



July 24, 2019


REGIONAL MEMORANDUM  
No. 224.2019

**RECEIVED**  
JUL 25 2019  
DEPED-CAR

**SUBMISSION OF FINAL REPORTS OF COMPLETED RESEARCH**

TO: **Schools Division Superintendents**  
**All Schools Divisions**  
**Senior Education Program Specialists (SEPS – Planning and Research)**  
**Others Concerned**

1. Relative to the implementation of DepEd Order No. 16, s. 2017 entitled "**Research Management Guidelines**", the Department and this Office aim to set up a mechanism to archive all completed education research conducted relevant to the implementation of the K to 12 Basic Education Curriculum. This will ensure the availability of evidences to support policy development, education framework, program and project implementation, plan preparation, training program design, and development of instructional materials, among others. It is understood that final reports submitted to this Office were thoroughly reviewed and approved by the Division Research Review and Evaluation Committees (DRREC).
2. In this connection, all School's Division Offices (SDOs) are required to submit in **softcopies (Microsoft Word) all relevant research conducted** to the Policy, Planning, and Research Division (PPRD), through email address @ [pprdberf.depedcar@gmail.com](mailto:pprdberf.depedcar@gmail.com) on or before **August 30, 2019**.
3. This is also to reiterate submission of BERF completed research in **softcopies and hardcopies (2 copies for COA and PPRD file)** following the specified formats in Enclosure 2 to this memorandum. Further, attached (Enclosure 1) is the list of researchers indicating timelines for submission of final reports, and those to submit softcopies of their research.
4. Please call the PPRD at telephone number (074) 422-9590 for other queries or clarifications.
5. Strict compliance to and immediate dissemination of this Memorandum is desired.

  
MAY B. ECLAR, Ph.D., CESO V  
Regional Director

**2018 BERF RESEARCHES DUE ON FINAL REPORTS**

	<b>PROPONENT</b>	<b>SDO</b>	<b>FINAL TITLE</b>	<b>CATEGORY</b>	<b>due MOA</b>	<b>Letter of extension</b>
1	<b>Adriatico, Eden T.</b>	Abra	Reasons for Transfer of Teachers from Private to Public Schools	Basic - Division	Sep-09	
2	<b>Bagayao, Deewail B.</b>	Tabuk City	Perceived Research Competence of Teachers in the Schools Division of Tabuk City	Basic-Division	Aug-09	
3	<b>Bagsao, Wilfred C.</b>	Benguet	Mentoring Through School Based Learning Action Cell of Early Language, Literacy, and Numeracy: An Evaluation Research	Basic-Division (6districts)	Aug-09	
4	<b>Bondad, Joyce Y.</b>	Baguio	Teaching Science Concept in the Vernacular	Action	Feb-09	
5	<b>Cas-ing, Oliver B.</b>	Benguet	Using Scenarios in Teaching Essential Points (U-STEP) in Grade 4 Math Learners	Action	Mar-09	3months - DUE JUNE 8
6	<b>Collan, Marchad B.</b>	Benguet	Simulation Bank: Its Effect in the Performance of Grade 11 General Mathematics Learners	Action	Mar-09	2months - DUE MAY 8
7	<b>Cubalit, Joemalin M.</b>	Baguio City	Integrating Reading and Speaking through Side by Side and AM-FM Methods	Action	Mar-09	2months - DUE MAY 8
8	<b>Depayso, Beverly K.</b>	Baguio City	Work Immersion Performance of General Academic Strand Students	Basic - School	Mar-09	1months - DUE APRIL 8
9	<b>Enciso, Suzelle C.</b>	Apayao	A Tracer Study of the Graduates of Alternative Learning System (ALS) from CY 2015-2017	Basic - Division	Aug-09	
10	<b>Fernando, Sherwin L.</b>	Baguio City	Social Support among Student-Mothers	Basic - Division	Sep-09	
11	<b>Guzman, Vivian K.</b>	Benguet	Teacher-Made Educational Board Games in Teaching Science VI	Action	Mar-09	1month - DUE APRIL 8
12	<b>Guznian, Rizalyn A.</b>	Benguet	Mother Tongue Based-Multilingual Education Innovative Instruction Implementation in the Schools Division of Benguet Pilot Schools	Basic- Division	Aug-09	
13	<b>Madalla, Asterio C.</b>	RO	Coaching Strategies of School Heads of Special Science High Schools	Basic - Region	Sep-09	
14	<b>Ongican, Mary Joyce M.</b>	Baguio	Instructional Materials for Learners with Special Needs (LSENs) in Baguio City Special Education Center	Action	Feb-09	3 months- may 8
15	<b>Onil Jr., Roy S., Basatan, Gzael B., Cayas, Aileen N.</b>	Benguet	Occupational and Career Interest Survey towards the Development of School Career Guidance Program	Basic - Division	Sep-09	
16	<b>Onlo, Jardson S.</b>	Benguet	NCAE and Final Grades in Math and Science 10: Predictors of Learners' Success in the STEM Track	Basic-DIVISION (2 Schools)	Aug-09	
17	<b>Palleng, Jomar B.</b>	Benguet	Prominent Cause of Absenteeism of Students in the Secondary Schools of Buguias District	Basic-DIVISION (District)	Aug-09	
18	<b>Palonan, Dominga M.</b>	Baguio	The 4Ps Program and Performance of Learners	Basic-School	Feb-09	3 months- may 8

19	<b>Pawig, Florence B.</b>	Benguet T III	Collaborative Activities and Assistive Devices to Support Learners with Special Needs	Basic - School	<b>Mar-09</b>	
20	<b>Peckley, Francis F.</b>	Benguet	Implementation of the Benguet Reading Program Using the CAR-RITUAL (Reading Interventions to Uplift and Accelerate Learning) in Grade 7 in the Division of Benguet	Basic - Division	<b>Aug-09</b>	
21	<b>Sacla, Benjamin R.</b>	Benguet	Project NEWS: Its Effect to the Subject-Verb Agreement Skills of Learners	Action	<b>Mar-09</b>	2months - DUE MAY 8

**WITHOUT SOFT COPIES**  
***SUBMIT ON OR BEFORE AUGUST 5, 2019***

**2017 BERF RESEARCHES**

	PROPONENT		Title of Research Proposal	Remarks/Assessments
1	<b>Asencio, Rhoda P.</b>	Abra	Integration of Indigenous Knowledge Systems and Practices into Disaster Risk Reduction and Management of the Secondary Schools of the Schools Division of Abra	
2	<b>Bruno, Grace V</b>	Benguet	Localizing Mathematical Activity Sheets to Enhance Problem Solving Competency in Grade Two Math	Format of financial report
3	<b>Bumanghat, Jocelyn R.</b>	Benguet	Synthonics (Synthetic Phonics) ! Aids in Mediating the Word Recognition and Spelling Performance of Grade 4 Learners	
4	<b>Dogao, Juliet W.</b>	Mountain Province	The Spelling Garden: Its Effect on the Spelling and Vocabulary Skills of Pupils	
5	<b>Lite, Nemia N.</b>	Mountain Province	Learning Action Cell on Research for Instructional Leaders	
6	<b>Llaneza, Lorna B.</b>	Abra	School-Based Management Practices of Schools Division Office of Abra	NO FINANCIAL REPORT in the submitted softcopy
7	<b>Magalalit, Jocelyn B.</b>	Mountain Province	Assessment of Elementary Teachers' Competencies: A Basis for the Development of a Professional Development Plan	
8	<b>Tabdi, Cleofe D.</b>	Benguet	Electronic Modules Made Easy for Improving the Academic Performance of Grade V Science Learners	Abstract-format
9	<b>Torres, Norlyn B.</b>	Baguio City	Daily 5 - Minute Drills in Improving Reading Fluency and Reading Comprehension of Grade 8 Learners	*No endorsement from DO; include acknowledgment and Appendices, Financial report-format

## 2018 BERF RESEARCHES

	<b>PROPONENT (Last, first, MI)</b>	<b>SDO</b>	<b>FINAL TITLE</b>	<b>CATEGORY</b>
1	<b>Arconado, May B.</b>	Abra	PROJECT REDUCE: Reducing Examination Difficulties Using Corrective Exercises among Grade 5 Learners	Action
2	<b>Barbado, Silvin N., Gam-ad, Jocelyn Q.</b>	Baguio	The Anatomy of the School, Extra, Co-curricular Activities	Basic-School
3	<b>Bisquera, Francis Henry C.</b>	Abra	Improving the Science Performance of Grade VI through Interactive Science Notebook (ISN)	Action
4	<b>Bumosao, Concepcion B.</b>	Kalinga	Pagpapalunad ng Talasalitaan Gamit ang Mapamaraang Interbensiyong Kagamitan	Action
5	<b>Butale, Jane I.</b>	Ifugao	DART (Daring Activities and Research Tutorials) to the Performance of Grade 12 STEM Learners	Action
6	<b>Calubing, Avigail I.</b>	Abra	Active Reading Intervention in Improving the Reading Skills of Grade 11 Learners	Action
7	<b>Ebanio, Nieves D.</b>	Baguio City	Job Satisfaction and Work Performance of Non-Teaching Personnel	Basic - School
8	<b>Gam-ad, Nicodemus B.</b>	Baguio	Implementation of Sports Section at Irian National High School	Basic-School
9	<b>Ganotice, Dolores, D., Cuesta, Sionebel P., Corpuz, Criselda B.</b>	Tabuk City	TReaT: The Reading Time to Improve the Reading Comprehension of Intermediate Learners	Action
10	<b>Padinay, Agustina B.</b>	Benguet	Videomatech: Improving the Performance Level of Grade 11 STEM Learners in General Mathematics	Action
11	<b>Padlan, Ofelia B.</b>	Baguio	Teacher Stress in Baguio City National High School	Basic-School
12	<b>Relay, Jasmin B.</b>	Benguet	E-module to Address the Least Learned Grade IV Science Competencies	Action
13	<b>Rifareal, Linglingay V.</b>	Abra	Think, Ink, Pair, Share (TIPS) para Mapaunlad ang Kakayahang sa Pagsulat	Action
14	<b>Seset, Frechette C.</b>	Benguet	Strategic Learners' Guide: An Aid in Mastering Subject-Verb Agreement Rules	Action
15	<b>Tul-o, Grace D.</b>	Ifugao	Improving the Reading Skills of Eight Grade 1 Learners Using the Four Blocks Model	Action

**TEMPLATE/ SEQUENCE of FINAL REPORTS**

-Use A4 bond paper (and brown folder); margin: 1" in all sides; Arial font 11; double space

<b>ACTION RESEARCH</b>	<b>BASIC RESEARCH</b>
<b>Indorsement from SDO</b>	<b>Indorsement from SDO</b>
· TITLE PAGE	· TITLE PAGE
· ABSTRACT	· ABSTRACT
· ACKNOWLEDGEMENT	· ACKNOWLEDGEMENT
· TABLE OF CONTENTS	· TABLE OF CONTENTS
CONTEXT AND RATIONALE	INTRODUCTION OF THE RESEARCH
ACTION RESEARCH QUESTIONS	LITERATURE REVIEW
INNOVATION, INTERVENTION, AND STRATEGY	RESEARCH QUESTIONS
ACTION RESEARCH METHODS	SCOPE AND LIMITATION
Participants and / or other Sources of Data and Information	RESEARCH METHODOLOGY
Data Gathering Methods	Sampling
Data Analysis	Data Collection
Ethical Issues	Data Analysis
DISCUSSION OF RESULTS AND REFLECTION	Ethical Issues
CONCLUSION AND RECOMMENDATION	RESULTS AND DISCUSSION
ACTION PLAN	CONCLUSION AND RECOMMENDATION
REFERENCES	DISSEMINATION AND ADVOCACY PLANS
Appendices	REFERENCES
FINANCIAL REPORT	Appendices
<b>COPY OF MOA</b>	FINANCIAL REPORT
	<b>COPY OF MOA</b>

**REQUIREMENTS FOR RESEARCH ABSTRACT**

- An abstract is a concise summary that enables readers to quickly assess the contents and direction of the paper. *The abstract concisely describes the topic/ purpose/scope, methods, principal findings and the conclusion.*
- It should be of 150 – 250 words in one (1) paragraph, in Arial font and size of 11 pt. It must also be typed single-spaced on a standard A4 paper with 1” on the all sides.

**RESEARCH ABSTRACT TEMPLATE**

**ABSTRACT**

Title: \_\_\_\_\_  
 Researcher/s: \_\_\_\_\_ (Team Leader) *First Name, Middle Initial, Family Name*  
 \_\_\_\_\_ (Member)  
 \_\_\_\_\_ (Member)  
 School/ Office: \_\_\_\_\_  
 Email address/es: \_\_\_\_\_  
 Date:           (date of submission to the division office)          

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**Keywords:** (maximum of 5 keywords separated by a semicolon (;) )

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**FINANCIAL REPORT TEMPLATE**

FINANCIAL REPORT						
A. Supplies and Materials						
Activity	Item	Unit	Quantity	Estimated Cost	Total Estimated Cost	ACTUAL COST

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