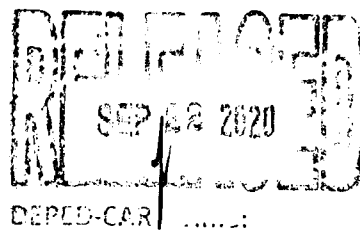




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



Office of the Regional Director

September 22, 2020

REGIONAL MEMORANDUM
 No. **302** s. 2020

ORIENTATION-WORKSHOP FOR THE 2019 PBB

TO: Schools Division Superintendents
 SDO HRMOs/ SDO PBB Focal Persons
 All Others Concerned

1. An online orientation-workshop on the 2019 Performance-Based Bonus will be conducted thru google.meet on September 28-30, 2020.
2. The workshop aims to re-orient and update the participants on the status and requirements to be submitted for the Performance Based Bonus.
3. Participants to the workshop shall be the following:

Participants	No.
1. SDO HRMOs/PBB Focal Persons	8
2. SDO Personnel Assigned to work on the PBB Forms/Reports <ul style="list-style-type: none"> • 3 pax per SDO 	24
3. RO Staff/Facilitators (Edgardo Alos, Chief AO, E. Albidas, E. Tawanna, K. Tadao, T. Pis-o, M. Flores)	6
Total	38

4. SDO Focal Persons are advised to email to adm.depedcar@gmail.com, the names of participants using the following format:

Name of Participants	Position	DepEd email address	Cellphone No.

5. Expenses for the workshop including mobile load cards for SDO participants allocated at P300 per day of the activity, shall be charged against Regional Office funds. The corresponding amount of load cards for the participants shall be downloaded to their respective Schools Division Office.
6. For information, guidance and compliance.


MAY B. ECLAR, PhD, CESO V
 Regional Director

ETA/caa



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No.: (074) 422-1318
 Email: car@deped.gov.ph



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MANAGEMENT SYSTEMS SOLUTIONS




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

Office of the Regional Director

ONLINE ORIENTATION-WORKSHOP ON THE 2019 PBB GUIDELINES
 Sept. 28-30, 2020
 MATRIX OF ACTIVITIES

DAY/TIME	ACTIVITY	Focal Person
Sept. 28, 2020, Day 1		
8:40AM-9:00AM	Registration	
9:01-9:20 AM	Opening Program	c/o Tomasa B. Pis-o
	Orientation/Workshop	
9:21AM-10:15AM	Presentation/Orientation on the following subjects: 1. Status of Agency Eligibility for the 2019 PBB 2. Guidelines on the Office and Individual eligibility for the 2019 PBB 3. Other Matters	c/o Eleonora Albidas
10:16AM- 10:45AM	Review of the Required Forms/Reports to be accomplished: 1. Form 1.3 2. Form 1.2 3. Form 1.1 4. Other Reminders: Font size, Format of inputting data	c/o Elena Tawanna
11:00AM Onwards	Workshop proper	
September 29, 2020, Day 2		
8:00-8:30	Filling up of online attendance sheet	SDO Participants
8:31-8:45	Opening Prayer, Checking of Attendance	c/o Kevin Tadao
8:46- 9:30	Presentation by Division on the Accomplishment /Status of Accomplishment of the Forms 1.3, 1.2 and 1.1	SDO representative
9:31 onwards	Workshop Proper	
September 30, 2020, Day 3		
8:00AM-8:30AM	Filling up of online attendance sheet	SDO participants
8:31AM-8:45AM	Opening Prayer, Checking of Attendance	c/o Marvin John Flores
8:46AM- 9:30AM	Presentation by Division on the Accomplishment /Status of Accomplishment of the Forms 1.3, 1.2 and 1.1	SDO representatives
9:31AM onwards		
4:30PM	Submission of Outputs: Form 1.3	
4:45 PM	Awarding of Certificates	Mr. Edgardo Alos

Prepared by:


 ELEONORA A. ALBIDAS
 AO V

Noted/Approved:


 EDGARDO T. ALOS
 Chief Administrative Officer



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