



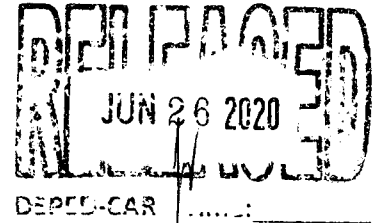
Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region

June 25, 2020

**REGIONAL MEMORANDUM**

NO. 170.2020

To: Assistant Regional Director  
 Regional Office Division Chiefs  
 Schools Division Superintendents  
 All Others Concerned  
 All Divisions



**ADDENDUM and CORRIGENDUM TO REGIONAL MEMORANDUM  
 NO. 164, s. 2020 or the REGIONAL PILOT TESTING OF BLENDED/  
 DISTANCE LEARNING DELIVERY**

1. Relative to the conduct of the Regional Pilot Testing of Blended/Distance Learning Delivery scheduled on July 13-24, 2020, please be informed that there are changes on the dates of conduct of some pre-pilot testing activities and additions of significant activities and pertinent information to ensure smooth implementation of the said pilot testing.
2. Paragraph 7 which states that EACH SDO shall choose schools or centers ideal for pilot testing the distance learning delivery, is further explained to mean that each of the 8 SDOs is advised to consider pilot schools at the central area and at very remote or far-flung areas.
3. All SDOs must pilot all learning modalities appropriate to the context of the learners.
4. In connection, each of the 8 SDOs shall submit a list of demo-teachers or teacher-facilitators distributed per Schools Division, to wit:

Learning Area/ Group	No of Schools and Demo-Teachers or Learning Facilitators per Division							
	ABRA	APAYAO	BAGUIO	BENGUET	IFUGAO	KALINGA	MP	TABUK
Kinder		1 school from remote area, 1 teacher						1 school from central area, 1 teacher
Grade 5			1 school from central area, 1 teacher				1 school from remote area, 1 teacher	
Grade 10 (8 learning areas)					1 school from remote area, 8 teachers	1 school from central area, 8 teachers		





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<b>Grade 11-TVL</b>	1 school from remote area with 11 teachers			1 school from central area with 11 teachers				
<b>ALS</b>	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher
<b>SPED</b>	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher	1 teacher


5. A maximum of 10 learners per identified grade or level and their parents or guardians shall participate in this pilot testing activity.
6. The expected number of hours allotted per learning area shall still be followed. For ALS and SPED, the Schools or Centers shall be given the liberty to design time allotment depending on prevailing circumstances in their own contexts. Modules to be used in Kindergarten, Grades 5 and 10, SPED, and ALS shall be provided by the Regional Office. Modules to be used for grade 11-TVL track shall be the counterpart of the identified SDOs.
7. Identified demo-teachers, their school heads shall be oriented on July 6 to 8. ALL SDO EPS, PSDSs, CID and SGOD Chiefs from all 8 SDOs shall be oriented on July 7. Links for the online orientation shall be communicated through the participants' registered DepEd email addresses.
8. Orientation of parents shall be made via a recorded session to be deployed to all SDOs. The school head shall take-charge of the parents' orientation. SDO-SGOD shall monitor the activity to ensure that parent-participants are provided the needed information and guidance.
9. Recorded sessions shall be deployed by the Regional Office to the School Heads, through the SDOs not later than July 9, 2020. It is expected that the Parents' Orientation will be conducted on July 10, 2020.
10. Strategies for orientation to parents at the school levels may be done through any of the following:
  - Face-to-face meeting limited to 10 parents only per session, with age ranges above 21 and below 60 years old, maintaining physical distancing, wearing of masks, and observing health protocols as advised by health authorities;
  - Radio announcements in areas where radio is available;
  - Use of printed materials to be given as flyers or posted in conspicuous places;
  - Assistance from barangay officials or community leaders for coordination with parents in the community;
  - Posting or sharing the recorded session through social media (facebook, messenger, and the like)
  - Use of SMS or call;
  - Online orientation if applicable;
  - Other feasible strategies deemed most appropriate depending on the school's or community's context, observing strict compliance with health and safety protocols.





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11. The Regional Office has partnered with the Police Regional Office-Cordillera (PROCOR) to assist the SDOs and schools in the conduct of this pilot testing activity.
12. Should SDOs or schools opt to conduct the pilot testing across all grade levels, this preference may be allowed, provided that the SDOs will ensure proper coordination with concerned participants and partner stakeholders, and provide the technical assistance needed especially in terms of learning resources. SDO or school partnership initiatives relative to this activity are allowed, provided these partnerships are properly channeled and legally authorized.
13. In coordination with the Regional Office Public Affairs Unit and the Information and Communications Technology Unit, proper dissemination of the mechanics of the pilot testing activity shall be conducted through various media as deemed possible and appropriate.
14. Attached are the following:  
Enclosure 1 - Corrected synchronized schedule of activities; and  
Enclosure 2 - Template for the list of SDO participants to be sent through email at [clmd.depedcar@gmail.com](mailto:clmd.depedcar@gmail.com) on or before July 1, 2020.
15. All other provisions of Regional Memorandum No. 164, s. 2020 will remain in place.
16. Immediate and wide dissemination of this Memorandum is desired.

  
**MAY B. ECLAR PhD, CESO V**  
Regional Director

CLMD/CFM/bah



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 - 1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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**Enclosure No. 1. Synchronized Calendar of Activities Relative to Pilot Testing**

STRATEGIES/ PROCESSES	GOVERNANCE LEVEL TASKS			DATES OF CONDUCT
	RO	SDO	SCHOOLS	
<b>I. Pre-Pilot Testing Activities</b>				
<b>Advocacy Activities</b>	Conduct of stakeholders' Forum and Focus Group Discussion with Stakeholders	Participate in the Forum	Participate in the Focus Group Discussion with Parents and Learners	<b>July 2 July 10</b>
<b>Module Preparation and Conversion to Various Media for Project Resilience</b>	Conduct of workshop and module guide preparation; partner with out-sources for comic strip writing and illustration, video production; Quality assurance of learning resources; refinement; reproduction; packaging; video editing	Identify module writers, radio script writers, and ICT support on video editing	Teachers to serve as module writers and radio script writers	
	<i>Brainstorming of TWG</i>			<b>June 23</b>
	<i>Orientation of Module Writers, Illustrators, Comic Strip, Radio/TV Script Writers</i>	<i>Participation</i>	<i>Participation</i>	<b>June 24</b>
	<i>Provision of TA</i>	<i>Writeshop/LR Development</i>	<i>Writeshop/LR Development</i>	<b>June 25 - July 4</b>
	<i>Provision of TA</i>	<i>Submission of Learning Resources</i>	<i>Submission of Learning Resources</i>	<b>July 6</b>
	<i>Quality Assurance of LRs</i>	<i>Quality Assurance of LRs</i>	<i>Development and Submission</i>	<b>July 6-8</b>
	<i>Refinement, Reproduction and Packaging</i>	<i>Receipt of LRs and Distribution to Schools</i>	<i>Receipt of LRs and Utilization</i>	<b>July 9-10</b>
<b>Guided Workshop for Script writers and Video Demo-teachers</b>	Issuance of Regional Memorandum re Conduct of guided workshop	Identify teacher participants	Teachers to participate, serve as script writers and video demo-teachers	
	<i>Orientation of Participants on</i>	<i>Orientation</i>	<i>Participation</i>	<b>June 29</b>





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	<i>Script Writing and Video Development</i>			
	<i>Provision of TA for the Initial Development of Scripts</i>	<i>Development of Scripts</i>	<i>Development of Scripts</i>	<b>June 30</b>
	<i>Critiquing of Outputs on Scripts</i>	<i>Development and Presentation of Videos and Audios</i>	<i>Development and Presentation of Videos and Audios</i>	<b>July 1</b>
	<i>Critiquing for Refinement of videos and audios</i>	<i>Development and Presentation of Videos and Audios</i>	<i>Development and Presentation of Videos and Audios</i>	<b>July 2</b>
	<i>Provision of TA during the Submission of Refined Videos and Audios</i>	<i>Presentation of Refined Videos and Audios; Submission to TWG</i>		<b>July 3</b>
	<i>Video and Audio Editing</i>	<i>Receipt of Edited Videos and Audios; Distribution to Schools</i>	<i>Receipt and Utilization</i>	<b>July 6-7</b>
<b>Orientation of Teachers from Schools Participating in the Pilot Testing Activity</b>	Provide guidance on conduct of pilot testing through the issuance of a Regional Memorandum; award certificates of recognition to demo-teachers	Identify School or Center as Pilot Testing venues; Submit list of schools and demo-teachers to RO-CLMD	Identify demo-teachers for K-language, grade 5-EsP, 10-Math, 11-TVL, ALS, and SPED; Submit list of demo-teachers to SDO-CID	<b>June 26</b>
	<i>Debriefing Session for Teachers</i>	<i>Debriefing Session for Teachers</i>	<i>Participation</i>	<b>July 6</b>
	<i>Strategies for Priming Parents and Learners in the New Normal</i>	<i>Strategies for Priming Parents and Learners in the New Normal</i>	<i>Participation of Teachers</i>	<b>July 7</b>
	<i>Orientation on Distance Delivery Modalities (Modular, Online, TV/Radio-based Instruction) and on Preparation of Weekly Learning Plan and Class Schedule</i>	<i>Participation</i>	<i>Participation</i>	
	<i>Provision of TA on Preparation of 2-</i>	<i>Provision of TA</i>	<i>Workshop on Preparation of a</i>	<b>July 8</b>





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	<i>week Learning Plan and Class Schedule</i>		<i>2-week Learning Plan and Class Schedule</i>	
	<i>Critiquing of Outputs (2-week Learning Plan and Class Schedule)</i>	<i>Critiquing</i>	<i>Presentation of Workshop Output</i>	
<b>Orientation of Para-Teachers</b>	<i>Conduct Orientation of Para-Teachers and Parents</i>	<i>Participation</i>	<i>Participation</i>	<b>July 7</b>
<b>Orientation on Remote Instructional Supervision of School Heads from Schools Participating in Pilot Testing Activity</b>	<i>Provide guidance on strategies for remote instructional supervision; award certificates of recognition to School Heads</i>	<i>Identify School or Center as Pilot Testing venues; Submit list of schools to RO-CLMD</i>	<i>School Heads to participate and apply inputs gained through simulation</i>	
	<i>Debriefing Session for School Heads and SDO Personnel</i>	<i>Participation in the Debriefing Session</i>	<i>Participation in the Debriefing Session</i>	<b>July 6</b>
	<i>Orientation on Remote Monitoring of RO and SDO EPSs and on Instructional Supervision of School Heads</i>	<i>Orientation</i>	<i>Participation</i>	<b>July 7</b>
	<i>Provision of Feedback; Agreements</i>	<i>Provision of Feedback</i>	<i>Queries for Clarification</i>	<b>July 8</b>
<b>II. Pilot Testing Activities</b>				
<b>Pilot Testing of Distance Learning Delivery</b>	<i>Monitor conduct of pilot testing activity; Provide TA where needed</i>	<i>Monitor conduct of pilot testing; Provide TA where needed</i>	<i>Conduct pilot testing activity</i>	
	<i>Provision of Guidance, Monitoring and Evaluation during the conduct of pilot testing activity on materials for Project Resiliency</i>	<i>Monitoring; Provision of TA</i>	<i>Conduct of pilot testing activity on Testing Materials for Project Resiliency</i>	<b>July 13-17</b>
	<i>Provision of Guidance, Monitoring and Evaluation during the Dry-run of Distance Learning</i>	<i>Monitoring; Provision of TA</i>	<i>Dry-run of Distance Learning Delivery; Dry-run of Remote Instructional Supervision</i>	<b>July 20-24</b>
<b>III. Post Pilot Testing Activities</b>				





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<b>Feedback and Evaluation</b>	Issuance of Regional Memorandum on conduct of online focused group discussion to evaluate pilot testing activity; facilitate FGD; document conduct of FGD	Participate in the online FGD; Submit feedback to RO-CLMD	Gather feedback from teachers, parents, learners and submit these to the SDO-CID	
	<i>Consolidation of feedback from SDOs</i>	<i>Gather feedback from the participating schools and submit reports to RO-CLMD</i>	<i>School Head, Teachers, Parents, Learners to provide feedback and submit report to SDO-CID</i>	<b>July 27-28</b>
	<i>Analysis of feedback results; Preparation of conclusion and recommendations from the analysis</i>			<b>July 29-30</b>
	<i>Finalization of report and submission to ORD; Reporting feedback to the field through a Regional Memorandum</i>	<i>Dissemination of Regional Memorandum to schools; Utilize feedback to initiate feasible plans of actions</i>	<i>Utilize feedback for improvement and appropriate actions</i>	<b>July 31</b>
<b>Continual Improvement Mechanisms</b>	Analyze results of FGD and feedback submitted by SDOs and Schools; Provide guidance to fill in gaps arising from pilot testing feedback to ensure support to SDOs and schools	Submit feedback to RO-CLMD; Fill in gaps arising from pilot testing feedback to ensure support to schools	Fill in gaps arising from pilot testing feedback to ensure efficient preparation for the next SY	<b>August 3-7</b>
	Dialogue with parents and guardians through online FGD to continuously assure them that they are supported	Participate in the online FGD	Participate in the online FGD	<b>August 6</b>
	Dialogue with learners through online FGD to continuously assure them that	Participate in the online FGD	Participate in the online FGD	<b>August 7</b>





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	their needs are prioritized			
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**Enclosure No. 2. Template for the List of SDO Personnel**  
(email on or before July 1 through [clmd.depedcar@gmail.com](mailto:clmd.depedcar@gmail.com))

Division: \_\_\_\_\_

NO.	NAME OF PERSONNEL	POSTION/ DESIGNATION	DepEd EMAIL ADDRESS
		CID Chief	
		SGOD Chief	
		All CID EPS	
		All PSDSs	



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 - 1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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