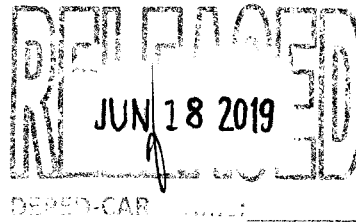




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



June 17, 2019



REGIONAL MEMORANDUM
No. 183.2019

SCHOOL HEADS DEVELOPMENT PROGRAM ACTIVITIES

**TO: Schools Division Superintendents
All Divisions
All Others Concerned**

1. The Department of Education (DepEd), through the National Educators Academy of the Philippines (NEAP), will conduct the following activities in line with the **School Heads Development Program (SHDP)**.

	Activities	Dates	Venues
1	Strategic Planning with Internal and External Stakeholders	June 11,13,and 14, 2019	DepED CO
2	Comprehensive Evaluation and Alignment of the Program and Course Designs	July 1-5, 2019	Tanza Oasis Hotel (A. Soriano Highway, Tanza, Cavite)
3	Revision of Learning Resource Packages (LRPs)	July 15-19, 2019	Santiago City
4	Validation of Learning Resource Package (LRP)	August 12-16, 2019	Tacloban City
5	Finalization & Branding of LRP	August 26-30, 2019	Davao City
6	Internal and External Evaluation	September 2-4, 2019	DepED CO

2. The SHDP is intended to systematically develop principals in educational leadership and management that would enable them to lead and manage K-12 schools in the 21st century. The planned activities in general aim to review all the existing SHDP Courses (Foundation, Intermediate, and Advance) and specifically to:
 - involve various stakeholders with the planning of the SHDP activities;
 - evaluate the regional conduct of the SHDP courses;
 - review the framework of SHDP and the course designs;
 - assess the linkage of the three courses with the RPMS and the National Competency-Based Standards for School Heads (NCBSSH);
 - enhance the existing learning resource packages based from recommendations; and
 - consider other modalities in the conduct of the courses.
3. Participants to the activities are selected personnel from the RO, SDO, and schools.
4. Board and lodging of participants shall be charged against HRD Funds while the travel expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. Participants are expected to be at the venue at 8:00 am on Day 1 and expected to check out at 12nn on Day 5. First meal is breakfast on Day 1 and lunch on Day 5.

6. Participants are advised to bring their personal laptops, extension cords, pocket wifi, and SHDP-related documents.
7. The participants shall be entitled to Compensatory Time-Off (CTO) in accordance with CSC and DBM Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
8. For further inquiries and clarifications, kindly email at hrdd.depedcar@gmail.com.ph.
9. The CAR participants to the SHDP Program are the following:

SHDP Program	Date	Venue	Names of Participants	Designation	Division
Comprehensive Evaluation and Alignment of the Program and Course Designs	July 1-5, 2019	Tanza Oasis Resort and Hotel, Cavite	Rosita Agnasi	EPS	RO
			Jerry Ymson	EPS	Baguio
			Feliciano L. Aagsaoay Jr.	P2	Kalinga
			Francis Peckley	EPS	Benguet
			Fernandina Lagundino	P1	Abra
Revision of Learning Resource Packages	July 15-19, 2019	Santiago City	Carmel F. Meris	OIC-HRDD	RO
			Jerry Ymson	EPS	Baguio
			Wilfred Bagsao	EPS	Benguet
			Maricel Enciso	P1	Apayao
			Nemia Lite	P2	Mt. Province
Validation of Learning Resource Materials	August 12-16, 2019	Tacloban City	Virginia Batan	ASDS	Tabuk
			Khad Layag	CID Chief	MP
			Marciana Aydinan	SGOD Chief	Ifugao
			Gilbert Villanueva	CID Chief	Apayao
			Limuel Dickson	SGOD Chief	Abra
Finalization and Branding of Learning Resource Packages	August 26-30, 2019	Davao City	Carmel F. Meris	OIC-HRDD	RO
			Jerry Ymson	EPS	Baguio
			Wilfred Bagsao	EPS	Benguet
			Maricel Enciso	P1	Apayao
			Nemia Lite	P2	Mt. Province

9. Immediate dissemination of and appropriate action for this Memorandum is desired.


MAY B. ECLAR, PhD., CESO V
 Regional Director