



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

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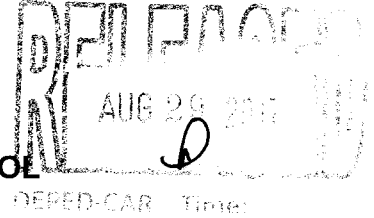


August 22, 2017

REGIONAL MEMORANDUM

No. 256.2017

2017 REGIONAL SEARCH FOR THE SAFEST SCHOOL



TO: Schools Division Superintendents
Heads, Public Elementary and Secondary Schools


1. DepEd-CAR is conducting the 2017 Regional Search for the Safest School for the elementary and secondary level. Anchored on this year's NDRRM Theme "4Ks: Kamalayan sa Kahandaan, Katumbas ay Kaligtasan", the search aims to raise the awareness, preparedness and capacities of schools to prepare and manage possible disasters or emergencies with the end goal of ensuring the safety of school children and personnel within the school campus.
2. Schools Divisions are invited to submit one entry for the elementary level and one entry for the secondary level.
3. The search will be conducted on the following criteria:
 - a. Enabling Environment - - 30%
 - b. Safe Learning Facilities- - 30%
 - c. School Disaster Risk Management- 30%
 - d. DRR in Education - - 10%
4. Desk evaluation of the documents and validation shall be conducted by representatives from the OCD, DOH, DILG, BFP and DSWD with DepEd as the secretariat.
5. One elementary and one secondary school shall be declared as the safest school. The non-winning entries shall be considered as regional finalists. A Plaque of Recognition as the Safest School shall be awarded to the winners while a Plaque of Recognition as Finalist shall be given to the non-winning schools. Certificates of Recognition shall be given to the School Principals and School DRRM Coordinators.

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	AR: Search for the Safest School	General Services Unit	422-1804				

6. Complete documents should be submitted to the Education Support Services Division on or before October 15, 2017 to qualify for the Search. Evaluation of entries and validation of entries will be conducted in November while awarding of winners will be on December 2017. Interested participants are requested to contact their Division DRRM Coordinators for more information or clarification.

7. Wide dissemination of this Memorandum is desired.


MAY B. ECLAR, Ph.D., CESO V
Officer In-charge
Office of the Regional Director

ABG/CTG/epm

2017 REGIONAL SEARCH FOR THE SAFEST SCHOOL

MECHANICS & CRITERIA

1. The contest is conducted to raise the awareness, preparedness and capacities of schools to prepare and manage possible disasters or emergencies.
2. The search will be conducted on the following criteria:
 - e. Enabling Environment - - 30%
 - f. Safe Learning Facilities- - 30%
 - g. School Disaster Risk Management- 30%
 - h. DRR in Education - - 10%
3. Schools Divisions are invited to submit one entry for the elementary level and one entry for the secondary level.
4. Complete documents should be submitted to the ESSD on or before October 15, 2017 to qualify for the Search.
5. Desk evaluation of the documents and validation shall be conducted by representatives from the OCD, DOH, DILG, BFP and DSWD with DepEd as the secretariat. Desk Evaluation and validation of entries will be conducted in November while awarding of winners will be on December 2017.
6. One elementary and one secondary school shall be declared as the Safest Elementary School for 2017 and Safest Secondary School for 2017, respectively. Non-winners are all considered finalists.
7. Plaques of Recognitions indicating recipient as safest school shall be awarded to the winners while Plaques of Recognition indicating the recipient as a finalist shall be awarded the participating schools. Certificates of Recognition shall be given to the Principals of the participating schools.

8. The following are the conditions for each criterion:
- I. Enabling Environment
 - a. Functional Disaster Risk Reduction and Management Committee
 - b. DRRM Plan which includes CCA and EiE measures covering risk assessment, risk reduction and rehabilitation and recovery
 - c. Allocation of Financial resources completion and needed upgrading of facilities within a specified period and for DRRM activities
 - d. Conducted Student-led Student Watching and Hazard Mapping
 - e. school DRRM Plan and SIP
 - f. Knowledge of RADAR reporting system
 - g. Partnership with agencies, private entities and other stakeholders
 - h. Availability of WASH Facilities (*Handwashing facilities, toilets, drinking facilities, water source, WASH for the physically handicapped*)
 - i. School Safety measures
 - j. Coordination with Barangay/ police station (contact numbers of barangay official/police station)
 - k. CCA/MRF/Clean and Green Program
 - l. Health and Sanitation
 - II. SAFE LEARNING FACILITIES
 - a. Safety of school facilities
 - b. Conduct of risk assessments
 - c. Inspection of school buildings
 - d. Camp Management
 - III. SCHOOL DISASTER RISK MANAGEMENT
 - a. Contingency Plan/Preparedness/Response Plan
 - b. Compliance to the family Preparedness Plan
 - c. School Tracking System, Reunification Plan
 - d. Hazard and Evacuation maps
 - e. Emergency equipment
 - f. Trained personnel to administer first aid, psychosocial first aid
 - g. Conduct of drills
 - h. Early warning systems
 - i. Identified spaces for TLS
 - j. Capacity building for teachers and students
 - k. Participation to/Conduct of DRRM/CCA/EiE activities
 - IV. DISASTER RISK REDUCTION MANAGEMENT IN EDUCATION
 - a. Integration of key concepts in at least 4 subjects
 - b. Participation of students in various DRRM/CCA/EiE activities
 - c. DRRM advocacy (info boards, bulletin, etc.)