

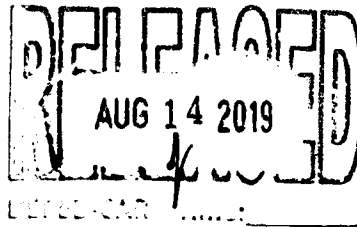


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



August 13, 2019

REGIONAL MEMORANDUM  
No. 243-2019



**2019 SEARCH FOR THE BEST OFFICES AND EMPLOYEES IN THE  
DEPARTMENT OF EDUCATION - CORDILLERA ADMINISTRATIVE REGION**


To: **Regional Office Chiefs and Unit Heads**  
**Schools Division Superintendents**  
All Divisions  
All Others Concerned

1. This is to announce the submission of entries for the 2019 Regional Search for the Best Regional Office Functional Division and Employees, Schools Division Office and Employees, Schools, School Heads, Teachers, and Non-Teaching Employees in the region.
2. Schedule of activities for the 2019 Search for the Best Offices and Employees in the Department of Education-Cordillera Administrative Region is as follows:

ACTIVITIES	SCHEDULE
1. <b>Deadline of submission of entries duly assessed by the Division PRAISE Committee through the records section</b>	1. <b>October 16, 2019</b>
2. Preliminary Evaluation	2. October 18, 2019
3. Meeting of PRAISE Committee	3. October 23, 2019
4. Rating/Evaluation of documents of applicants & Validation	4. October 28-31, 2019
5. Finalization of results	5. November 7-8, 2019
6. Awarding Ceremony	6. December 6, 2019

3. The activity aims to :
  - a. Motivate, distinguish, and reward men and women employees for their exceptional work performance which contribute to achieving DepEd's vision and mission.
  - b. Motivate all employees to be actively engaged in sharing their innovative ideas and exemplary efforts for the improvement of service delivery;
3. The enclosed criteria in **Regional Memorandum No. 232, s. 2019** for the search shall be used by the Division PRAISE Committee to select the entries for the 2019 Regional Search.
4. Each Regional Office Functional Group and Schools Division Office shall submit one (1) entry in each of the following categories:
  - A. Regional Awards for Regional Office Employees
    - A.1 Work Commitment Award (Best Employee)
      - A.1.i. Supervisor Category

- A.2.ii. Non-Teaching Category
  - A.2.ii.a. Level 1 (SG 1 to 9)
  - A.2.ii.b. Level 2 (SG 10 to 23)
- A.3. Team Awesome Award (Best Functional Group)
  
- B. Regional Awards for Schools Division Offices
  - B.1 Schools Division Office Pinnacle Award (1)
  - B.2. Work Commitment Award (Best Employee)
    - A.2.i. Supervisory Category (1 entry per Schools Division)
    - B.2.ii. Non Teaching Category (1 entry per Division in each Category)
      - A.2.ii.a. Level 1 (SG 1 to 9)
      - A.2.ii.b. Level 2 (SG 10 to 23)
  
- C. Regional Awards for Schools
  - C.1. Mountain Mover Award (School Category)
    - C.1.i. Public (1 entry per Division in each Category)
      - C.1.i.a. Elementary School
      - C.1.i.b. Junior High School Only
      - C.1.i.c. Junior High School With Senior High School
      - C.1.i.d. Multi-Grade School
    - C.1.ii. Private (1 entry per Division in each Category)
      - C.1.ii.a. Elementary School
      - C.1.ii.b. Secondary School
  - C.2. Difference Maker Award (School Head Category)
    - C.2.i. Public School Heads (1 entry per Division in each Category)
      - C.2.i.a. Elementary
      - C.2.i.b. Secondary
    - C.2.ii. Private School Heads (1 entry per Division in each Category)
      - C.2.ii.a. Elementary
      - C.2.ii.b. Secondary
  - C.3. Mother Teresa Award (Teacher Category)
    - C.3.i. Public School Teacher (1 entry per Division in each Category)
      - C.3.i.a. Elementary
      - C.3.i.b. Secondary
      - C.3.i.c. ALS Implementer
      - C.3.i.d. Multi-grade Teacher
    - C.3.ii Private School Teacher (1 entry per Division in each Category)
      - C.3.ii.a. Elementary
      - C.3.ii.b. Secondary
  
- 7. For more information, contact Rosita Agnasi or Emmanuela Gabol, HRDD at telephone number (074) 424-5167 or through email at [hrdd.depedcar@gmail.com](mailto:hrdd.depedcar@gmail.com)
  
- 8. Immediate dissemination of the contents of this memorandum is desired.

  
**MAY B. ECLAR, Ph.D., CESO V**  
 Regional Director