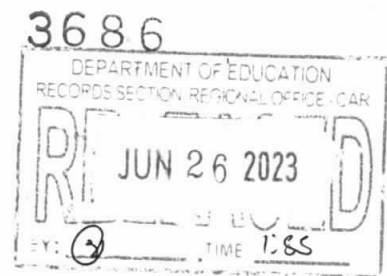




Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION





22 June 2023

REGIONAL MEMORANDUM  
No. 301-2023

**SCHOOL BUILDING PROGRAM CALENDAR**

To: Schools Division Superintendents  
Division Engineers  
All Others Concerned

1. In an unnumbered DepEd memorandum dated June 2, 2023, DepEd Central Office issued a calendar of School Building Program for year-round activities of DepEd Engineers. Such calendar is in conformity with the **MATATAG agenda** of the Vice President and Secretary Sara Duterte, which is to take steps to accelerate the delivery of basic education facilities and services.
2. With this, the Division Offices are hereby informed of the attached School Building Program Calendar to ensure that the activities of the Regional and Division Engineers are aligned. Division Engineers shall prioritize two major activities all throughout the year: 1) Continuous coordination, monitoring and inspection of continuing and current years School Building Projects under BEFF, LMS, QRF, Gabaldon and others; 2) Planning for the succeeding year's programs which requires the continuous conduct of school inspection and validation for the updating of the Division's Comprehensive School Facilities Development Plan. The conduct of the respective activities under each category shall be made in a timely manner following the deadline set in the Calendar.
3. The Division Offices, through the Schools Division Superintendents shall ensure that support mechanisms are available for the engineers to effectively do their tasks including the provision of the dedicated pick-up vehicles for the engineers as per OUA MEMO 00-0622-0030 dated June 06, 2022 for the conduct of related activities identified in the School Building Program Calendar.
4. Likewise, the Individual Performance Commitment and Rating Form (IPCRF) of the engineers shall be adjusted and revised to align with the requirements of the **MATATAG agenda**.
5. Widest dissemination of this memorandum is desired.

  
Digitally signed by Carino Estela  
Leon  
Date: 2023.06.26 13:24:50 +08'00'  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director 

Encl.: As stated

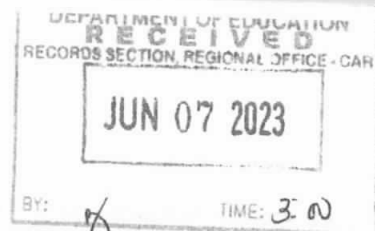
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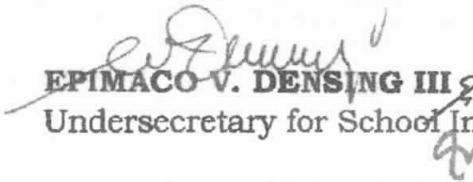
Republic of the Philippines  
Department of Education

Office of the Undersecretary for School Infrastructure and Facilities



**MEMORANDUM**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL AND DIVISION ENGINEERS  
OTHERS CONCERNED

**FROM :**  EPIMACO V. DENISING III  
Undersecretary for School Infrastructure and Facilities

**SUBJECT :** SCHOOL BUILDING PROGRAM CALENDAR

**DATE :** June 2, 2023

One of the priorities of the Vice President and Secretary Sara Duterte in the **MATATAG agenda** is to *take steps to accelerate the delivery of basic education facilities and services*. The specific details of the commitments under this agenda are as follow:

- a. Build more resilient schools and classrooms;
- b. Close the remaining gaps in school infrastructure with policies to eliminate corruption;
- c. Establish fully functional library hubs;
- d. Provide schools with electricity.

The delivery of this agenda is lodged under the Office of the Undersecretary for School Infrastructure and Facilities which directly supervises the mandates and functions of the Education Facilities Division.

To ensure that the activities of the Regional and Division Engineers are aligned with this agenda, as with the Education Facilities Division, the Regional and Division Offices are hereby informed of the attached School Building Program Calendar. The DepEd Engineers should align and focus their activities detailed in this calendar to ensure that target commitments are met accordingly and in a timely manner.

Under this Calendar, the Regional and Division Engineers shall prioritize two major activities all throughout the year: 1) Continuous coordination, monitoring and inspection of continuing and current year's School Building



Republic of the Philippines  
**Department of Education**  
**Office of the Undersecretary for School Infrastructure and Facilities**

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Projects under BEFF, LMS, QRF, Gabaldon and others; and 2) Planning for the succeeding year's programs which requires the continuous conduct of school inspection and validation for the updating of the Division's Comprehensive School Facilities Development Plan. The conduct of the respective activities under each category shall be made in a timely manner following the deadlines set in the Calendar.

The Regional and Division Offices, through the Regional Directors and the Schools Division Superintendents, shall ensure that support mechanisms are available for the engineers to effectively do their tasks including the **provision of the dedicated pick-up vehicles for engineers** for the conduct of related activities identified in the School Building Program Calendar.

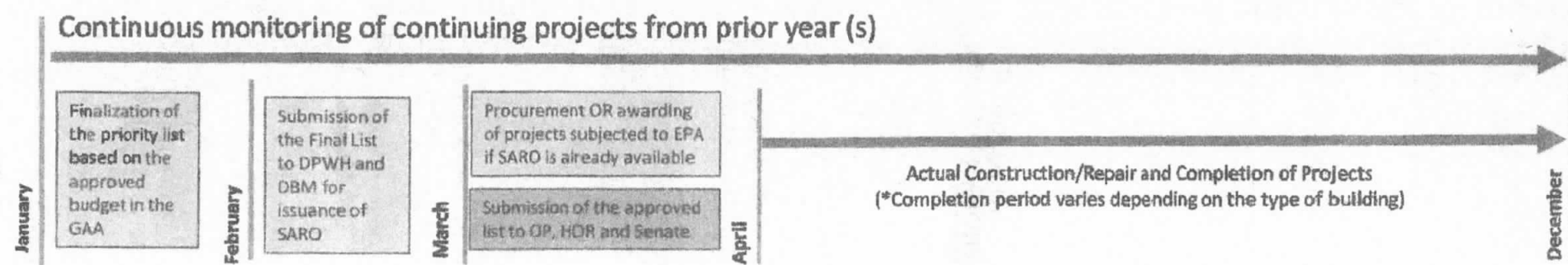
Likewise, the Individual Performance Commitment and Rating Form (IPCRF) of the engineers shall be adjusted and revised to align with the requirements of the **MATATAG** Agenda.

For your guidance and compliance.

# SCHOOL BUILDING PROGRAM CALENDAR

## (Year-Round Activities of DepEd Engineer)

### A. Implementation of the Continuing and Current Year's Programs and Projects



### B. Planning for Succeeding Year's Programs

