS (3), ADAS I)	4
HRDD (EPS (2), EPS II, ADAS I)	4
FTAD (EPS, ADAS I)	2
ESSD (Engineer III, Medical Officer IV, PDO II, ND II, and ADAS I)	5
ORD (PIO, ITO, Computer Programmer, Legal Officer III, ADAS I from PAU and Legal Unit)	6
BAC Secretariat	1
Schools Division Offices:	
Planning Officers	8
<b>Total participants</b>	<b>= 64</b>




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4. Participants are advised to bring their laptops, extension cords, and portable wifi as back-up internet source for use during the workshop activities.
5. For SDO participants, travel expenses and per diems of SDO participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Board and lodging will be provided within the duration of the training. Check in time starts at 1:00 PM on October 14, 2019 and check out time will be at 5:00 PM on October 18, 2019. For Regional Office participants, lunch and snacks shall only be provided.
6. For more inquiries, please contact the PPRD at 074-422-9590 or at [pprd.depedcar@gmail.com](mailto:pprd.depedcar@gmail.com).
7. For information, dissemination, and compliance.

  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director