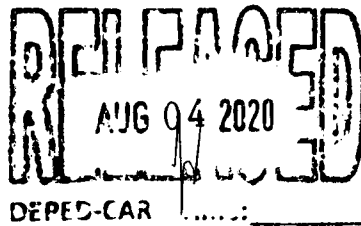




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

OFFICE OF THE REGIONAL DIRECTOR

REGIONAL MEMORANDUM  
No. 225-2020

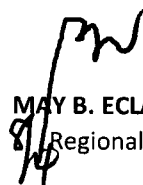


July 31, 2020

**DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS OF REGIONS AND DIVISIONS**

To: Schools Division Superintendents  
ESSD Chief

1. In response to the current COVID-19 pandemic, the DepEd-CAR Regional Office, through the ESSD will conduct via google meet the Workshop on the Enhancement of Contingency Plans on 11-13 August 2020 and 27 August 2020.
2. The workshop aims to formulate a Contingency Plan for COVID-19 or update/enhance existing Contingency Plans and integrate COVID-19 scenarios.
3. Participants to the training are the member of the Disaster Risk Reduction and Management (DRRM) Team members of the regional office and schools division offices. To defray communication expense relative to the conduct of the activity, Division DRRM Coordinators shall be provided Globe/Smart cell cards worth Php500.00 chargeable against DRRM downloaded funds for the Regional Office (*ref: OUA Memo 00-0620-0022*).
4. Participants are encouraged to coordinate with and harmonize their contingency plans with that of their province or municipality. Further, participants are required to bring the following data including other data they may need in crafting their contingency plans:
  - Existing contingency plans
  - Enrollment Data SY 2019-2020
  - Latest Data on No. of Teaching and Non-Teaching Personnel
  - Inventory of Response Equipment
  - Data on COVID-19 cases of Region, Province, Municipalities (including personnel and learners)
  - Current efforts of the offices in response to the COVID-19 pandemic
  - Data on Schools used as Quarantine/Isolation Areas and for other purpose
5. For information and guidance.

  
MAY B. ECLAR, PhD, CESO V  
Regional Director



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