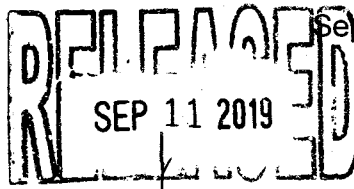




September 9, 2019

REGIONAL MEMORANDUM
 No. **293.2019**



DEPED-CAR

**2019 REGIONAL SEARCH FOR THE MOST DRRM COMPLIANT SCHOOL
 (BEST SCHOOL DRRM IMPLEMENTER)**

TO: Schools Division Superintendents
 Heads, Public Elementary and Secondary Schools

1. The Department of Education - CAR is conducting the 2019 Regional Search for the 2019 BEST SCHOOL DRRM IMPLEMENTER (elementary and secondary level). The search aims assess the awareness, preparedness and capacities of schools to prepare and manage possible disasters or emergencies with the end goal of ensuring the safety of school children and personnel within the school campus.
2. The search will be conducted on the following criteria:
 - a. Enabling Environment - - 23%
 - b. Safe Learning Facilities- - 35%
 - c. School Disaster Risk Management- 30%
 - d. DRR in Education - - 12%
3. Schools Divisions are invited to submit one entry for the elementary level and one entry for the secondary level.
4. Evaluation of documents and validation of entries shall be conducted by representatives from the Office of Civil Defense, Bureau of Fire Protection and Department of Public Works and Highways, with DepEd as the secretariat.
5. Plaques of Recognition shall be given to the First, Second and Third place winners while Certificates of Participation shall be given the non-winners. Certificates of Recognition shall also be given to the School Principals and School DRRM Coordinators of the participating schools.
6. Complete documents should be submitted to the Education Support Services Division on or before October 31, 2017 to qualify for the Search. Evaluation of entries and validation of entries will be conducted in November while awarding of winners will be on December 2018. Interested participants are requested to contact their Division DRRM Coordinators for more information or clarification.

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QUAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				



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7. Criteria and guidelines for the search are enclosed in this Memorandum. Clarifications and queries may be directed to Ms. Evangeline Malag, PDO II (DRRM), ESSD, DepEd-CAR at CP number 09338617514.
8. Wide dissemination of this Memorandum is desired.

MAY B. ECLAR, Ph.D., CESO V
Regional Director

encl:
as stated

ESSD
ABG/CTG/epm

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
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ICT Unit 422-1318
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LRMDS 422-0615
ESSD 423-2218
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PPRD 422-9590
QuAD 422-5187
COA 422-7434

**MECHANICS FOR THE
2019 SEARCH FOR THE BEST SCHOOL DRRM IMPLEMENTER**

1. The **SEARCH FOR THE 2019 BEST SCHOOL DRRM IMPLEMENTER** will cover the period October 2018 – September 2019. Only those activities conducted within these dates will be considered for the search.
2. The search shall have two (2) categories: Elementary Level and Secondary Level, thus each Schools Divisions may submit two entries: 1 elementary school entry and 1 secondary school entry. Stand Alone Senior High Schools may compete under the secondary school Category.
3. The Comprehensive School Safety Checklist (page 2 of this enclosure) shall be used in evaluating the school entries.
4. Timelines for the Search are as follows:

Deadline for the submission of entries	-	October 31, 2019
Validation of Entries	- - - -	November 11, 2019 onwards
Awarding of Winners	- - - -	December 2019
5. Evaluators shall be composed of the following:
 - a. Office of Civil Defense Representative
 - b. Bureau of Fire Protection Representative
 - c. Department of Public Works & Highways Representative
6. Criteria for judging are as follows:

a. Enabling Environment-	23 points
b. Pillar 1	- 35 points
c. Pillar 2	- 30 points
d. Pillar 3	- 12 points
TOTAL -	- 100 POINTS
7. There shall be three winners (1st, 2nd, 3rd) in both the elementary and secondary level. All participating schools shall be awarded Certificates of Recognition and winners shall be awarded Plaques of Recognition.

COMPREHENSIVE SCHOOL SAFETY CHECKLIST

INDICATORS		POINTS 23
1. LEGAL FRAMEWOKR AND POLICIES		
<i>a</i>	Adopted/Adapted/localized existing policies relating to DRRM in education/school safety/CCA/EiE	3
2. Organizational arrangements, leadership, and coordination for risk reduction and resilience		2
<i>a</i>	Designated School DRRM Focal Person	
<i>b</i>	Formed School DRRM Team, consisting of personnel from different offices; with defined membership and roles and responsibilities/functions	
3. Integration of risk reduction and resilience into education sector strategies, policies and plans		3
<i>a</i>	Has a comprehensive School DRRM Plan, which includes CCA and EiE measures, covering risk assessment, risk reduction, and rehabilitation and recovery	
<i>b</i>	Students participated in the planning process	
<i>c</i>	Integrated DRRM into the School Improvement Plan (SIP)	
<i>d</i>	100% completion of DRR related questions in the EMIS/EBEIS	
<i>e</i>	School submitted Rapid Assessment of Damage Report (RADAR) to the DRRMS Central Office, within 72 hours after the onslaught of a hazard in the area	
4. Funding for risk reduction and resilience of education sector		4
<i>a</i>	Regular DRRM activities are supported by school budget	
<i>b</i>	Funding sources for interventions in the aftermath of a disaster or emergency exist and can easily be tapped.	
<i>c</i>	School has partnerships that could be tapped to support its DRRM programs and activities, including those after a disaster	
5. Child-centered Risk Assessment		7
<i>a</i>	Conducted student-led school watching and hazard mapping (DO 23 s 2015)	
<i>b</i>	Incorporated results of student-led school watching and hazard mapping in the School DRRM Plan and SIP	
<i>c</i>	Linked student-led school watching and hazard mapping with the community hazard maps of LGUs provided by DOST	
<i>d</i>	School Planning Team have linked the community hazard maps with education data to better understand the school's risk	
6. Monitoring and Evaluation		4
<i>a</i>	Data collection and consolidation of programs and activities on DRRM, covering the 3 Pillars, to monitor results and impact exist	
<i>b</i>	Submitted RADaR to the Central Office within 72 hours after the onslaught of a hazard in the area	

COMPREHENSIVE SCHOOL SAFETY CHECKLIST

PILLAR 1		35
1. Existing schools are being made safer, systematically		2
<i>a</i>	Has an inventory of the school buildings	
<i>b</i>	school buildings have undergone risk assessment	
<i>c</i>	unsafe school buildings identified	
8. Resources and plan to address unsafe school buildigns		2
<i>a</i>	Systems for monitoring and quality assurance of school building construction exist	
<i>b</i>	Financial resources are allocated for completion of needed action to address unsafe school buildings within a specified period	
<i>c</i>	# of unsafe school buildings with appropriate action undertaken by the School Head	
9. Maintenance to increase safety and protection of investments in schools		2
<i>a</i>	Conducted regular school inspection and maintenance of facilities conducted	
<i>b</i>	Undertaken regular repair of minor classroom (including facilities) damages	
<i>c</i>	Roles and responsibilities for maintenance are defined, documented and assigned	
<i>d</i>	School Heads have allotted budget for routine maintenance of school facilities for safety and to protect investments, with transparent monitoring oversight at the school level	
10. Planning for limited use of schools as evacuation centers, during the school year		2
<i>a</i>	Planning for limited use of schools as evacuation centers, during the school year	
<i>b</i>	School Heads have identified those schools that are expected to be used as temporary evacuation centers for disasters	
<i>c</i>	School Heads are clear with the roles and functions of the school in camp management vis-à-vis the LGU and DSWD as per Joint Memorandum Circular No. 1, series of 2013 "Guidelines on Evacuation Center Coordination and Management" and RA 10821 "Children's Emergency Relief and Protection Act" and its corresponding IRR	
11. Guidance and regulations for safe school construction		27
<i>a</i>	Guidance and regulations on school building/classroom components according to DepEd and/or National Building Code/approved standard design and specifications	
PILLAR 2		30
a. Existence of national and sub-national plans for preparedness and response, educational continuity and protection of education sector investments		
<i>1</i>	School has a Contingency Plan, i.e. Preparedness Plan turned into response actions when a disaster strikes (This could be a separate section/chapter in the DRRM Plan)	3
<i>2</i>	School has available, accessible, and adequate first aid kit in every instructional classroom	1
<i>3</i>	School has at least 2 necessary and functioning equipment, in case of a disaster (e.g. fire extinguisher, handheld/base radio, generator, etc.) and location of equipment is visible and easily accessible/not obstructed	2
<i>4</i>	School has pre-identified spaces for putting up Temporary Learning spaces/Shelters in the aftermath of a disaster	1

COMPREHENSIVE SCHOOL SAFETY CHECKLIST

PILLAR 2		
5	School has ready resumption strategies and alternative delivery modes to ensure education continuity	2
6	School has ensured that students completed the Family Earthquake Preparedness Plan; and school has reported completion to DepEd DRRM at the Central Office	2
7	School has established a school personnel tracking system/protocol in the event of a disaster	2
8	School has trained personnel to administer first aid to students and personnel	1
9	School has psychosocial interventions for personnel and students	1
10	School has trained teachers and other personnel who could provide psychosocial support to students	1
11	Hazard and evacuation maps are located in conspicuous places in the school	1
12	School has evacuation plan and procedures	2
13	School has conducted regular hazard-specific drills (at least 3 hazards) with participation of stakeholders	3
14	School has established a functional early warning system to inform students and personnel of hazards and emergencies (protocols, warning signs, devices, IEC) considering national and LGU warning systems and protocols	2
15	school has a student-family reunification plan that is clearly disseminated to students, teachers and parents	2
16	school has conducted awareness and capacity building for families and learners	3
17	school participated in the different DRRM/CCA/EiE activities of the LGU	1
PILLAR 3		12
1	School has integrated key DRRM/CCA/EiE concepts in at least 4 subjects based on the national curriculum guide	5
2	More than 75% of students are actively participating in various DRRM/CCA/EiE activities	1
3	School has a DRRM/CCA/EiE capacity building plan for teachers and personnel	1
4	School Head and personnel have received at least 3 DRRM/CCA/EiE trainings from division or region or partners	3
5	At least more than 10 DRRM/CCA/EiE resource materials are available in the school	1
6	Presence of DRRM Corner with updated IEC materials posted in it, in every classroom	1