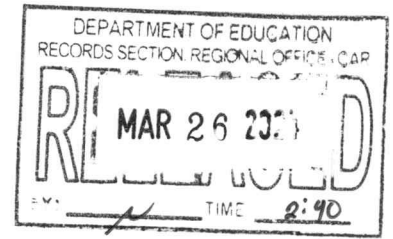




Republic of the Philippines
Department of Education
 Cordillera Administrative Region



March 25, 2024

REGIONAL MEMORANDUM

No. 183.2024

2nd Regular Management Committee (ManCom) Meeting

To: Assistant Regional Director
 Schools Division Superintendents/ OICs
 Assistant Schools Division Superintendents/OICs
 Regional Office Chiefs/OICs
 All Others Concerned

1. This is to inform the field of the 2nd Regular Management Committee (ManCom) Meeting on April 17, 2024 at SDO Apayao.
2. The general objective of this meeting is to provide an avenue for the ManCom members to arrive at agreements as well as review the existing policies or formulate new policies applicable to the context in the Region.
3. The following agenda items will be discussed:

AGENDA ITEMS	DISCUSSANT
1. Budget Utilization Rate and Continuing Funds status	Finance
2. Instructional Programs - Reading Program - SEA-PLM	SDOs CLMD
3. CARAA Matters	ESSD
4. Downloading of GSIS and HDMF Remittances to SDOs	Admin
5. Other Matters	All others concerned
6. Regional Director's Hour	RD Estela P. Leon-Cariño

4. In preparation for the meeting, discussants are requested to submit their reports in PowerPoint presentation to the secretariat through the email address: car.pprd@deped.gov.ph on or before April 10, 2024.
5. Meals and hall rental of RO and SDO participants will be charged to RO MOOE downloaded to SDO Apayao, while other travelling expenses of SDO and RO participants will be charged against their local funds subject to the existing budgeting, procurement, accounting, auditing rules and regulations.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
 Telephone No: (074) 422 – 1318
 Email Address: car@deped.gov.ph

6. The first meal is Breakfast on April 17, while the last meal will be PM Snacks on the same day.
7. Enclosed is the list of participants for reference. The minutes of the previous meeting with the agreements for action was sent to all ManCom members while all other resources for the meeting can be obtained in the ManCom Members' Google Drive: <https://bit.ly/MancomFolders24>
8. For information, guidance, and compliance of all concerned.



ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/Regional Director 

Enclosure 1 to RM no. **183.2024**

LIST OF PARTICIPANTS			
		OFFICE/DIVISION	No of Pax
1.	Regional Director	Regional Office	1
2.	Assistant Regional Director	Regional Office	1
3.	Functional Division Chiefs	Regional Office	7
4.	Supervising Administrative Officer	Regional Office	2
5.	Schools Division Superintendents / OICs	All SDOs	7
6.	Assistant Schools Division Superintendents / OICs	All SDOs	8
7.	Project Development Officer (PDO) II	PAU	1
8.	Secretariat (2 from PPRD, 1 from ORD Proper)	Regional Office	3
9.	Drivers	SDOs	13
TOTAL			43