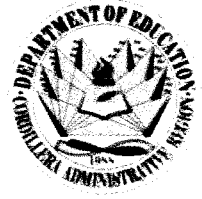




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



September 8, 2017



DEPED-CAR Time: _____

REGIONAL MEMORANDUM
No. 264 . 2017

FINANCIAL MANAGEMENT OPERATIONS MANUAL (FMOM) ROLL-OUT TO SECONDARY SCHOOLS WITH FINANCIAL STAFF (IMPLEMENTING UNITS)

TO: Schools Division Superintendent
Secondary School Principals
Division Accountants and Budget Officers
Senior Bookkeepers of Implementing Units
All Others Concerned

1. The Department of Education thru the Finance and Management Services developed the Financial Management Operations Manual (FMOM) in order to:
 - a. Strengthen the financial management operations of the Department of Education (DepEd) to optimize the use of the agency's limited resources;
 - b. Serve as a guidebook for the uniform and standard interpretation and implementation of Financial Management practice in all operating units of DepEd;
 - c. Ensure standard and uniform applications of rules and processes in financial management operations, as prescribed by governing regulations for budgeting, accounting, procurement and asset management.
2. The Department endorsed the immediate dissemination and use of the FMOM under DepEd Order No. 60, s.2016 titled " Implementation of the Financial Management Operations Manual and Orientation of Deped Financial Management Staff at the Regional, Division and School Levels.
3. The application and use of the FMOM is to be advocated through a three-phased orientation and roll-out. With the completion of Phase I (National Training of Trainers) and Phase II (Division Training of Trainers), the regional and division offices will now conduct Phase III which is the training on the use of the FMOM to School Heads, School Accountants/Bookkeepers and other school personnel.

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 423-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434



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
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- The Training for schools is divided into 2 batches. Batch I will be for schools classified as Implementing Units, to be conducted regionwide, while Batch 2 will be for schools classified as Non- Implementing Units, to be conducted per Division.
- Batch I is scheduled on September 20-22, 2017 to be hosted by SDO- Abra. This shall be attended by the Division Accountants, Division Budget Officers, one(1) Division Office Personnel, School Heads, School Accountants/Senior Bookkeepers, School Disbursing Officers/Cashiers and School Supply Officers. Total Number of participants are as follows:

DIVISION	NO. Of IUs	No. of PAX/ IU	No. of pax-IU	SDO/RO	TOTAL
ABRA	5	4	20	3	23
APAYAO	3	4	12	3	15
BENGUET	11	4	44	3	47
IFUGAO	6	4	24	3	27
KALINGA	4	4	16	3	19
MT. PROVINCE	8	4	32	3	35
BAGUIO CITY	3	4	12	3	15
TABUK CIT	3	4	12	3	15
REGIONAL OFFICE				4	4
Total	43		172	28	200

- Facilitators and speakers to this training are the Regional and Division personnel who attended the National and Division Training of Trainers.
- A seminar fee chargeable from the funds downloaded to the Schools Division Offices for the purpose in the amount of THREE THOUSAND SIX HUNDRED PESOS ONLY (P3,600.00) per participant payable to SDO- Abra shall be collected to cover board and lodging. Traveling and other incidental expenses shall be charged to the SDOs respective funds.
- Immediate and wide dissemination of this memorandum is desired.


MAY/B. ECLAR, Ph. D., CESO V
Officer-in-Charge
Office of the Regional Director

SGT/clp

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