



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



9130

September 1, 2016

REGIONAL MEMORANDUM
 No. 257-2016

CONDUCT OF THE THIRD QUARTER REGIONAL MONITORING,
 EVALUATION AND ADJUSTMENT (RMEA) CONFERENCE

SEP 14 2016
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To : Schools Division Superintendent
 All Divisions

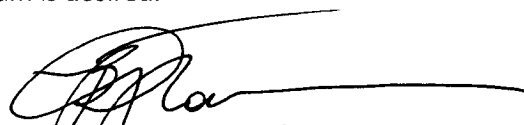
1. This is to announce the conduct of the 2016 third quarter Regional Monitoring, Evaluation, and Adjustment Conference at the NEAP-R, DepED-CAR, Regional Office, Wangal, La Trinidad, Benguet on October 5-6, 2016.
2. The activity aims to:
 - Review, gather and document significant accomplishments during the third quarter.
 - Assess performance of the SDOs in terms of Access, quality and efficiency
 - Identify strength, challenges, issues and concerns encountered in the implementation programs, projects and activities for the three quarters.
 - Document plans for sustainability and continuous improvement

3. The templates, guidelines, scope and format for the reports shall be emailed. It is expected that a complete staff work (CSW) will be undertaken at the Division level before the conduct of the Regional MEA. Reports shall be in tabular form while presentation shall be in a dashboard format.

4. Participants to the two-day activity are the following:

Regional Office		Division Offices	
Regional Director	1	SDS or ASDS	8
Asst. Regional Director	1		
Chiefs, RO-Divisions	8	Chiefs, CID	8
QAD personnel	4	Chiefs SGOD	8
Planning Officer, PPRD	1	EPS for M&E	8
EPS, CLMD	2	Planning Officer	8
EPS, FTAD	2		
EPS, PPRD	1	Total	60

5. Travel expenses of participants shall be charged against local funds while supplies and materials, lodging (except for the Divisions of Baguio City and Benguet, RO participants), hall rental, and meals and snacks shall be charged against regional funds subject to existing rules and regulation. The first meal shall be served breakfast of August 4 and the last meal shall be dinner of August 5, 2016.
6. Wide dissemination of this memorandum is desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

Telephone Numbers:							
Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434