



Republic of the Philippines
 Department of Education
CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



July 7, 2016

REGIONAL MEMORANDUM
 No. **193.2016**

**CONDUCT OF THE SECOND QUARTER REGIONAL MONITORING,
 EVALUATION AND PLAN ADJUSTMENT (RMEPA)**

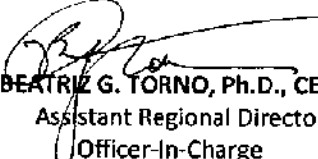
JUL 18 2016

To : Schools Division Superintendent
 All Divisions

1. The second quarter Regional Monitoring and Evaluation and Plan Adjustments shall be conducted at the NEAP-R, DepED-CAR, Regional Office, Wangal, La Trinidad, Benguet on August 4-5, 2016.
2. The activity aims to:
 - Determine the performance of the Divisions in implementing programs, projects and activities.
 - Determine the efficiency of the Region and schools division in implementing basic education support services to schools and communities.
 - Assess implementation and administrative issues and difficulties encountered in the implementation of programs/projects (initiatives) in the Schools, Division Offices and the RO-Divisions
 - Provide recommendations that will address issues and problems identified
3. Attached are the templates and guides for the preparation of reports for presentation. It is expected that a complete staff work (CSW) will be undertaken at the Division level before the conduct of the Regional MEPA. Reports shall be in tabular format while presentation shall be in a dashboard format.
4. Participants to the two-day activity are the following:

Regional Office		Division Offices	
Regional Director	1	SDS or ASDS	8
Asst. Regional Director	1		
Chiefs, RO-Divisions	8	Chiefs, CID	8
QAD personnel	4	Chiefs SGOD	8
Planning Officer, PPRD	1	EPS for M&E	8
EPS, CLMD	2	Planning Officer	8
EPS, FTAD	2		
EPS, PPRD	1	Total	60

5. Travel expenses of participants shall be charged against local funds while supplies and materials, lodging (except for the Divisions of Baguio City and Benguet, RO participants), hall rental, and meals and snacks shall be charged against regional funds subject to existing rules and regulation. The first meal shall be served breakfast of August 4 and the last meal shall be dinner of August 5, 2016.
6. Wide dissemination of this memorandum is desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

Telephone Numbers:	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Office of the Director IV	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3093
Fax Machine	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Office of the Director III	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434
Administrative Division							