



August 28, 2019

REGIONAL MEMORANDUM
271.2019

4th REGULAR REGIONAL MANAGEMENT COMMITTEE (MANCOM) MEETING

**TO : ASSISTANT REGIONAL DIRECTOR
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL REGIONAL OFFICE DIVISION CHIEFS
ALL CONCERNED PERSONNEL**

1. The 4th Regular Regional Management Committee Meeting will be held on September 3-5, 2019. The venue shall be announced later.
2. In preparation for the meeting, Division Chiefs and Schools Divisions Superintendents are requested to submit through email address their issues and concerns/report, copy of their powerpoint presentations to the secretariat on or before August 29, 2019 until 5:00 P.M. for the approval. Kindly send the powerpoint presentation to this e-mail address, manilyn.botillas@deped.gov.ph.
3. Participants to this meeting are the following:

A. Regular Members

1	May B. Eclar, Ph.D., CESO V Regional Director	10	Elfredo C. Dalang EPS/ OIC-FTAD
2	Bettina Daytec-Aquino Assistant Regional Director	11	Amador D. Garcia OIC-SDS, Abra
3	Edgardo T. Alos Chief, Administrative Division	12	Ronald B. Castillo, CESO V SDS, Apayao
4	Emilia M. Faustino Chief, CLMD	13	Federico P. Martin, Ed.D. CESO V SDS, Baguio City
5	Agustin B. Gumuwang Chief, ESSD	14	Marie Carolyn B. Verano, CESO VI SDS, Benguet
6	Sebastian G. Tayaban Chief, Finance Division	15	Gloria B. Buya-ao SDS, Ifugao
7	Carmel F. Meris OIC-Chief, HRDD	16	Benilda M. Daytaca OIC-SDS, Kalinga
8	Pio D. Ecuán Chief, PPRD	17	Sally B. Ullalim, CESO V SDS, Mt. Province
9	Aida L. Payang Chief, QAD	18	Benedicta B. Gamatero OIC-SDS, Tabuk City

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QUAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

B. Provisional Members			
19	Atty. Vanessa B. Flora ORD-Legal unit	30	Erniely D. Godoy Budget Section
20	Jumar B. Yago-an ORD-ICT Unit	31	Angeline F. Calatan Health and Nutrition
21	Georaloy B. Palao-ay ORD-PAU	32	Christopher B. Hadsan Education Facilities Section
22	Daisy P. Eswat Property and Supply Section	33	Cresencio T. Gamay Special Programs and Projects Section
23	Marites A. Calica Cash Section	34	Manilyn D. Botilas RO Secretariat
24	Eleonora A. Albidas Personnel Section	35	Melandro L. Payang RO Secretariat
25	Cornelia A. Dulnuan SAO/ Payroll Section	36	Cyrille Gaye B. Miranda RO Secretariat
26	Lilia A. Banawe General Services Section	37	SDOs Supply Officer (8 Divisions)
27	Ethielyn Taqued LRMDS	38	SDOs Accountant (8 Divisions)
28	Cristina L. Paquit SAO-Finance	39	SDOs HRMO/ Administrative Officer (8 Divisions)
29	Corazon B. Walcien Accounting Section	40	SDOs Education Facilities Section (8 Divisions)

4. Funding for the food, venue and room accommodation and supplies shall be provided by the Regional Office chargeable against RO MOOE Fund while travel and other incidental expenses of the participants shall be charged against their local funds subject to usual accounting and auditing rules and regulations.
5. Participants are advised to bring their own laptop/ netbook. One (1) USB flashdrive shall be given per division, providing with the softcopies of the presentations and minutes of the meeting.
6. For information, guidance and compliance of all concerned.


MAY B. ECLAR, Ph.D., CESO V
 Regional Director

Enclosure No. 1 – Regional Memorandum No. 271.2019

4th REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING

Venue: TBAL (within Baguio City)

September 3-5, 2019

PROGRAM OF ACTIVITIES

DATE	TIME	PARTICULARS/ AGENDA	PERSON-IN-CHARGE
September 3, 2019	2:00 -5:00 PM	Arrival, registration/ Check-in	c/o Regional Office
	6:00 – 7:00 PM	Dinner (from SDOs)	c/o Regional Office
September 4, 2019	6:30 – 7:30 A.M.	Breakfast	c/o Regional Office
	8:00 A.M. – 8:15 A.M.	Preliminaries / Opening Program	c/o Regional Office
	8:15 A.M. -12:00 NN	MANCOM Meeting Proper	ManCom members
	12:00 NN	Lunch	
	1:00 -5:30 P.M.	MANCOM Meeting Proper	ManCom members
	6:00 P.M. onwards	Dinner	c/o Regional Office
September 5, 2019	6:30 – 7:30 AM	Breakfast	c/o Regional Office
	8:00 AM	Check-out/ departure	c/o Regional Office

// ORD/ MBE/ lyn