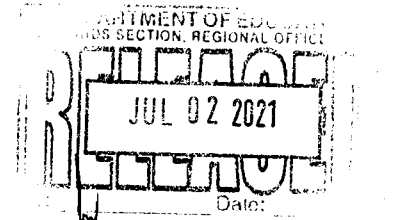




Republic of the Philippines
Department of Education
Cordillera Administrative Region



July 1, 2021

REGIONAL MEMORANDUM

No. 263 s. 2021

**SUBMISSION OF REPORTS ON THE STATUS OF DCP EQUIPMENT
THROUGH THE DEPED-CAR DCP MONITORING SYSTEM**

TO: All Schools Division Superintendents
All Division IT Officers
All School Heads
All School ICT Coordinators
All Others Concerned

1. As part of monitoring and evaluating the implementation of DepEd Computerization Program (DCP), this office requires all recipient schools to submit reports on status of all DCP equipment deployed in the region, through the DepEd CAR DCP Monitoring System.
2. The following should be updated/reported in the system:
 - a. DCP Package Items (Quantity Received, Serial Number, Functional/ Non-functional, Borrower)
 - b. Deployment Details (Delivery, Installation, Training, IAR, PTR, PAR)
 - c. School Contact Details
3. The said reports shall be submitted on or before **July 8, 2021**.
4. Information Technology Officers shall give technical assistance to schools and ensure the compliance of all recipient schools.
5. User's Guide for Schools can be accessed through <https://bit.ly/DCPMSSchool>.
6. Should there be queries, feel free to contact the ICT Unit through car.ictu@deped.gov.ph.
7. Immediate dissemination of this memorandum is desired.


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