

REGIONAL MEMORANDUM
208-2018

Date:

Clarification of the Composition of the Personnel Selection Board of the Regional Office, the Schools Division Office, and the Schools

To: Schools Division Superintendents
 Chief Administrative Officer (Admin Division)
 School Heads
 HRMOs
 All others concerned

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1. There have been queries as to the composition of the Personnel Selection Board in the Division Offices;
2. To clarify the issue, the following shall be the composition of the Personnel Selection Board pursuant to DepEd Order No. 66 s. 2007 (Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions), and the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORA-OHRA):

a. Regional Office

Chairperson:	Assistant Regional Director ^(DO 66 s.2007) or his/her authorized representative ^(ORA-OHRA)
Members:	Chief of the Division/Unit where the vacancy exists ^(DO 66 s.2007) , or his/her designated alternate ^(ORA-OHRA)
	Chief, Administrative Division ^(DO 66 s.2007) , or his/her designated alternate ^(ORA-OHRA)
	Chief Administrative Officer V (HRMO III) ^(DO 66 s.2007) , or his/her designated alternate ^(ORA-OHRA)
	One representative of the DepED Employees' Union, either for the first or second level, as the case may be ^(DO 66 s.2007) , or his/her alternate representative ^(ORA-OHRA)

b. Schools Division Office

Chairperson:	Assistant Schools Division Superintendent ^(DO 66 s.2007) , his/her authorized representative ^(ORA-OHRA)
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 DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION


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Members:	Head of the School where the vacancy exists (for teaching personnel) ^(DO 66 s.2007) /Chief of the SGOD/CID where the vacancy exists (for non-teaching personnel), or his/her designated alternate ^(ORA-OHRA)
	Administrative Officer V ^(DO 66 s.2007) or his/her designated alternate ^(ORA-OHRA)
	Administrative Officer II (HRMO I) ^(DO 66 s.2007) or his/her designated alternate ^(ORA-OHRA)
	The President of the Division DepED Employees' Union/Non-Teaching Association/Faculty Association, as the case may be ^(DO 66 s.2007) , or his/her alternate representative ^(ORA-OHRA)

For information and guidance.


MAY B. ECLAR, Ph.D., CESO V
 Officer-In-Charge
 Office of the Regional Director

References: DepEd Order No. 66 s. 2007
 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORA-OHRA)

ORD/LU/VBF/jed