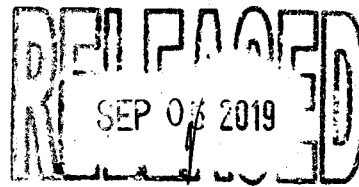




REGIONAL MEMORANDUM
283.2019



September 02, 2019

DEPED-CAR

CYBERSAFETY IN SCHOOLS TRAINING

To: Schools Division Superintendents
SGOD Chiefs
Division Legal Officers
School Heads
All others concerned

1. The Department of Education thru the Office of the Undersecretary for Legal Affairs will be conducting a training of trainers on Cyber Safety in Schools for Cordillera Administrative Region on September 16-20, 2019 in Baguio City;
2. The participants to this training are from the Regional Office and all Division Offices.

The participants from the Schools Division Offices are:

- a. Two (2) DepEd personnel, including the person-in-charge of Human Resources from the School Governance and Operations Division and preferably the Legal Officer;
- b. Three (3) Elementary School Master Teacher on *Edukasyong Pagpapakatao*;
- c. Three (3) Secondary School Master Teacher on *Edukasyong Pagpapakatao*.


The participants from the Regional Office are:

- a. Atty. Vanessa B. Flora, Legal Unit
- b. Georaloy I. Palao-ay, PAU
- c. Emmanuela M. Gabol, HRDD
- d. Angela K. Apopot, CLMD
- e. Edgar H. Madlaing, CLMD
- f. Evangeline P. Malag, ESSD

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

3. All women and men participants from the Division Offices should confirm their attendance to the activity by accomplishing the confirmation sheet sent by the Central Office and sending it through e-mail at childprotection@deped.gov.ph on or before September 05, 2019.
4. Participants from the Regional Office, Baguio City, and the 2 Division of Benguet participants will not be provided with lodging but will be provided with full meals. All other participants from the field will be provided with full board and lodging.
5. Check-in and arrival of live-in of participants at the venue shall be 2PM onwards on September 16, 2019. First meal will be Dinner on September 16, 2019, and last meal is Breakfast on September 20, 2019. Check-out shall be September 20, 2019 12NN.
6. Participants from the Regional Office, Baguio City, and Benguet who will not be provided with lodging are expected to be at the venue on September 17, 2019 at 7:00 AM for Breakfast before the start of the program.
7. Meals and accommodation expenses shall be charged to the CyberSafety fund downloaded to this Office, while travel expenses and other expenses incidental thereto shall be charged to local funds subject to usual accounting and auditing rules and regulations.
8. This shall serve as the Travel Authority of the above-named Regional Office participants.
9. For compliance.


MAY B. ECLAR, Ph.D., CESO V
Regional Director