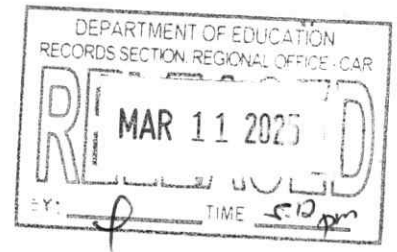




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



11 March 2025

**REGIONAL MEMORANDUM**  
No. 177.2025

**GUIDANCE ON THE CONDUCT OF THE FIRST QUARTER  
NATIONWIDE EARTHQUAKE DRILL**

To: Schools Division Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All others concerned

1. Pursuant to DepEd Joint Memorandum OM-OSEC-OUOPS-2025-01-01456 on the Reiteration of DepEd Order No. 22, 2. 2024 on Class Suspension and Strengthened Monitoring Amid Heat Index Levels issued on March 3, 2025, the Department of Education recommends to all schools and offices to conduct the 1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED) on March 13, 2025, between 7:00 AM - 9:00 AM.
2. Submission of post activity report shall follow the guidelines indicated in Regional Memorandum No. 136, s. 2025.
3. For concerns and further clarifications, schools may contact their respective schools division DRRM coordinators or the regional DRRM coordinator at email address [car.essd@deped.gov.ph](mailto:car.essd@deped.gov.ph)
4. Wide dissemination of this memorandum is desired.

Digitally signed by ESTELA P.  
LEON-CARIÑO EdD, CESO III  
Date: 2025.03.11 16:54:25 +08'00'

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director

Reference:  
DM-OUOPS-2025-01-01583  
RM 136, S. 2025

ESSD GCD epm



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)

DepEd Tayo Cordillera

<https://depedcar.ph>





Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM  
DM-OUOPS-2025-01-0183

**FOR :** ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL REGIONAL AND DIVISION DRRM COORDINATORS  
ALL SCHOOL HEADS AND SCHOOL DRRM COORDINATORS

**FROM :** MALCOLM S GARMA  
Assistant Secretary, Officer-in-Charge,  
Office of the Undersecretary for Operations

**SUBJECT :** [URGENT] GUIDANCE ON THE RESCHEDULING OF THE CONDUCT  
OF THE 1<sup>ST</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE  
(NSED) OF SCHOOLS ON MARCH 13, 2025

**DATE :** March 5, 2025

In light of the prevailing heat conditions forecasted by the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA) and pursuant to DepEd Joint Memorandum OM-OSEC-OUOPS-2025-01-01456 on the Reiteration of DO 22, s. 2024 on Class Suspension and Strengthened Monitoring amid Heat Index Levels issued on March 3, 2025, the Department of Education hereby recommends to all field offices and schools to conduct the 1<sup>st</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED) on **March 13, 2025, between the time of 7:00 AM – 9:00 AM.**

Activities followed shall be indicated on the Post-NSED Report to be submitted to the DRRMS. For complete reporting guidelines, please refer to OUOPS Memorandum 2025-04-00865 accessible through this link: <https://bit.ly/DepEdNSED2025>.

For concerns and further clarifications, you may contact the Disaster Risk Reduction and Management Service through email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph).

For guidance and appropriate action.



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION

FEB 21 2025

9.05

February 18, 2025

**REGIONAL MEMORANDUM**

No. 136.2025

**SCHEDULE OF THE QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL**

To: Assistant Regional Director  
 Schools Division Superintendents  
 Heads, Public and Private Elementary and Secondary Schools  
 All Others Concerned

1. Attached is DepEd Memorandum No. DM-OUOPS-2025-04-00865 detailing the schedule of the Nationwide Simultaneous Earthquake Drill (NSED) and the corresponding deadlines for submission of consolidated reports to the Disaster Risk Reduction and Management Services (DRRMS), as follows:

Quarter	Date	Time	Submission of Division Consolidated Report
1 <sup>st</sup> Quarter	March 13, 2025	02:00 PM	April 3, 2025
2 <sup>nd</sup> Quarter	June 19, 2025	09:00 AM	July 11, 2025
3 <sup>rd</sup> Quarter	September 11, 2025	02:00 PM	October 2, 2025
4 <sup>th</sup> Quarter	November 6, 2025	09:00 AM	November 27, 2025

2. All schools and DepEd offices are enjoined to participate in the NSED and to submit reports on its implementation. School DRRM coordinators shall submit their reports to their respective division DRRM coordinator not later than five (5) days after the scheduled quarterly NSED. Division DRRM coordinators shall consolidate and submit their reports to the DRRMS via email [drmmo@deped.gov.ph](mailto:drmmo@deped.gov.ph) following the schedule stated above. Additionally, a report on the division office's observance of the NSED shall be submitted to the regional DRRM coordinator for consolidation and subsequent submission to DRRMS.

3. The reporting templates and guidelines for submitting photo and video documentation can be found in Annexes A, B, and C of the attached memorandum. For further information or clarification regarding the drill, schools may contact their respective Division DRRM Coordinator.

4. Widest dissemination of this memorandum is desired.

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/ Regional Director

Encl. As stated

ESSD/GCD/epm



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



Certificate No. PNP-QMS 24 93 0192

## ANNEX A

### Guidelines on the Quarterly Submission of the 2025 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report

All DepEd Regional Offices, Schools Division Offices, and schools should thoroughly follow the guidelines below:

#### I. Schools- Based NSED

##### For Schools

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (**Annex B – Template 1**), to be signed by the School Head.
2. Guidelines on the photo and video documentation are in **Annex C**.
3. The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than five (5) working days, after the schedule of the quarterly NSED.**

##### For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators (**Annex B – Template 3**).
2. Consolidated NSED reports and pictures from schools must be submitted by the Division DRRM Coordinators **to the DRRMS via email [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) not later than fifteen (15) working days, after the schedule of the quarterly NSED.** Refer to the following table for the schedule of submission of the quarterly Division NSED report:

Date of Quarterly Conduct	Submission of Division Consolidated Report (School-Based NSED)
March 13, 2025	April 3, 2025
June 19, 2025	July 11, 2025
September 11, 2025	October 2, 2025
November 6, 2025	November 27, 2025

3. Division DRRM Coordinators are requested to submit at least **five (5) best pictures** from their divisions. Soft copies are to be attached to their report.
4. Division DRRM Coordinators should use the naming convention below as subject line for emails:

1<sup>st</sup> Quarter NSED: [CY 2025 1QNSEED] Report\_<Region-Name of SDO>

2<sup>nd</sup> Quarter NSED: [CY 2025 2QNSEED] Report\_<Region-Name of SDO>

3<sup>rd</sup> Quarter NSED: [CY 2025 3QNSEED] Report\_<Region-Name of SDO>

4<sup>th</sup> Quarter NSED: [CY 2025 4QNSEED] Report\_<Region-Name of SDO>

Example: [CY 2025 1QNSED] Report\_Region VIII-SDO Tacloban City

5. The cut-off time for all deadlines will be at 05:00 PM. The official number of schools participating in the NSED will be based on the consolidated NSED report signed by the Schools Division Superintendent (SDS) or authorized official from the division office to be submitted to DRRMS.

## II. Office-Based NSED (Regional and Schools Division Offices)

1. All Regional Offices and Schools Division Offices are also enjoined to conduct quarterly NSED in their respective offices. The Regional/Division DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (**Annex B – Template 2**), to be signed by the Regional Director/Schools Division Superintendent, respectively.
2. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Schools Division Offices (**Annex B – Template 4**).
3. Consolidated NSED reports and pictures from the Division Offices must be submitted by the Regional DRRM Coordinators to the **DRRMS via email [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) not later that fifteen (15) working days, after the schedule of the quarterly NSED**. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

Date of Quarterly Conduct	Submission of Regional Consolidated Report (Office-Level NSED)
March 13, 2025	April 3, 2025
June 19, 2025	July 11, 2025
September 11, 2025	October 2, 2025
November 6, 2025	November 27, 2025

4. Regional DRRM Coordinators should use the naming convention below as subject line for emails:

1<sup>st</sup> Quarter NSED: [CY 2025 1QNSED] Report\_<Name of Region>

2<sup>nd</sup> Quarter NSED: [CY 2025 2QNSED] Report\_<Name of Region>

3<sup>rd</sup> Quarter NSED: [CY 2025 3QNSED] Report\_<Name of Region>

4<sup>th</sup> Quarter NSED: [CY 2025 4QNSED] Report\_<Name of Region>

Example: [CY 2025 1QNSED] Report\_Region X

The DRRMS shall submit the national consolidated report (both School-Based and Office-Based NSED) to the Office of the Civil Defense through the Office of the Undersecretary for Operations.

## ANNEX B



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**REPORT ON THE CONDUCT OF**  
**QUARTERY NATIONWIDE**  
**SIMULTANEOUS EARTHQUAKE DRILL**  
**(QNSD)**



DATE CONDUCTED: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_

TIME ENDED: \_\_\_\_\_

<b>REGION</b>	
<b>DIVISION</b>	
<b>NAME OF SCHOOL</b>	

<b>Pre-Drill</b>	<b>Yes</b>	<b>No</b>	<b>Remarks</b>
With available Go Bags?			
With updated preparedness, evacuation, and response plans?			
With updated contingency plan?			
With available early warning system?			
With available emergency and rescue equipment?			
With available First Aid Kits?			
With available communication equipment (internet, cellphone, two-way radio, etc.)?			
With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold"			
Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs?			
Conducted an orientation to learners and school personnel on earthquake preparedness measures and the conduct of earthquake and fire drills?			
Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills?			
Learners have accomplished the Family Earthquake Preparedness Homework?			
Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention?			

**Additional Remarks**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Actual Drill</b>	<b>Yes</b>	<b>No</b>
Conducted "DUCK, COVER, and HOLD"?		
Conducted evacuation drill?		

**Other sub-activities conducted (symposium, advocacy campaigns, etc)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>No. of Personnel (Total Population)</b>	<b>Male</b>	<b>Female</b>
No. of Teaching Personnel		
No. of Non-Teaching Personnel		
<i>Grand Total</i>		

<b>No. of Personnel Participated (Participation Head Count)</b>	<b>Male</b>	<b>Female</b>
No. of Teaching Personnel		
No. of Non-Teaching Personnel		
<i>Grand Total</i>		
<b>No. of Learners (Total Population)</b>	<b>Male</b>	<b>Female</b>
No. of Learners (Excluding IP, Muslim and Learners with Disability)		
No. of IP Learners		
No. of Muslim Learners		
No. of Learners with Disability		
<i>Grand Total</i>		
<b>No. of Learners Participated (Participation Head Count)</b>	<b>Male</b>	<b>Female</b>
No. of Learners (Excluding IP, Muslim and Learners with Disability)		
No. of IP Learners		
No. of Muslim Learners		
No. of Learners with Disability		
<i>Grand Total</i>		
<b>Post-Drill</b>	<b>Yes</b>	<b>No</b>
Conduct a review of the Contingency Plan?		

**Additional Remarks**

**Common issues and concerns encountered during the actual conduct of drill**

- 1
- 2
- 3
- 4
- 5 [Add additional item/s when necessary]

**Prepared by:**

**Noted by:**

\_\_\_\_\_  
[School DRRM Coordinator]

Date:

\_\_\_\_\_  
[School Head]

Date:

## ANNEX C

### Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recordings of quarterly NSED conduct may be used in information and communication materials of the Department, as requested.
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
  - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats.
  - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover, and Hold.
  - c. Conduct of coordination/preparatory meeting.
  - d. Actual conduct of the quarterly NSED.
4. The recommended minimum specifications are as follows:
  - a. Photo
    - i. File format: JPG or PNG
    - ii. Dimensions: 4:3 ratio or 16:9 ratio
    - iii. Orientation: Landscape
  - b. Video
    - i. File format: MP4 or MOV (with 1080p or 720p resolution)
    - ii. Dimensions: 1920px x 1080px (16:9)
    - iii. Orientation: Landscape
    - iv. Frame rate: 30fps or 60fps