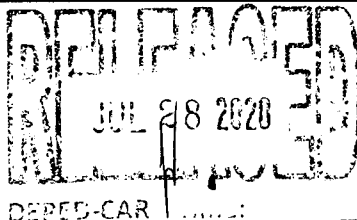




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

Office of the Regional Director

Regional Memorandum  
No. 210-2020



July 27, 2020

**CONDUCT OF TELECONFERENCING/WEB CONFERENCING TO ORIENT USERS  
OF THE DEPLOYED LSIS 3.0**

To: **Schools Division Superintendents**  
**Regional Office Legal Unit Head**  
**Regional Office ICT Unit Head**  
**Division Legal Officers**  
**Division IT Officers**  
**Division Child Protection Specialists/Coordinators**  
**Division Youth Formation Coordinators**  
**Selected School Heads**  
**All others concerned**

1. Last May 5-15, the DepEd-CAR Regional Office through the Legal Unit and Information and Communications Technology Unit (ICTU) conducted its User Acceptance Testing of the Legal Services Information Systems (LSIS) 3.0 through asynchronous conferencing with 39 participants. To orient the same participants on the use of the LSIS 3.0 in the Schools Division Offices, a teleconference will be conducted on August 6, 2020; 8:00 AM-5:00 PM via Google Meet.
2. The expected participants are as follows:

<b>Participants</b>	<b>Number of Pax</b>
Regional Legal Unit Personnel	4
Regional ICT Unit Personnel	2
Division Legal Officers	8
Division IT Officers	8
Division Child Protection Specialists/Coordinators/ Division Youth Formation Officers	8
<b>Total</b>	<b>30</b>



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3. All participants shall be checking the Workplace group **RCA-LSIS 3.0** for some updates and instructions. For the final list of participants, you may email us through the [legalunit.depedcar@gmail.com](mailto:legalunit.depedcar@gmail.com) or directly send it to the Workplace group on or before Aug 3. The link for the teleconference will be emailed to the participants before the scheduled activity.
4. Furthermore, participants to the teleconferencing/web conferencing not receiving communication allowance shall be entitled to a communication expense in the amount of Php300.00, charged to RO Funds thus, the corresponding amount per participant shall be downloaded to their respective Division Offices.

*For compliance.*

ORD-LU-VBF mcb

  
**MAY B. ECLAR, PhD, CESO V**  
Regional Director



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