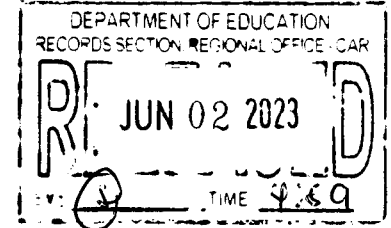




Republic of the Philippines
Department of Education
Cordillera Administrative Region



June 1, 2023

REGIONAL MEMORANDUM

No. 256-2023

CONDUCT OF THE 2023 TEACHERS' CONGRESS

To: Assistant Regional Director
All Schools Division Superintendents
All Regional Functional Division Chiefs
All Others Concerned

1. Pursuant to the mandate to implement Professional Development (PD) programs for teachers and educational leaders, this Office shall conduct the **2023 Teachers' Congress** on **July 25 to 28, 2023** at a venue to be announced later.
2. The congress aims to provide a PD for teachers aligned with the priority programs of the Curriculum and Teaching (CT) Strand anchored on the MATATAG Education Agenda bearing the following specific objectives:
 - a. Provide teachers with current and emerging trends on innovative, responsive and holistic teaching approaches;
 - b. Capacitate teachers and school leaders in utilizing technology in remote learning to maximize the benefits of digital learning; and
 - c. Reinforce the capabilities of teachers and school leaders on establishing networks for linkages and professional engagement.
3. SDOs shall nominate participants guided by the conditions and numbers in Enclosure 1 which shall be sent via email to car.neapr@deped.gov.ph before **June 5, 2023**.
4. The Regional Technical Working Committee (Enclosure 2) are required to attend the Planning Meeting on **June 5, 2023** at 1:00 PM at the NEAP Hall to facilitate the Pre Conference activities.
5. For inquiries and clarifications, please contact NEAPR through Chief Education Supervisor, NEAP-CAR OIC Jennifer Ande at 09190073814.
6. Immediate and widest dissemination of this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

For the Regional Director:

RONALD B. CASTILLO, CESO V
Director III/ Assistant Regional Director

NEAPCAR/JPA/lbl



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DepEd-CAR: Weaver of HOPE and Transformation
"Holistic Opportunities for all to be Performing and Excellent
Cordilleran Learners"

Enclosure 1. Qualification and Number of Participants

| PARTICIPANTS | NO OF PARTICIPANTS | NO. OF SDOs | TOTAL PARTICIPANTS | No. of days |
|---|---------------------------|--------------------|---------------------------|--------------------|
| SDS/ASDS | 1 | 8 | 8 | 3 |
| SGOD/CID Chiefs | 1 | 8 | 8 | |
| EPS | 1 | 8 | 8 | |
| PSDS of Last Miles Schools | 5 | 8 | 40 | |
| School Head (SPs and HTs) | 10 | 8 | 80 | |
| Teachers | 15 | 8 | 120 | |
| DepED CO | | | 10 | 3 |
| RO TWG | | | 20 | |
| Mayors, Governors/ Guests/ Sponsors/ Donors | | | 10 | 1 |
| TESDA, CSC, DTI, CHED, RDC, PRC | | | 20 | |
| Total Number of Participants: Day 0: 324 Day 1 to 3: 304 | | | | |

Enclosure 2. Regional Technical Working Group

| | CHAIR | CO-CHAIR | MEMBERS | TASK/S |
|---|--|-----------------------------------|---|---|
| OVERALL CHAIR/ CONSULTANT | ESTELA P. LEON-CARIÑO EdD, CESO III, Director IV/ Regional Director | | | Approves pre and post activity documents; Leads in the overall conduct of the activity |
| | RONALD B. CASTILLO Assistant Regional Director | | | |
| PLANNING & COORDINATION | 1. JENNIFER P. ANDE | LAUREEN B. LIKIGAN | | Ensures coherency of all committees; Prepares pre & post activity requirements |
| USHERS & USHERRETES | 2. ETHIELYN E. TAQUED | 3. DEXTER B. ANDRES | 4. Rose Melody Flores | Assigns in-charge personnel per VIP; Attend to needs of VIPs; Coordinates with other committees; and Welcomes VIPs with LEI. |
| FOOD AND BILLETING/ ROOMING | 5. FLORENCE E. BALICTAN | 6. ELVERNICE S. FANGED; | 7. Warly E. Kindiawan | Prepares room assignment in coordination with the hotel; Coordinates with the supplier on the provision of meals; Ensures variety and nutrient-balanced content |
| HALL AND STAGE SETUP | 8. SASHA JOSEPH L. DAGANOS | 9. ANNIE ROSE CAYASEN | ESSD Engineers (Day 0) | Ensures conduciveness and aesthetics of the hall and table setting |
| PUBLICITY, DOCUMENTATION | 10. CYRILLE GAYE B. MIRANDA | 11. KAYE B. DIZON | 12. Jeremy Kermit Padilla | Facilitates photo/ video coverage and documentation, Coordinates with AVP committee |
| INVITATIONS | 15. ROSITA C. AGNASI 16. EDGAR H. MADLAING | 17. NOVER KEITHLEY S. MENTE | 13. Winnie Joy N. Jose 14. May Claire Jimenez | Prepares, distributes and confirms guest invitation and coordinates with CO; Communicates date/ time/ venue changes to invited guests; Prepares and sets name plates for guests/ CO officials. Seeks support for teachers' materials. |
| <u>LOGISTICS</u> A. VENUE AND KITS | 18. ATTY. SEBASTIAN G. TAYABAN | 19. RANDOLPH FLYN DACULOG | | Ensures availability/ procurement of materials and lease of venue as needed for the activities; Distributes kits to the participants; Prepares and seeks signature for acknowledgment receipt. |
| B. CERTIFICATES: PARTICIPATION & APPEARANCE | 22. EMMANUELA GABOL | 23. DUMAS ABAN | 20. Elvira M. Cudli 21. Jefferson A. Villena | Prepares, organizes and distributes Certificate of Participation with CA; |
| C. ATTENDANCE AND REGISTRATION | 25. MAKSIM A. BOTILAS | 24. MARGIE GARDINGAN | | Prepares attendance sheet, ensures all participants signed in the attendance sheet |
| ICT TECH SUPPORT | 26. JUMAR B. YAGO-AN | 27. MARVIN JOHN FLORES | | Provides ICT technical support for all committees; Ensures availability of internet/network for the activities; Ensures usability of projectors and sound system |