




Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



Regional Memorandum
 No. **264.2016**

To: **Schools Division Superintendents
 All Divisions**

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From: 
BEATRIZ G. TORNO, Ph. D., CESO IV
Assistant Regional Director
OIC-Office of the Regional Director

Subject: **Guidelines for the Division Booth Display as a Contest Category during the Regional IPEd and Basic Education Congress**

Date: **September 12, 2016**

1. Relative to the conduct of the Regional IPEd and Basic Education Congress on October 3 and 4, 2016, the Regional Office, through the Curriculum and Learning Management Division, specifies the guidelines for the division booth display as a contest category.
2. Each Schools Division Office is encouraged to put up their own booths at the RO grounds near the LRMDC. Each booth must be ready for viewing and judging on October 3.
3. Booths will be judged according to the following categories:
 - a. IPEd at Work
 - Each booth must display artifacts representative of all ICCs in the Division
 - Products must be unique to the Division
 - Appropriate labels or descriptions per artifact must be clearly mounted
 - b. Status of implementation of the K to 12 Program
 - Evidences of efficient implementation of the different programs in the K to 12 under such key areas as: curriculum, teachers' development, instruction, students' development, assessment, partnership, monitoring and evaluation
4. Attached in Enclosure No. 1 is the summarized criteria for judging.

Telephone Numbers:

Office of the Director IV	-422-4074	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-1318	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Non Formal Education Division	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014				
		Supply Unit	-422-2198				

5. The committee responsible for evaluating each booth will be composed of the following:
 - Chairman: Dr. Thelma T. Dalay-on, EPS-CLMD & IPED Coordinator
 - Co-Chairman: Mrs. Gemma G. Estolas, Curator-Baguio City Museum
 - Members: Mrs. Carmel F. Meris, EPS-CLMD
Dr. Isikias Picpican, Retired Museum Curator-SLU
Mr. Camilo Alumit, Jr., Benguet Provincial Capitol Museum Curator
 - Documenter: Warly E. Kindiawan, ADAS-CLMD

6. Cash Prizes are at stake for the top three winning booths and consolation prizes for those which do not qualify for the top three:
 - First Prize: PhP 16,000.00
 - Second Prize: PhP 12,000.00
 - Third Prize: PhP 7,000.00
 - Consolation Prizes (5): PhP 3,000.00 for each division

7. Should there be inquiries, please contact the CLMD office through Mr. Sabado Oayet at telephone number (074) 422-7096 or send queries through email address clmd.depedcar@gmail.com

8. Immediate dissemination of this memorandum is directed.

Enclosure No. 1 to Regional Memorandum on Booth Display

CRITERIA FOR JUDGING DIVISION BOOTHS

CATEGORY	RATING
I. DIVISION IPEd BOOTH AT WORK	33 %
A. Booth Structure <ul style="list-style-type: none"> • Booth must present a comprehensive and unique picture of the division, historical creation of the division. 	7 %
B. Exhibit/Display <ul style="list-style-type: none"> • Exhibit or display should represent the artifacts of the whole division (e.g. wooden and woven products, bamboo and metal products, indigenous accessories) • Evolution of the artifact must be presented • One town – one product that identifies the division 	10 %
C. Workmanship <ul style="list-style-type: none"> • Originality and ethnicity of exhibits 	10 %
D. Storyline of presentations <ul style="list-style-type: none"> • Proper labeling and brief but clear description of exhibits must be mounted with each artifact 	6 %
II. STATUS OF K TO 12 PROGRAM IMPLEMENTATION	50 %
A. Curriculum Implementation <ol style="list-style-type: none"> 1. Proof of contextualization of Lesson Plans and Instructional Materials 2. Proof of implementation of special programs: SPED, Multigrade, Madrasah, ELLN 3. Proof of implementation of Special Interest Programs: SPJ, SPA, SPS, STE/SSES, TVE 4. Proof of implementation of ALS (e.g. enrolment, completers and A & E passers for the last 3 years) 	20 %
B. Teachers' Development <ul style="list-style-type: none"> • Data of trained teachers versus untrained teachers (school, district, division, regional, national, international levels) • Implementation of SLACs 	5 %
C. Instruction <ul style="list-style-type: none"> • Innovations implemented re instruction • Impact of Implementation of the Early Language, Literacy, and Numeracy Program • Proof of utilization/status of ICT in the schools/division 	5 %
D. Students' Development	5 %

<ul style="list-style-type: none"> • Status of students participation in DepEd activities • Proof of excellence through awards/citations/recognitions received 	
E. Assessment <ul style="list-style-type: none"> • Three-year comparative data of NAT/LAPG results 	5 %
F. Partnership (Evidences of signed MOA & MOUs) <ul style="list-style-type: none"> • Proof of linkages with community stakeholders and external partners 	5 %
G. Monitoring and Evaluation <ul style="list-style-type: none"> • Proof of conduct of monitoring and evaluation • Tool/s used in M and E 	5 %
III. Sales Percentage <ul style="list-style-type: none"> • Accumulated amount of sales after the first day 	5 %
IV. Conduct of Relevant Research <ul style="list-style-type: none"> • Proof of approved Research/es relevant to curriculum development and implementation 	5 %
V. Overall Impact <ul style="list-style-type: none"> • Ingenuity of booth design • Organization of displays • Courtesy and responsiveness of booth personnel 	7 %
TOTAL	100 %