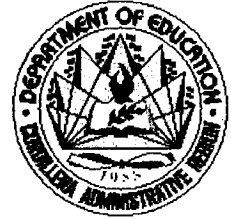




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM

No. **172-2016** 2016

To: **Schools Division Superintendents**
All others Concerned

From: **BEATRIZ G. TORNO, Ph. D., CESO IV**
Asst. Regional Director
OIC, Office of the Regional Director

JUN 29 2016
[Signature]

Subject: **School Heads Development Program (SHDP): Intermediate Course, Batch II**

Date: **June 27, 2016**

1. As per Memorandum OM-GO-2016- NEAP and a follow through text and call from NEAP, the School Heads Development Program (SHDP): **Intermediate Course, Batch II, Class 1 – 3** will be conducted on **July 3 – 9, 2016** at Golden Prince Hotel, Cebu City as the training venue. Participants will be accommodated at City Park Hotel, Cebu City and will have a shuttle service to the training venue. **Class 4 and Learning Facilitator will be on July 10 – 16, 2016 at RELC, Marikina.**
2. Participants to this activity are the following:

Classes	Name of Participant	Division
Class 1 – Fiscal Sustainability and Principled Partnership	Ms. Catherine Caluya	Apayao
Class 2 – Instructional and Curricular Innovation	Ms. Marilyn T. Lupai	Ifugao
Class 3 – Organizational Culture and Professional Development	Ms. Manuela Garcia Ms. Ginadine Balagso	Abra Kalinga/HRDD - RO
Class 4 – Education in Emergencies	Ms. Bernadette Macanas Ms. Lily Aroco	Mt. Province Benguet
Learning Facilitator	Dr. Samuel Egsaen	Baguio City
HRDD representative	Emilia M. Faustino	HRDD - RO

3. Regional HRDDs are allotted one (1) slot in the training for them to observe the four classes in preparation for the forthcoming roll out. Participants of **Class 1 – 3 and HRDD representative** are expected to be at the training venue on **July 3 at 3:00 p.m.** for the Opening Program. First meal to be served will be snack/merienda. Check out will be in the morning of **July 9, 2016.** Check in for Class 4 and the Learning Facilitator will be on July 10 and check out will July 16.
4. Travel expenses of the participants, learning facilitators, and the HRDDs including their per diems shall be charged against Regional funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and widest dissemination of this memorandum to all concerned is desired.