



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

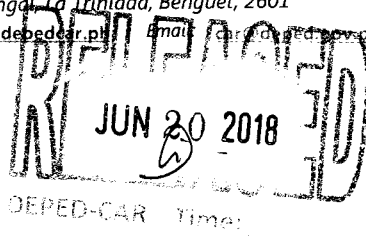


Wangal, La Trinidad, Benguet, 2601
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June 18, 2018

Regional Memorandum

193.2018



REGIONAL TRAINING OF TRAINERS (RTOT) ON THE RESULTS-BASED PERFORMANCE SYSTEM (RPMS) FOR TEACHERS AND SCHOOL HEADS

**TO: Schools Division Superintendents
Heads, Public and Private Secondary Schools
All Others Concerned**

1. The Department of Education (DepED), Cordillera Administrative Region through the Human Resource Development Division (HRDD) of the Regional Office shall conduct **“Regional training of Trainers (RTOT) on the Results-Based Performance System (RPMS) for teachers and School Heads”** on July 3 to 7, 2018. The venue will be announced later on a subsequent memo.

2. The objectives of this training are as follows:

General Objective: Establish a pool of trainers from the division and/or school level and capacitate them how to effectively conduct the training in their respective divisions/schools.

Specific Objectives:

- a. Demonstrate understanding of the RPMS Manual for teachers and School heads;
- b. Identify the key concepts of the Manual; and
- c. Develop proposed action plans for their respective division/school level orientation.

3. Each division shall send seven (7) participants and to be chosen from the following identified positions to be most appropriate to train/orient the teachers in the schools on the RPMS:

- Assistant Schools Division Superintendents:
- Public Schools District Supervisors
- Chief Education Program Supervisors/Education program Supervisors
- Principals/Head Teachers
- Master Teachers
- Senior Education program Specialists

4. Division Offices are also requested to submit the list of participants using the table below on or before June 27, 2018 thru the following email address;

- car@deped.gov.ph or hrdd.depedcar@gmail.com

Division: _____

Name of Participants	Male	Female	Official Station	Contact Number

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 423-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434

5. The participants are requested to bring their own laptop, pocket wifi and other important documents related to the training and are expected to be at training venue on Day 0 or before the start of the training proper.

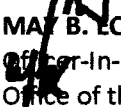
6. The Regional Management Team is requested to attend as trainer or facilitator and to monitor and evaluate the conduct of the said training. They are as follows;

	Name		Division
1	RD May B. Eclar/ARD Bettina Aquino	ORD	RO
2	Aida Payang	Trainer	RO
3	Jennifer Ande	Trainer	RO
4	Ethielyn Taqued	Trainer	RO
5	Lucio Alawas	Trainer	SDO-Benguet
6	Hedwig Belmes	Trainer	SDO-Abra
7	Charline Balahyas	Secretariat	RO
8	Margie Gardingan	Secretariat	RO
9	Florence Balictan	QAME	RO
8	5 HRDD-BHROD Representatives	Facilitators	DepEd,CO

7. Meals, snacks, accommodation, and training materials shall be charged against downloaded RPMS Fund, while the transportation expenses and other incidental expenses shall be charged against school or other local funds subject to the usual accounting rules and regulations.

8. The first meal to be served will be lunch of Day 0 and the last meal will be breakfast on the last day of seminar.

9. Immediate and widest dissemination of this Memorandum to all concerned is desired.


MAY B. ECLAR, PhD, CESO V
Officer-In-Charge
Office of the Regional Director

PROGRAM OF ACTIVITIES

TIME	DAY 0	DAY 1	DAY 2	DAY 3	DAY 4
8:30 – 10:00	Arrival	Registration Opening Program Welcome Remarks - Host Region Opening Remarks Introductions	MOL/Energizer Module 2: Self-Assessment Tools Aida Payang	MOL/Energizer Module 5: Annotation Aida Payang	<div style="border-left: 1px solid black; border-right: 1px solid black; height: 100%; width: 100%;"></div>
10:00-10:15	BREAK				
10:15-12:00	Meeting with the Trained Regional Trainers with the RCTQ and CO Staff Trainers Team Foundation	The Philippine Professional Standards for Teachers (PPST) Jennifer Ande	Module 3: Classroom Observation Tools (COT – RPMS) Ethielyn Taqued	Module 6: Portfolio Assessment Sandra	
12:00-1:00	LUNCH BREAK				
1:00-3:00	Finalization of the Session Guides and Modules	Module 1: RPMS Tools Lucio Alawas	↓ (Continuation)	↓ (Continuation)	
3:00-3:15	BREAK				
3:15-5:00	Final Team Practice of the Session Modules assigned for each Team	↓ (Continuation)	Module 4: Portfolio Preparation and Organization Hedwig Belmes	Division Planning for the School Level Roll-out Ways forward and Closing Lucio Alawas	
OD		Aida Payang Sandra	Jennifer Ande Hedwig Belmes	Ethielyn Taqued Lucio Alawas	