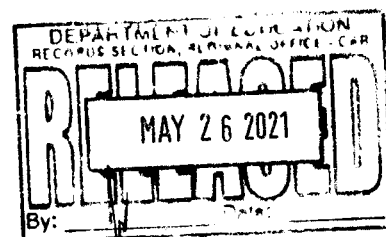




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION



May 25, 2021

Regional Memorandum  
 No. 212.2021

**PREPARATION AND SUBMISSION OF SCHOOL-BASED MANAGEMENT (SBM)  
 LEVEL 3 PRACTICE EVIDENCE FOR REGIONAL VALIDATION**

TO: OIC-Assistant Regional Director  
 Schools Division Superintendents  
 Regional/Division/School SBM Task Force  
 All Divisions  
 All Others Concerned

1. In compliance to the call of Central Office to track and monitor schools practicing high-level SBM principles, the Regional Office submitted the following schools which are recommended having been practicing such and are ready for SBM Level 3 Validation, to wit:

DIVISION	NAME OF SCHOOL
Abra	An-anao Integrated School
	San Gregorio Elem School
	Lagangilang Central School
	Cristina B. Gonzales Memorial National High School
Apayao	Quirino Elementary School
	Santa Marcela Central School
Baguio City	Pacday Quinio Elementary School
	Pines City National High School
	Baguio Central School
Benguet	Lepanto National High School
	Loo Elementary School
Ifugao	Potia Elementary School
	Hungduan National High School
Kalinga	Pinukpok Central School
	Rizal Central School
Mt Province	Lubon Elementary School
Tabuk City	Burubor Elementary School
	Kalinga SPED
	Appas Elementary School

2. Guided by Regional Memorandum Nos. 278, s. 2019, 81, s. 2021 and 210, s. 2021, identified schools in all divisions are hereby requested to scan the accomplished school and division assessment tools and register online via <https://tinyurl.com/OnlineSBMRegistration> on or before **May 27, 2021**. After the registration, said schools shall digitize and upload evidence/mode of verifications



Address: Wangal, La Trinidad, Benguet, 2601  
 Telephone No: (074) 422 - 1318 | Fax No.: (074) 422-4074  
 Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



ISO 9001:2015 Certified  
**Quality Management System**  
 DE-50500784 QM15

supporting SBM Level 1, 2 and 3 to the assigned Google Drive link to be coordinated by the Field Technical Assistance Division (FTAD). In addition, a 5 to 7-minute video presentation shall be required from all schools following the sequence in Enclosure 1. These procedures shall expedite the regional validation and possible presentation to the Central Office. Deadline for the uploading of documents shall be on **June 4, 2021**.

3. The mode and schedule of the regional validation shall be as follows depending on the community quarantine status and IATF protocols:

<b>Date</b>	<b>Mode of Validation</b>	<b>Division</b>	<b>Name of School/s</b>	<b>Validators</b>
May 26-27, 2021	Onsite	Baguio City	PQES, PCNHS and BCS	Ethielyn E. Taqued, Marjory T. Valdez, Alfredo B. Lanas and other Regional SBM Task Force members
June 1, 2021	Onsite	Benguet	LNHS, LES	
June 7-25, 2021	Online/ Onsite	Abra	AIS, SGENS, LCS, CBGMNHS	Regional SBM Task Force members
		Apayao	QES, SMCS	
		Ifugao	PES, HNHS	
		Kalinga	PCS, RCS	
		Mountain Province	LES	
Tabuk City	BES, KSPED, AES			

4. Travelling and incidental expenses incurred during the onsite validation shall be charged to MOOE subject to usual accounting rules and regulations. Communication expenses for the school SBM Coordinators shall be downloaded to their respective divisions.

5. For any inquiries and clarifications, please contact FTAD through telephone number 422-1318, email address [ftad.depedcar@gmail.com](mailto:ftad.depedcar@gmail.com) or mobile number 0910-805-7805.

6. Immediate dissemination of and strict compliance to this memorandum is directed.

  
**ESTELA L. CARIÑO EdD, CESO III**  
 Regional Director 

**SEQUENCE OF THE 5-MINUTE VIDEO PRESENTATION**

The video shall be limited to 5-7 minutes only.

1. Introduction includes the background/brief history/school profile. This part will launch your school.
2. Best Practices/Significant Activities showcasing the 4 SBM principles. It would highlight the Stakeholders Participation from Internal to External Involvement, activities and contributions; School's Initiatives to increase school academic performance/learning outcomes; School programs and innovations, unique approach in the delivery of basic education and/or accomplishments based on AIP. (pictures of meetings, LDM, advocacy, outputs, in action documentations)
3. SBM corners/room from preparation to finished products/outputs. It would show the display of folders/boxes, arrangement, packaging and the entirety of compilation.

*Note: The video should focus on its purpose. Gather everything you have (documents) to convince validators that your school belongs to Level 2 or*