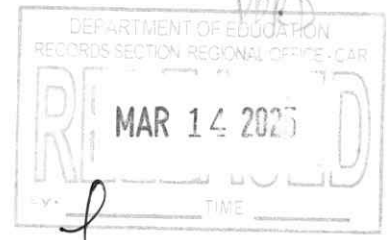




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



March 13, 2025

**REGIONAL MEMORANDUM**

No. 192-2025

**SUBMISSION OF RESEARCH MANAGEMENT MONITORING AND EVALUATION  
REPORT (1<sup>ST</sup> QUARTER)**

To: Schools Division Superintendents  
Senior Education Program Specialists (Planning and Research Unit)  
All Schools Division Offices  
All Others Concerned

1. Relative to monitoring and providing technical assistance on the research management of Schools Division Offices (SDOs) in the region, this Office requests the online submission of the division's first-quarter report on or before **March 24, 2025**.
2. Attached is the Research Management Monitoring and Evaluation Tool to be accomplished (Enclosure 1).
3. For submission and inquiries, please contact the PPRD at telephone no. 422-1318 or email address [car.saliksik@gmail.com](mailto:car.saliksik@gmail.com).
4. Immediate and wide dissemination of this Memorandum is desired.

Digitally signed by ESTELA P.  
LEON-CARIÑO EdD, CESO III  
Date: 2025.03.14 14:47:36  
+08'00'

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV / Regional Director

PPRD/EET/PPP  
Enclosure/s: As stated



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

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DepEd Tayo Cordillera <https://depedcar.ph>





Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**Monitoring and Evaluation of SDO Research Management**

SDO: \_\_\_\_\_

Quarter:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>

**I. Research Management Implementation**

Activities (RM Cycle)	Responsible/ Accountable Unit	TIMEFRAME		Gantt Chart												Budget	Budget Source i.e. PRP, BERF, SEF, Other Fund Source	
		Month Started	Month Ended	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Call for Research Proposals																		
Evaluation of Proposals																		
Initial Screening																		
Committee Evaluation																		
Notification of Results																		
Implementation (Progress Monitoring)																		
Submission/Evaluation and Acceptance of Final Reports																		
Dissemination and Utilization																		
Archival																		



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## II. Challenges and Mitigating Measures in Research Management

<b>Research Management Cycle</b>	<b>Challenges</b> <i>(Identify challenges that may affect the implementation of the cycle)</i>	<b>Mitigating Measures</b> <i>(Include mitigating measures for difficulties identified, if applicable)</i>
<b>Call for Research Proposals</b>		
<b>Evaluation of Proposals</b>		
A. Initial Screening		
B. Committee Evaluation		
<b>Notification of Results</b>		
<b>Implementation (Progress Monitoring)</b>		
<b>Submission/Evaluation and Acceptance of Final Reports</b>		
<b>Dissemination and Utilization</b>		
<b>Archival</b>		
<b>Others:</b> <i>Kindly specify.</i>		



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**III. SEF- Funded Research for 2025**

District	Name/s of Researcher	Title of Research	Approved SEF Amount	Status (Completed, Ongoing)	Name of School	School ID	Other Remarks
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**Email Address:** car@deped.gov.ph



**IV. SDO's Number of Research Received, Approved, and Indorsed for BERF**

CY 2025 1st Quarter							
DISTRICT	Action Research		Basic Research		Total No. of RECEIVED	Total No. of APPROVED	No. of Approved Research Indorsed for BERF
	No. of Received Proposals	No. of Approved Proposals	No. of Received Proposals	No. of Approved Proposals			
TOTAL							

REMARKS:



Address: Wangal, La Trinidad, Benguet, 2601  
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**V. Status of Approved BERF Research**

	Name/s of Researcher	Title of Research	Approved BERF Amount	STATUS			Other Remarks
				Name of School	School ID		
				<i>(Data Gathering; Data Analysis; Writing the Final Report; Submitted to SDO for evaluation; Ongoing Revision-SDO evaluation; Submitted to RO for evaluation; Ongoing Revision-RO evaluation; Completed)</i>			
1	Dela Cruz, Juan D.	Fdsfgds dsfgdgd dfgf dfgdf dgfsdg ghg.	10,000.00	Mandaluyo Elementary School	035141		2 phases of data gathering – survey and FGD
2							
3							
4							

Prepared by:

**Division Research Coordinator**

Verified by:

**SGOD Chief**



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