

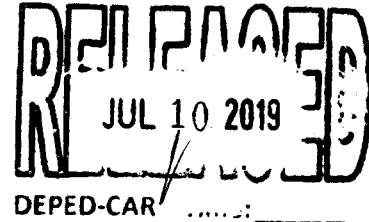


July 5, 2019

REGIONAL MEMORANDUM

204-2019

TO: Schools Division Superintendent
Assistant Schools Division Superintendent
Chiefs, Regional Office Functional Divisions



SUBMISSION OF REPORT ON THE STATUS OF SCHOOLS DIVISION OFFICES (SDOs) ON ISO CERTIFICATION

1. As part of the monitoring, the Regional Office would like to be updated on the status of the Schools Division Offices (SDOs) on ISO Certification.
2. All Schools Division Offices (SDOs) are requested to submit a report on this matter using the attached template for uniformity.
3. The submission of report shall be on July 24, 2019.
4. For information and compliance of all concerned.

M. B. Eclar
MAY B. ECLAR, Ph.D., CESO V
Regional Director

QAD/ALP/fceb

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				



STATUS OF ISO CERTIFICATION
 CY 2019

NAME OF DIVISION : _____
 ADDRESS : _____
 DATE OF ACCOMPLISHMENT : _____

A. ISO CERTIFICATION:

Started? YES NO

B. If started, at what stage is the SDO's status?

1st 4th
 2nd 5th
 3rd Others (Specify) _____

C. If ISO certified, please indicate:

ISO Certification Number: _____

Date Certified: _____

Prepared by: _____
 Printed Name Over Signature

Approved: _____
 School Division Superintendent

QAD:ALP/feb

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