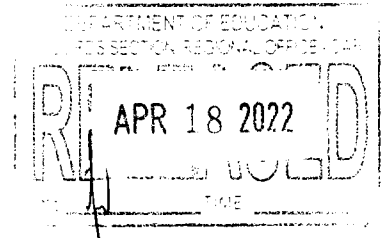




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



April 13, 2022

REGIONAL MEMORANDUM

No. ~~180~~ 2022

**REGIONAL TRAINING - WORKSHOP AND MONITORING FOR PROJECT HYTEQ
AND VIRTUAL CLASSROOM PARTICIPANTS
AND TECHNICAL WORKING GROUP**

To: Assistant Regional Director
Schools Division Superintendent of SDO Ifugao
All Others Concerned


1. Relative to the implementation of the Project Hybrid Learning using Technology with Equity and Quality (HyTEQ), a Learning Delivery Component of the BE-LCP, this office through the Curriculum and Learning Management Division (CLMD) in collaboration with the Information and Communication Technology Unit (ICTU) will conduct **Training – Workshop and Monitoring for Project HyTEQ and Virtual Classroom Participants and technical Working Group** on May 3-5, 2022 (exclusive travel dates) at SDO Ifugao.
2. The training aims to capacitate participants in using and managing the offline LMS, developing, and digitalizing LMS contents and for the regional team to monitor and provide technical assistance to the project HyTEQ recipients.
3. Identified participants shall be relieved from their regular tasks during the scheduled training-workshop. Contingency measures must be implemented to ensure continuity of learning delivery.
4. Strict observance of health and safety protocols like wearing of facemasks, face shield, physical distancing, disinfection, handwashing, and refrain from going in and out the venue during the duration of the activity.
5. Board and lodging of training management team and participants shall be charged to FY 2022 Flexible Learning Options (FLO) downloaded fund while travel and incidental expenses of training management team and participants shall be charged to available local funds subject to usual budgeting, procurement, accounting and auditing rules and regulations.
6. A van has been procured/hired for the Regional Office personnel and shall depart at the Regional Office on May 2, 2022 at 8:00 A.M and shall arrive on May 6, 2022 at 5:00 P.M.
7. Participants are requested to bring their laptops, LMS servers, routers, access points and extension cords.
8. The School ICT Coordinators must finish the setup of LMS servers prior to the conduct of the training.



9. For queries, please contact the OIC-CLMD Rosita C. Agnasi through rosita.agnasi@deped.gov.ph or ITO Jumar Yago-an through jumar.yagoan@deped.gov.ph.

10. Immediate and widest dissemination of and compliance with this memorandum is directed.


ESTELA P. LEON - CARIÑO EdD, CESO III

Director IV/Regional Director 

CLMD/RCA/bmd

Enclosure to RM No.: 180-2022

Enclosure 1. Training management Team from DepED_CAR Regional office

**REGIONAL TRAINING - WORKSHOP AND MONITORING FOR PROJECT
HYTEQ AND VIRTUAL CLASSROOM PARTICIPANTS AND
TECHNICAL WORKING GROUP**

May 3-5, 2022

Name	Position
Estela L. Cariño EdD, CESO III	Regional Director
Florante E. Vergara	Assistant Regional Director
Rosita C. Agnasi	OIC - CLMD
Georgina C. Ducayso	EPS - LR
Jumar Yago-an	ITO
Benjamin M. Dio-al	EPS - Focal
Eugene Espiritu	Teacher II- BeNHS
Elizabeth T. Calbayan	TAS
Glenn Papa	CMT I