



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



June 14, 2018

REGIONAL MEMORANDUM

No. **186-2018**

To: Schools Division Superintendents
Regional Performance Management Team
All concerned

RELEASED
JUN 18 2018
DEPED-CAR Time: _____

Subject: **SUBMISSION OF 2018 OPCRFs OF SCHOOLS DIVISION OFFICES
AND PMT REVIEW SCHEDULE**

1. Relative to the implementation of the Results-Based Performance Management System (RPMS) per RM 346 s. 2016, the schedule for the submission and review of the CY 2018 OPCRFs of Schools Division Offices are as follows:

ACTIVITY/REPORT DUE	DATE	REMARKS	Personnel/Officials involved
2018 OPCRF (Commitments)	On or before June 25, 2018	Submit to PPRD, RO	SDSs
PMT Meeting/Orientation	June 26, 2018	<ul style="list-style-type: none"> To be held at the SNC Hall 	ARD, PMT Members, PMT Secretariat
Mid Year Review of the 2018 OPCRFs (Commitments) of SDOs	July 4, 2018; 8:45 AM onwards	Each SDS shall present their 2018 OPCRF for a maximum of 1.0 hours	RD, ARD, PMT Members, PMT Secretariat, SDSs of Apayao, Abra, Benguet & Baguio City
	July 5, 2018; 8:45 AM onwards	Each SDS shall present their 2018 OPCRF for a maximum of 1.0 hours	RD, PMT Members, PMT Secretariat, SDSs of Ifugao, Kalinga, Tabuk City, Mt. Province

2. Key Result Areas of Schools Division Offices should reflect the KRAs identified in the Office Functions of the OSDS per Memorandum dated January 25, 2018 signed by Undersecretary Jesus L. R. Mateo, entitled Compendium of DepED Office Functions and Job Descriptions.

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 422-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
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3. The PMT meeting/orientation and PMT Review shall be conducted at the SNC Hall of the DepED CAR Regional Office.
4. Incidental expenses, meals and snacks during PMT meetings and review shall be charged to Regional Office funds.
5. For information, guidance, and compliance.

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MAY B. ECLAR, Ph.D., CESO V
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Officer In-Charge
Office of the Regional Director *ad*

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