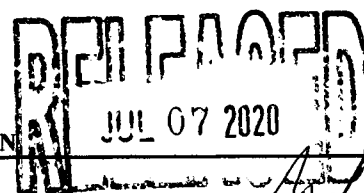




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



Office of the Regional Director

DEPED-CAR
 July 3, 2020

REGIONAL MEMORANDUM

No. 184-2020

REGIONAL UPSKILLING OF TRAINERS ON LITERACY INSTRUCTION, MONITORING & EVALUATION, AND SUPPORT (LIAMES)

**TO: Assistant Regional Director
 RO Chiefs/Unit Heads of Admin, CLMD, HRDD, ICTU, and Legal Unit
 Schools Division Superintendents
 All Divisions
 All Others Concerned**

1. In line with the COVID-19 Situation and transitioning to the new normal, the DepEd-CAR, through the Human Resource Development Division (HRDD) in coordination with CLMD, & ICTU will conduct **Series of Upskilling of Trainers on Literacy Instruction, Assessment, Monitoring & Evaluation, and Support (LIAMES) Series 1-4.**
2. These upskilling activities were conceptualized in support of the Learning Continuity Plan (LCP), to make education accessible to every learner in the new learning environment and to provide learning modalities to be implemented for SY 2020-2021 through distance or remote educational mechanisms in addressing equity concerns of our constituents despite the crises.
3. The general objective is to provide technical assistance to school leaders and teachers in providing learners with access to quality basic education through distance learning delivery. Specifically, the webinar aims to:
 - a. provide updates and enhance competencies in delivering services to the situation of the new normal; and
 - b. assist teachers in the use of appropriate modalities responsive and suitable to their context.
4. Schools Division Offices are requested to submit the names of participants to this Regional Upskilling of Trainers, c/o Human Resource Development Division (HRDD) through email address: hrdd.depedcar@gmail.com not later than **July 14, 2020** using the template below:

Name	Sex	Position	Division	email address	Series to be attended (Except Series 1)	Date of training to be attended



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422 – 1318 | **Fax:** (074) 422-4074
Website: www.depedcar.ph | **Email:** car@deped.gov.ph



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5. Participants to this activity are composed of the following:

Indicative Date and Time/Activity	Division	Kinder Teacher	Gr I Teacher	Gr II Teacher	Grade III Teacher	SDO EPS Focal for ELLN	Total	
July 27-31, 2020 8:30 am – 12:00 nn Series 1. Early Language Literacy and Numeracy in Distance Learning	Abra	Participants are those identified by the SDO Focal on ELLN that were submitted to the CLMD						21
	Apayao						21	
	Baguio						21	
	Benguet						21	
	Ifugao						21	
	Kalinga						21	
	Mt. Province						21	
	Tabuk City						21	
	Total						40	40
		SDO EPS Focal on Assessment				Teacher Trainer		
August 10-12, 2020 8:30 am- 12:00 nn Series 2. Assessment and Its Operation	Abra				1	9	10	
	Apayao				1	9	10	
	Baguio				1	9	10	
	Benguet				1	9	10	
	Ifugao				1	9	10	
	Kalinga				1	9	10	
	Mt. Province				1	9	10	
	Tabuk City				1	9	10	
	Total				8	72	80	
			PSDS		School Heads	Total		
August 13-17, 2020 8:30 am-12:00 nn Series 3. Progress Monitoring and Evaluation of Distance	Abra		5			5	10	
	Apayao		5			5	10	
	Baguio		5			5	10	
	Benguet		5			5	10	
	Ifugao		5			5	10	
	Kalinga		5			5	10	
	Mt. Province		5			5	10	
	Tabuk City		5			5	10	



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	Division	School Head	School Teacher Guidance Counselor Designate	Teacher	Total
August 18-20, 2020 8:30 am-12:00 nn Series 4. Psychological Intervention and Psychological First Aid	Abra	1	5	4	10
	Apayao	1	5	4	10
	Baguio	1	5	4	10
	Benguet	1	5	4	10
	Ifugao	1	5	4	10
	Kalinga	1	5	4	10
	Mt. Province	1	5	4	10
	Tabuk City	1	5	4	10
	Total		8	40	32

6. The following documents are enclosed for your reference:

- Enclosure 1: Activity Matrix
- Enclosure 2: List of Webinar Management Team

7. Participants are requested to have laptops and ensure a stable internet connection during the activity.
8. Internet expenses of participant shall be charged to HRTD fund and shall be downloaded to the concerned SDOs. The computation shall be based on the maximum amount allowable provided the scheduled activity is a part of their Work From Home arrangement.
9. It is further requested that a copy of their Work From Home (WFH) Arrangement and accomplishment report relative to their participation to the activity shall be submitted to this office for reference.
10. For inquiries and clarifications, please contact Jennifer Ande or Rosita Agnasi of HRDD through email address: jennifer.ande@deped.gov.ph and rosita.agnasi@deped.gov.ph
11. Immediate and widest dissemination of and strict compliance with this memorandum is directed.


MAY B. ECLAR, PhD, CESO V
 Regional Director

HRDD/JPA/rca



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Enclosure 1.

Activity Matrix for the Regional Upskilling of Trainers on Literacy Instruction, Assessment, Monitoring & Evaluation, and Support (LIAMES)

Time	Session Title	Session Objectives	Methodology	Person Responsible	Participants	
Series 1 (July 27-31, 2020) – Early Language Literacy and Numeracy Instruction in Distance Learning						
Day 1 (July 24)						
8:30-9:00	Opening Program			c/o HRDD	21 K to 3 Teachers, SDO EPS Focal for ELLN from each SDO	
9:00-12:00	Strategies for Teachers in Beginning Reading	Provide appropriate strategies in teaching beginning reading	Lecture, Presentation, Q and A	Carmel Meris Patricio Dawaton		
Day 2 (July 27)						
9:00 – 12:00	Mechanical to Meaningful Reading Strategies at each Level	Provide comprehensive strategies from mechanical to meaningful reading	Lecture, Presentation, Q and A	Jeremy Kermit Padilla Elizabeth Calbayen Jennifer Ande		
Day 3 (July 28)						
9:00 – 12:00	Reading Comprehension and the Active Framework	Enlighten participants on how to deliver reading comprehension and the active framework	Lecture, Presentation, Q and A	Rosita Agnasi HRDD ICTU		
Day 4 (July 29)						
9:00 – 12:00	Camera Action: Video Taping	Prepare videos as an offline delivery mode	workshop			
Day 5 (July 30)						
9:00-11:30	Harvesting and takeaways	Make realizations and give considerations according to context.	Presentation			
11:30-12:00	Closing Program			c/o HRDD		

Series 2 (August 10-12, 2020) Assessment and its operationalization Strategies							
Time	Session Title	Session Objectives	Methodology	Person Responsible	Participants		
Day 1 (August 10)							
8:30-9:00	Opening Program			c/o HRDD			
9:00-12:00	The Roadmap assessment preparation	Provide evidence that assessment of learning has validity and covers what must be covered	Lecture, Demonstration, Q and A	Carmel Meris Bryan Hidalgo Jeremy Kermit Padilla Elizabeth Calbayen Jennifer Ande Rosita Agnasi Jefferson Villena ICTU	10 participants in each SDOs and 10 Technical Working Committee		
Day 2 (August 11)							
9:00 – 12:00	Parallelism of Assessment with MELC	Relate how assessment is aligned with the Most Essential Learning Competencies	Lecture, Demonstration, Q and A				
Day 3 (August 12)							
9:00 – 12:00	Application and Take always	Prepare Table of Specification aligned to the MELC	Lecture, Demonstration, Q and A				
Series 3 (August 13-17) Progress Monitoring and Evaluation of Distance Learning							
Day 1 (August 13)							
8:30-9:00	Opening Program						
9:00 – 12:00	Supervising instruction delivered through Distance Learning	enhance developmental process in supervising instruction through distance learning	Lecture, Demonstration, Q and A	Carmel Meris Bryan Hidalgo Jeremy Kermit Padilla Elizabeth Calbayen Jennifer Ande Rosita Agnasi Jefferson Villena ICTU	10 School Heads and PSDS in each SDO and 10 TWG		
Day 2 (August 14)							
9:00-12:00	Progress Monitoring on the flow of Distance Learning		Lecture, Demonstration, Q and A				
Day 3 (August 17)							
9:00-12:00	M & E Tool: its utilization for DLD	Come up with appropriate monitoring and evaluation tool suited for DLD	Workshop				

Series 4 (August 18-20) Psychosocial Interventions and Psychological First Aid							
Time	Session Title	Session Objectives	Methodology	Person Responsible	Participants		
Day 1 (August 18)							
8:30-9:00	Opening Program			c/o HRDD			
9:00-12:00	Coping Mechanism in the light of COVID 19	Identify stress-inducing factors related to COVID-19 pandemic and how to cope with the new normal	Lecture, Demonstration, Q and A	Dr. Angeline Calatan Evangeline Malag Jeremy Kermit Padilla Jennifer Ande Rosita Agnasi Jefferson Villena ICTU HRDD	10 participants in each SDOs and 10 Technical Working Committee		
Day 2 (August 19)							
9:00 – 12:00	Psychological First Aid for Schools	Enhance immediate and ongoing safety, and provide physical and emotional comfort.	Lecture, Demonstration, Q and A				
Day 3 (August 20)							
9:00-11:30	Addressing Mental health in Pandemic	Enlighten participants in addressing Mental Health in Pandemic	Lecture, Demonstration, Q and A				
11:30-12:00	Closing Program						



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Enclosure 2. List of Training Management Team

Division/Office		Sex	Division/Unit
RD May B. Eclar	Regional Director	F	ORD
ARD Florante E. Vergara	OIC-Assistant Regional Director	M	OARD
Jeremy Kermit Padilla	Training Management	M	RO – Admin
Dumas Aban	Training Management	M	RO – Admin
Carmel Meris	Chief Learning Resource Provider	F	RO – CLMD
Patricio Dawaton	Learning Resource Provider	M	RO – CLMD
Bryan Hidalgo	Learning Resource Provider	F	RO – CLMD
Edgar Madlaing	Learning Resource Provider	M	RO – CLMD
Jonalyn Ambrona	Learning Resource Provider	F	RO – CLMD
Elizabeth Calbayan	Secretariat	F	RO-CLMD
Annie Rose Cayasen	Training Management	F	RO-CLMD
Jeannie Claire Piggangay	Training Management	F	RO-CLMD
Warly Kindiawan	Secretariat	M	RO – CLMD
Jeremy Kermit Padilla	Technical Support	M	RO – CLMD
Charline Balahyas	Secretariat	F	RO – FTAD
Jennifer Ande	Chief Learning Resource Provider	F	RO – HRDD
Rosita Agnasi	Training Management	F	RO – HRDD
Sasha Joseph Daganos	Training Management	M	RO – HRDD
Emmanuela Gabol	Training Management	F	RO – HRDD
Margie Gardingan	Training Management	F	RO – HRDD
Jefferson Villena	Training Management	M	RO – HRDD
Jumar Yago-an	Technical Support	M	RO – ICT
Vandolf Flora	Technical Support	M	RO – ICT
Glenn Papa	Technical Support	M	RO – ICT
Maricris Sotelo	Secretariat	F	RO – Legat Unit
Manilyn Botilas	Secretariat	F	RO – PPRD
Aida Payang/Representative	M and E	F	RO – QAD



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