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SEP 25 2017

September 17, 2017

Regional Memorandum
274-2017

DEPED-CAR Time: _____

PLANNING CONFERENCE ON THE CONDUCT OF WRITESHOP TO DEVELOP A GUIDEBOOK ON THE CONTEXTUALIZATION OF ARLING PANLIPUNAN FOR IPED


TO : Schools Division Superintendents
All Divisions

1. Relative to the conduct of Writeshop to Develop a Guidebook on the Contextualization of Araling Panlipunan for IPED, a Planning Conference will be conducted at the NEAP-R conference hall, DepEd-CAR Office, Wangal, La Trinidad, Benguet on September 28 to 29, 2017.
2. The Coordination Meeting aims to:
 - a. Plan for the conduct of Writeshop to Develop a Guidebook on the Contextualization of Araling Panlipunan for IPED.
 - b. Discuss and agree on other related activities, issues and concerns in the conduct the said writeshop and other Araling Panlipunan activities.

3. Participants to the Planning Conference are the following:

Participants	Number
Regional Office	
• Regional Director	1
• Chief, CLMD	1
• EPS In-charge of AP	1
• IPED Focal/Alternate	1
• Resource Person, CLMD	1
Division Offices	
• EPS In-charge of AP	8
• Moresto Angyatao (Benguet Division)	1
• Hector Karimpal (Benguet Division)	1
• Prescilla Saro (Baguio City)	1
• Zaldy H. Binlayan (Benguet)	1
Total	17

4. The participants are expected to be at the venue from 8:30 in the morning till 5 o'clock in the afternoon of September 28 to 29, 2017. They are requested to bring the following:
 - Laptops;
 - pocket wifi;
 - sample Guidebook;
 - Curriculum Guides in AP;
 - list of Grade 10 AP Teachers who were not able to attend MTOT;
 - Other important materials relative to the pre-planning conference.
5. The first meal to be served will be dinner of September 27 and the last meal will be lunch and PM snack of September 29, 2017.
6. Transportation and other incidental expenses of the participants shall be charged against local funds, while the board and lodging shall be charged to regional funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.


MAY B. ECLAR, PhD, CESO V
 Officer-In-Charge
 Office of the Regional Director