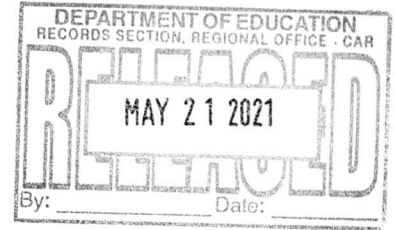




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



May 20, 2021

Regional Memorandum
 No. 205.2021

**VIRTUAL LAUNCHING OF THE ONLINE VALIDATION OF SCHOOL-BASED
 MANAGEMENT (SBM) LEVEL OF PRACTICE**

TO: OIC-Assistant Regional Director
 Schools Division Superintendents
 Regional/Division/School SBM Task Force
 All Divisions
 All Others Concerned

- Relative to Regional Memorandum 81, s. 2021 and as results of RM 156 and 167, s. 2021, the Field Technical Assistance Division (FTAD) will conduct a virtual launching of the Online SBM Validation and orientation of the process and other relevant matters on May 25, 2021 from 9:00 AM onwards via Microsoft Teams link <https://tinyurl.com/OnlineSBMOrientation>.
- The activity aims to discuss the process flow of the online validation, roles and functions of SBM Task Forces, and other relevant topics such as SBM assessment tool and situational analysis of validation results.
- Expected participants to the orientation are the following:

a. Regional SBM Task Force

Chairperson	RD Estela L. Cariño EdD, CESO III
Co-chair	ARD Florante E. Vergara
Focal Person	Ethielyn E. Taqued
Coordinator/Co-coordinator	Marjory T. Valdez, Alfredo B. Lanas
Record Keeper	Elvira M. Cudli
SBM Task Force Members	All Functional Divisions' Chiefs/OICs - 8, CLMD EPS - 4, QAD EPS -2

b. All SDOs SBM Task Force Chairperson, Focal Person, Coordinators and Members – 10 pax per division

c. School Heads and School SBM Coordinators of schools vying for SBM Level 2 and 3 – 20 pax per division

- Attached is the matrix of the activity and working committee for reference.
- Meals and snacks of the regional SBM Task Force participants shall be charged against MOOE subject to usual accounting rules and regulations.



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MANAGEMENT SYSTEMS SOLUTIONS

6. For any inquiries and clarifications, please contact the Field Technical Assistance Division (FTAD) through telephone number 422-1318 and or email address *ftad.depedcar@gmail.com*.

7. Immediate dissemination and compliance to this memorandum is directed.


ESTELA L. CARIÑO EdD, CESO III
Regional Director 

MATRIX OF ACTIVITY

TIME	ACTIVITY	PERSON IN-CHARGE
8:00 – 8:30	Registration/Attendance	c/o FTAD
8:30 – 8:45	Opening Program National Anthem Prayer Cordillera Hymn Quality Policy Statement Acknowledgement of Participants and Statement of Purpose Welcome Remarks Message	AVP c/o Elvira M. Cudli CES Ethielyn E. Taqued ARD Florante E. Vergara RD Estela L. Cariño
8:45 – 9:00	Launching of Online SBM Validation Presentation of Pilot Test Results	Marjory T. Valdez
9:01 - 9:45	The Process of DepEd-CAR Online SBM Validation	
10:00 – 12:00	Documentary Analysis, Observation and Discussion of MOVs	Alfredo B. Lanas
12:00 – 1:00	Health Break	
1:00 – 2:30	Basic Statistics	ARD Florante E. Vergara
2:30 – 4:00	Coaching and Mentoring: Situational Analysis of SBM Results	Ethielyn E. Taqued
4:00 – 5:00	Synthesis Clearing House Closing Program	c/o FTAD Team
Facilitators	Marjory Valdez & Alfredo Lanas	

WORKING COMMITTEE

COMMITTEE	TERMS OF REFERENCE	PERSON IN-CHARGE
Consultant	Manage the overall conduct of the activity	RD Estela L. Cariño ARD Florante E. Vergara
Chairperson	Plans the details and organize the reorientation activity; Recommends procedures or guidelines in the implementation of the activity	CES Ethielyn Taqued
Co-chairperson		Alfredo B. Lanas
Coordinator	Coordinates / assist in providing direction to activity; Facilitates the smooth conduct of the activity; Ensures the readiness of materials needed in the conduct of the activity	Marjory T. Valdez
Documenter	Documents the highlights of the presentation, questions from participants; provides photo documentation of significant activity	Alfredo B. Lanas
Registration, Attendance, Certificate of Participation	Handles the attendance of the activity; Prepares the certificate of the participants; Manages the MS Teams during the activity	Elvira M. Cudli