



REGIONAL MEMORANDUM

No. 204.2017

To : Chiefs, RO Functional Divisions
Schools Division Superintendents
All Divisions
All others concerned

RELEASED
JUL 27 2017
DEPED-CAR Time: _____

Subject : **Conduct of the 2017 Second Quarter Regional Monitoring, Evaluation and Adjustment (RMEA) Conference**

Date : June 27, 2017

1. This is to announce that the 2017 *Second Quarter Regional Monitoring, Evaluation and Adjustment (RMEA) Conference* shall be on July 20-21, 2017 at RNEAP Hall, DepED CAR, Wangal, La Trinidad, Benguet.
2. The objectives of the conference are the following:
 - Review, gather, and document issues and concerns in the implementation of the 2017 Second Quarter Programs, Projects, and Activities (PPAs) of the Regional Office (RO) and Oplan Balik Eskwela (OBE) Activities of the Schools Division Offices (SDOs).
 - Identify issues, concerns, challenges, facilitating and hindering factors in the accomplishment of PPAs and OBE Activities.
3. The participants of the conference are the following:


| REGIONAL OFFICE | | SCHOOLS DIVISION OFFICES | | Total Participants |
|---------------------|-----------|----------------------------|-----------|--------------------|
| Regional Director | 1 | SDSs/ASDSs | 8 | |
| | | Division CID Chiefs | 8 | |
| RO Division Chiefs | 8 | Division SGOD Chiefs | 8 | |
| RMET Members | 16 | Division Planning Officers | 8 | |
| Support Staff (QAD) | 1 | | | |
| TOTAL | 26 | | 32 | 58 |

| RMET Members Roles and Functions | | | |
|----------------------------------|-----------------|------------------------|-----------------|
| <i>Documenters</i> | <i>Division</i> | <i>Synthesizers</i> | <i>Division</i> |
| Janet Ambucay | Ifugao | Jumar Yago-an | Ifugao |
| Jennifer Ande | Baguio | Christopher Hadsan | Baguio |
| Romulo Basa | Mt. Prov. | Cresencio Gamay | Mt. Prov. |
| Cristina Paquit | Tabuk City | Rafaela S. Gawigawen | Tabuk City |
| Marjory Valdez | Abra | Cornelia Adaci-Dulnuan | Abra |
| Florence Balictan | Kalinga | Daniel M. Gonayon | Kalinga |
| Patricia C. Dumaguing | Apayao | Maksim A. Botilas | Apayao |
| Elfred C. Dalang | Benguet | Clemente Bandao | Benguet |

4. Participants are requested to bring with them the soft and hard copies of their report.
5. Attached herewith is the template for data consolidation and reporting.
6. Travel expenses of participants shall be charged against local funds while meals, snacks and lodging/accommodation of SDO participants except for Baguio and Benguet Divisions

shall be charged against regional office funds subject to existing rules and regulations. The first meal shall be the morning snack of July 20 and the last meal shall be the afternoon snack of July 21. Dinner of July 20 and Breakfast of July 21 are for SDO participants only.

7. Participants who intend to be lodged at the RNEAP rooms, please contact the **Quality Assurance Division (QAD)** at Tel. No. 422 – 5187 for reservation purposes.
8. Immediate dissemination and compliance of this memorandum is desired.


MAY B. ECLAR, Ph.D., CESO V
Officer-In-Charge
Office of the Regional Director

QAD/ALP/mab

REGIONAL MONITORING AND EVALUATION (RMEA) TEMPLATE

DIVISION: _____

A. ENROLMENT

| Level | SY 2016-2017 (as of April 2017) | 2017-2018 (as of June 2017) | Increase/Decrease | ANALYSIS |
|---------------------|---------------------------------|-----------------------------|-------------------|----------|
| Kindergarten | | | | |
| Grade 1 | | | | |
| Grade 6 | | | | |
| Grade 7 | | | | |
| Grade 10 Completers | | | | |
| Grade 11 | | | | |

B. BRIGADA ESKWELA

| ACTIVITIES PLANNED | ACTIVITIES CONDUCTED | BEST PRACTICES | FACILITATING FACTORS/HINDERING FACTORS |
|--------------------|----------------------|----------------|--|
| | | | |
| | | | |
| | | | |

C. TEACHER'S INDUCTION PROGRAM FOR SUCCESS (TIPS)

| ACTIVITIES CONDUCTED FOR TIPS (e.g.. Trainings, benchmarking, etc.) | Number of Schools that Conducted TIPS | FACILITATING FACTORS/HINDERING FACTORS |
|--|---------------------------------------|--|
| | | |
| | | |
| | | |

Prepared by: _____

Noted/Approved: _____