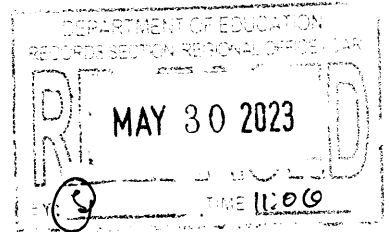




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



29 May 2023

REGIONAL MEMORANDUM
No. **245-2023**

**GUIDELINES ON THE OFFERING OF SPECIAL PROGRAM
IN FOREIGN LANGUAGE (SPFL)**

To: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. As announced in DepEd Memorandum No. 560, s. 2008 entitled Special Program in Foreign Language, public and private secondary schools are encouraged to offer foreign languages like Spanish, French and Japanese Nihongo as elective subjects starting SY 2009 – 2010.
2. The Special Program in Foreign Language is for schools whose students have demonstrated competence in English and are capable of learning another foreign language. This program aims to:
 - a) develop students' skills in listening, reading, writing, speaking and viewing as fundamental to acquiring communicative competence in a second foreign language;
 - b) prepare students for meaningful interaction in a linguistically diverse global workplace; and
 - c) develop understanding and appreciation of other people's culture.
3. On May 18, 2022, the Office of the Undersecretary for Curriculum and Instruction, through DepEd Memorandum No. 179, s. 2022 has opened its doors for expansion of SPFL - Chinese Mandarin. Further, on July 29, 2022, the Bureau of Curriculum Development through the Special Curricular Programs Division started accepting applications for the implementation of SPFL – Korean.
4. To provide direction on the implementation of the SPFL Programs, the following guidelines are enclosed.
 - A. Enclosure 1 – List of Application Requirements for SPFL Program
 - B. Enclosure 2 – General Guidelines on the Offering of Foreign Languages
 - C. Enclosure 3 - Integration of Travel Expenses
5. For information and other concerns regarding the SPFL programs, please contact the CLMD office with telephone number # 422-7096 or the focal person or its OIC – CLMD Rosita C. Agnasi through car.clmd@deped.gov.ph



6. Immediate dissemination of and strict compliance with this Memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV / Regional Director

For the Regional Director:



RONALD B. CASTILLO, CESO V
Director III // Assistant Regional Director

Enc: As stated

CLMD/RCA/nkm/SPFL Guidelines
05/29/2023

List of Application Requirements for SPFL
(*Japanese Nihongo, Chinese Mandarin, Spanish, Korean*)

1. Indorsement from the Schools Division Office and Regional Office.
2. School Initiated Survey which includes the following:
 - a. School Profile
 - b. Number of prospective SPFL learners
 - c. Perceived benefits of the specific SPFL Program to the learners
3. Community Map
 - a. This should show the existence of the intended SPFL Program – related environment (*e.g., stores, factories, restaurants and other establishments where learners will be able to practice the use of the language*)
4. Proof of Compliance
 - a. Classroom Size – the school must have adequate instructional rooms that conform to the minimum standard for instructional spaces as stipulated in the Manual of Educational Facilities. It should be able to accommodate a maximum of 35 students per class. Initially, SPFL Program classes will need a classroom for two classes that may take turns or two separate classrooms if SPFL-Korean classes will be simultaneous.
 - b. Availability of Resources and Learning Materials related to the language offered.
5. Teacher Nominees
 - a. Personal Data Sheet of Two (2) New Teacher-Nominees who will undergo series of trainings in teaching the Korean language.
 - b. The following are the criteria set in choosing the teacher-nominees.
 - i. Commitment to complete the language training, immersion Program and SPFL classroom teaching for at least 3 years.
 - ii. Physically and mentally fit to complete the training and immersion (with a medical certificate from a government hospital)
 - iii. Sense of responsibility, accountability, regard and passion to learn the language in order to equip our learners with communication skills.

The following may be used for reference:

- a. DO 05, s. 2015
- b. DO 55, s. 2009
- c. DO 53, s. 2003
- d. DO 84, s. 2003
- e. DO 46, s. 2012

Enclosure 2 to RM **245-2023**

General Guidelines on the Offering of Foreign Languages
(Reference: DepEd Order No. 55, s. 2009)

Schools offering the a specific SPFL Program are advised to follow the following general guidelines.

A. Subject Nomenclature

The subject shall appear in the Student Report Card.

B. Description

The intended SPFL Program is designed to develop the macro skills of reading, writing, speaking, listening and viewing using simple and practical language. The objective is to enable students to use the intended language in day-to-day conversations.

C. Time allotment.

The subject shall be offered 120 minutes weekly.

D. Assessment

Assessment shall follow the principles for diagnostic, formative and summative assessments. The Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program stipulated in DepEd Order No. 08, s. 2015 shall be adhered to.

E. Qualification and Compensation of Teachers.

The teachers who shall handle the subject should have undergone training or preparation for teaching the subject. They shall be paid honoraria or overtime pay if they exceed the prescribed number of teaching hours per RA 4670 (The Magna Carta for Public School Teachers), subject to existing policies and guidelines; and

F. Instructional Resources and Facilities

It is expected that the school offering the language has available classrooms, instructional materials and facilities to support the delivery of the program.

Enclosure 3 to RM 245-2023

Integration of Travel Expenses of Special Program in Foreign Language Teachers Attending Local Training on Teaching Foreign Language in the Region/Division/School Budget

(Reference: DepEd Order No. 05, s. 2015)

A. In connection with the participation of the current and incoming Special Program in Foreign Languages (SPFL) teachers to various professional development activities to upgrade Foreign Language (FL) pedagogical skills effective 2015 onwards, reimbursement / release of allowance which include transportation expenses and per diem, when applicable shall be charged/reimbursed to any of the following:

- Human Resource Development (HRD) Fund in compliance with DepEd Order No 030, s. 2021;
- Downloaded Funds
- Schools Division INSET Funds
- Local Funds such as Maintenance and Other Operating Expenses (MOOE); or
- Special Education Fund (SEF), subject to the usual accounting and auditing rules and regulations.

B. Activities covered are short or long term local professional development course and language proficiency tests including Diplomas of Spanish as a Foreign Language (DEL), Diplôme d'études En Langue Francaise (DELF), Japanese Language Proficiency Test (JPLT), Zertifikat Deutsch (ZD) and Hanyu Shuiping Kaoshi (HSK) or the Chinese Proficiency Test and follow through face-to-face sessions.