



Republic of the Philippines
 Department of Education
CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM

No. **271**, 2016

SEP 21 2016
Sheet
 11-20 am

To : Schools Division Superintendents
 All Others Concerned

From : *[Signature]*
BEATRIZ G. TORNO, PH.D., CESO IV
 OIC, Regional Director

Subject : **CONDUCT OF THE 2016 REGIONAL BASIC EDUCATION CONGRESS**

Date : **September 15, 2016**

1. The Department of Education Cordillera Administrative Region announces the conduct of the 2016 Regional Basic Education Congress with the theme **"IPEd-CAR at Work Towards Excellence"** from October 3-4, 2016 at the DepEd Complex, Wangal, La Trinidad, Benguet at 8:00 in the morning.

2. The Congress aims to:

- a. revisit milestones in the implementation of K to 12 and Indigenous Peoples Education (IPEd) in the region;
- b. appreciate the rich cultural heritage through literary, musical renditions and cultural presentations ;
- c. recognize and reward accomplishments and innovations;
- d. strengthen a knowledge sharing culture in the organization; and
- e. sustain advocacy on the Indigenous Peoples Education through the Regional Road Map.

3. The participants to this Congress are the following:

OCTOBER 3		OCTOBER 4	
➤ Regional Director	1	➤ Regional Director	1
➤ Assistant Regional Director	1	➤ Assistant Regional Director	1
➤ Chiefs of Divisions	8	➤ Chiefs of Divisions	8
➤ All Other Regional Personnel	112	➤ All Other Regional Personnel	112
➤ SDS,ASDS,Chiefs,EPS,PSDS,Iped Focal Person & Community Elders (20 per Division)	160	➤ SDS,ASDS,Chiefs,EPS,PSDS,Iped Focal Person & Community Elders (20 per Division)	160
➤ Guest/Visitors (Congressmen	76	➤ Guest/Visitors (Division &	46

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434

including drivers, Academe, ➤ Division & Regional Council of Elders)		Regional Council of Elders)	
➤ Municipal Mayors, Industry Partners, Division ASP Coordinators, PTA Presidents, Brigada Eskwela Participants (School Heads, School Brigada Coordinators	118		
➤ DRRM (Jingle-making & Mascot Design Contests for School Heads	15		
Total	491	Total	328

4. It is advised that each Schools Division Office will have a maximum number of 20 participants in the congress.
5. As part of the Teacher's Month Celebration, the activities such as ethnic dance & musical renditions, ethnic games and Teacher got Talent will be included on October 4 at 1:00 -5:00 pm.
6. Transportation and other incidental expenses incurred by the DepEd participants and the Council of Elders shall be charged against local funds while meals including accommodation shall be charged against the Regional Office funds subject to the usual accounting and auditing rules and regulations. Participants from private organizations are advised to make arrangements with their respective organizations to cover travel and other incidental expenses while in attendance to the activity.
7. In view of the limited bed capacity of NEAP-R, Divisions are advised to make their reservations not later than September 26, 2016 through telephone number: (074) 422-5500.
8. First meal will be served dinner of October 2 and last meal will be served dinner of October 4, 2016.
9. Snacks will be shouldered by the SDOs, as follows: Oct. 3 Am snacks, Abra & Apayao Divisions, Pm snacks, Ifugao & Mt. Province Divisions. Oct. 4 Am snacks, Tabuk City & Kalinga Divisions, Pm snacks, Baguio City & Benguet divisions.
10. In keeping with the aspirations of the event, all DepEd regional and division participants and their respective elders are requested to be in their respective cultural attires on October 3, and on October 4, each division shall observe the colour coding assigned to them.
11. For the program of activities and list of different committees to this Congress, please refer to attached program matrix.
12. Immediate and widest dissemination of this Memorandum is desired.