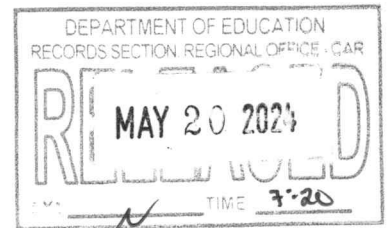




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



17 May 2024

REGIONAL MEMORANDUM

No. 303.2024

**SUBMISSION OF NOMINATIONS FOR THE CONDUCT OF CLUSTERED TRAINING
ON THE UPDATES OF THE REVISED IMPLEMENTING RULES AND
REGULATIONS (RIRR) OF REPUBLIC ACT NO. 9184**

To: Assistant Regional Director
All Schools Division Superintendents
All Others Concerned

1. Pursuant to the enclosed Office of the Undersecretary for Procurement (OUPRO) Memorandum No. 2047, s. 2024, titled Calendar Year 2024 Clustered Training on the Updates of the RIRR of RA 9184, this Office requires the **submission of nominated participants from the SDOs.**
2. SDO HRDs shall facilitate the following steps for the nomination:
 - a. Download the nomination form from ***tinyurl.com/neapCARhome***
 - b. Accomplish the form based on the IPDP analysis results and guidelines set by the OUPRO memorandum;
 - c. Seek the approval of the SDS and immediate supervisors of endorsed participants;
 - d. Send the signed nomination form to **car@deped.gov.ph before May 24, 2024;**
 - e. Provide the link for the registration of participants; and
 - f. Closely coordinate with the RO HRDD for the venue of the activity.
3. Should there be queries and/or clarifications, please contact Rosita Agnasi, OIC-HRDD through email address at **car.hrdd@deped.gov.ph.**
4. Immediate and widest dissemination of this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

For the Regional Director:


RONALD B. CASTILLO CESO V
Assistant Regional Director 

HRDD/RCA/lbl-submission of nominations ra9184
May 17, 2024



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318

Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



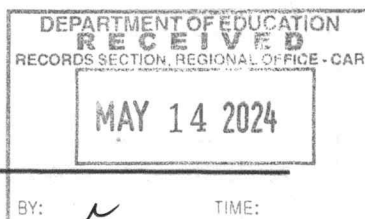
<https://depedcar.ph>



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT



MEMORANDUM

OUPRO No. 2047, s. 2024

TO : **Regional Directors**
Schools Division Superintendents
All Others Concerned

FROM : *Gerard Chan*
ATTY. GERARD L. CHAN, CESO I
Undersecretary for Procurement

Reynold S. Munsayac
ATTY. REYNOLD S. MUNSAYAC
Assistant Secretary for Procurement

SUBJECT : **CALENDAR YEAR 2024 CLUSTERED TRAINING ON THE UPDATES OF THE REVISED IMPLEMENTING RULES AND REGULATIONS OF REPUBLIC ACT NO. 9184 FOR PROCUREMENT PERSONNEL OF THE DEPARTMENT OF EDUCATION REGIONS AND SCHOOLS DIVISIONS**

DATE : April 30, 2024

1. The Department of Education (DepEd) Central Office (CO), through the Procurement Management Service, will conduct the **Calendar Year 2024 Clustered Training on the Updates of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 for Procurement Personnel** of the DepEd Regions and School Divisions in eight clusters nationwide.

Cluster	Date	Regions	Venue
1	June 3-7, 2024	I & II	Baguio City
2	June 17-21, 2024	III & CAR	Clark/Subic
3	July 8-12, 2024	IV-A & IV-B	Tagaytay City
4	July 22-26, 2024	V & VIII	Cebu City
5	August 5-9, 2024	VI & VII	Dumaguete City
6	September 2-6, 2024	NCR & IX	Dipolog City
7	September 16-20, 2024	XI & XII	General Santos City
8	October 7-11, 2024	X & XIII	Cagayan de Oro City

2. The clustered training aims to:
- increase awareness of DepEd field procurement personnel of the pertinent provisions of the procurement law, the latest Government Procurement Policy Board (GPPB) resolutions and issuances, standard bidding procedures and requirements, and contract implementation process;
 - improve the efficiency of the procurement function; and



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- c. address procurement-related issues and concerns.
3. The participants of this event shall be limited to those who have NOT attended CY 2023 Clustered Training on the Updates of the Revised Implementing Rules and Regulations of Republic Act No. 9184 for Procurement Personnel of the Department of Education Regions and Schools Divisions, consisting of five from each regional office (RO) and schools division office (SDO) as follows:
 - a. Three Bids and Awards Committee (BAC) - BAC Chair/Vice Chair/Regular Member/Provisional Member); and
 - b. Two BAC Secretariat/TWG.
 4. Only those authorized by their respective heads (ROs and SDOs) shall register through the links provided in Item 5 hereof. Check-in time shall be 2:00 p.m. on Day 1 and check-out shall be 12:00 noon on Day 5.
 5. All participants are required to register online via the following Google link at least 10 calendar days before the scheduled activity in order to facilitate billeting and meal accommodation:
 - a. Cluster 1 : <https://forms.office.com/r/Y8wwYATSEC>
 - b. Cluster 2 : <https://forms.office.com/r/RdxdMDH6Hr>
 - c. Cluster 3 : <https://forms.office.com/r/UQ4Vi5ADJT>
 - d. Cluster 4 : <https://forms.office.com/r/c6EdnWv3Tz>
 - e. Cluster 5 : <https://forms.office.com/r/nwKftd4VYw>
 - f. Cluster 6 : <https://forms.office.com/r/S9sfxrgW9j>
 - g. Cluster 7 : <https://forms.office.com/r/Xgx65F83HS>
 - h. Cluster 8 : <https://forms.office.com/r/0Pf4vHbTgH>
 6. Subsequent advisory shall be issued for the specific venue of each cluster.
 7. Travel Expense Voucher (TEV), including Daily Travelling Expense (DTE) of the regional and schools division participants will be charged to local funds. Payment for the venue service provider for board and lodging, supplies, honoraria of speakers, and other incidental expenses shall be charged to 2024 OPDNTF Funds allotted to the Procurement Management Service – Procurement Planning and Management Division (ProcMS-PPMD), subject to the usual accounting and auditing rules and regulations.
 8. The Indicative Program of Activities is enclosed.
 9. For more information, please contact the following ProcMS-PPMD Personnel at telephone numbers (02) 8636-6543 and 8636-4392 or through the following email addresses:

Cluster	Name	Email Address
1	Mr. Ian R. Bonifacio	ian.bonifacio@deped.gov.ph
2	Mr. Kerubin M. Macabenguil	kerubin.macabenguil@deped.gov.ph
3	Mr. Mark Lester V. Taca	mark.taca@deped.gov.ph
4	Ms. Jenet R. Nadura	jenet.nadura@deped.gov.ph
5	Ms. Nadine Aster V. Pujol	nadine.valdevieso@deped.gov.ph
6	Ms. Rheyeca Jane G. Travinio	rheyeca.travinio@deped.gov.ph
7	Ms. Athena Grace B. Saavedra	athena.saavedra@deped.gov.ph
8	Ms. Rheyeca Jane G. Travinio	rheyeca.travinio@deped.gov.ph

10. Immediate dissemination of this Memorandum is desired.



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PROGRAM OF ACTIVITIES (Indicative)

CY 2024 Clustered Training on the Updates of the Revised Implementing Rules and Regulations (RIRR) of RA 9184 for Procurement Personnel of the Department of Education Regions and Schools Divisions

TIME	Day 1	Day 2	Day 3	Day 4	Day 5
8:00 - 9:00 a.m.		Opening Program <ul style="list-style-type: none"> • Prayer, National Anthem, and Quality Policy Statement • Acknowledgement of Participants • House Rules • Opening Message 	Preliminaries <ul style="list-style-type: none"> • Invocation • Recap • Ice Breaker 	Preliminaries <ul style="list-style-type: none"> • Invocation • Recap • Ice Breaker 	Preliminaries <ul style="list-style-type: none"> • Invocation • Ice Breaker
9:00 - 11:30 a.m.	<i>Arrival of Participants</i>	Session 1: GPPB Resource Speaker Procurement 101 (Key Features of GPRA and Procurement Organization)	Session 3: GPPB Resource Speaker 1. Preparation of Technical Specifications, Scope of Work, and Terms of Reference 2. Preparation of Cost Estimates	Session 5: GPPB Resource Speaker Alternative Methods of Procurement	SYNTHESIS CLOSING PROGRAM <ul style="list-style-type: none"> • Closing Message • Group Photo
11:30 - 12:00 nn		OPEN FORUM	OPEN FORUM	OPEN FORUM	
12:00 - 1:00 p.m.		Lunch Break	Lunch Break	Lunch Break	
1:00 - 4:00 p.m.	Preliminaries <ul style="list-style-type: none"> • Registration • Room Assignments • Orientation on the use of LMS Overview of the Program Flow & Reminders	Session 2: GPPB Resource Speaker Procurement Planning and Budget Linkage, including Early Procurement Activities	Session 4: GPPB Resource Speaker Standard Bidding Procedures for Goods and Services and/or Infrastructure Projects	Session 6: Contract Implementation (Internal to DepEd)	Return to Base
4:00 - 5:00 p.m.		OPEN FORUM	OPEN FORUM	OPEN FORUM	