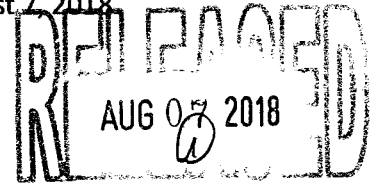


August 7, 2018

REGIONAL MEMORANDUM

No. 253-2018



DEPED-CAR Time: _____

5th REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Division Chiefs
All Concerned

1. The 5th Regular Regional Management Committee Meeting will be held on August 14-16, 2018 to be hosted by the Schools Division Office of Mt. Province. The Venue shall be announced later.
2. Activities relative to the ManCom Meeting are the following:
 - 2.1 ManCom Meeting Proper on August 14, 2018 from 2:00PM onwards;
 - 2.2 School visit on August 15, 2018 from 8:00 AM to 2:00 PM; and
 - 2.3 Meeting with the school heads at 3:00 pm onwards;
3. In preparation for the meeting, the Division Chiefs are requested to submit the e-copy of their Powerpoint presentations as deliberated and approved as agenda during the REXECOM Meeting.

4. Participants to this meeting are the following Regular Regional ManCom Members.

1	RD May B. Eclar, Ph.D., CESO V	12	Abra	OIC-SDS Amador D. Garcia
2	ARD Bettina Daytec-Aquino	13	Apayao	SDS Ronald B. Castillo
3	Edgardo T. Alos – Chief, Admin	14	Baguio City	SDS Federico P. Martin
4	Emilia Faustino – Chief, CLMD	15	Benguet	SDS Marie Carolyn B. Verano
5	Agustin B. Gumuwang – Chief, ESSD	16	Ifugao	SDS Gloria B. Buya-ao
6	Atty. Sebastian G. Tayaban- Chief, Finance	17	Kalinga	OIC-SDS Benilda M. Daytaca
7	Jennifer P. Ande –OIC- HRDD	18	Mt. Province	SDS Sally B. Ullalim
8	Pio D. Ecuán – Chief, PPRD	19		Secretariat
9	Aida L. Payang– Chief, QuAD	20	Tabuk City	OIC-SDS Benedicta B. Gamatero
10	Patricia K. Dumaguing – Secretariat			
11	Daisy P. Eswat – Secretariat			

Contact Numbers (Area Code: 074):

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ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 423-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434

5. The schools to be visited will be arranged by SDO Mt. Province. There will be 5 groups who will be assigned to visit at least four schools each using the School Visit Monitoring Tool and reporting template.
6. Enclosure is the schedule of activities and groupings.
7. Funding for the food and accommodation will be downloaded to SDO Mt. Province, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
8. For information, guidance and compliance of all concerned.


MAY B. ECLAR, Ph.D., CESO V
Regional Director

5th Regular Regional Management Committee Meeting and School Visit

Venue: To be announced later

August 14-16, 2018

Program of Activities

Date/Time	Particulars/Agenda	Person In-Charge
Aug. 14, 2018		
11:00AM-1:00PM	Arrival, registration, lunch	SDO Mt. Province
2:00PM-onwards	ManCom Meeting Proper	ManCom
Aug. 15, 2018		
6:30-7:30AM	Breakfast	
8:00AM-3:00PM	School visit	SDO Mt. Province
3:00-5:00 PM	Presentation of reports and meeting with school heads	ManCom
August 16, 2018	breakfast /departure	

Group No.	Members	Schools to be visited c/o SDO Mt. Province
1	RD May B. Eclar, Ph.D., CESO V SDS Sally B. Ullalim QAD Chief Dr. Aida L. Payang RO Staff Daisy P. Eswat	
2	ARD Bettina Daytec-Aquino SDS Marie Carolyn B. Verano FD Chief Atty. Sebastian G. Tayaban RO Staff Patricia K. Dumaguing	
3	SDS Federico P. Martin SDS Ronald B. Castillo OIC HRDD Chief Jennifer P. Ande AD Chief Edgardo T. Alos	
4	SDS Gloria B. Buya-ao OIC-SDS Benedicta B. Gamatero PPRD Chief Dr. Pio Ecuán SDO Mt. Province Secretariat	
5	OIC-SDS Benilda M. Daytaca OIC-SDS Amador D. Garcia ESSD Chief Agustin B. Gumuwang CLMD Chief Emilia Faustino	