



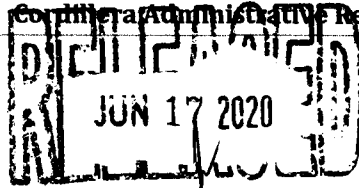
Republic of the Philippines
Department of Education

Cordillera Administrative Region

Office of the Regional Director

June 15, 2020

Regional Memorandum
 No. 160-2020



DEPED-CAR

**SUBMISSION OF THE 2020 MONITORING REPORT
 OF THE JOINT BRIGADA ESKWELA AND OPLAN BALIK ESKWELA**

To: Schools Division Superintendent
 All others concerned

1. Pursuant to DepEd Memorandum No. 53 s 2020, "Joint Implementing Guidelines on the 2020 Brigada Eskwela and Oplan Balik Eskwela relative to the Covid – 19 Situation", DepEd CAR through Field Technical Assistance Division (FTAD) request the submission of the following forms:

FORMS	OFFICE	DATE OF SUBMISSION
Enclosure A - Monitoring Tool for the Opening of Classes Public School (K-12), ALS, SHS and Brigada Eskwela (SDO TO RO)	SDO to Regional Office	June 30,2020 July 30, 2020 Aug 15, 2020
Enclosure B - Monitoring Tool for the Opening of Classes Public School (K-12), ALS, SHS and Brigada Eskwela (Schools to SDO)	Schools to SDOs	August 24, 2020 August 31, 2020
Enclosure C - Monitoring Tool for the Opening of Classes Public School (K-12), ALS, SHS and Brigada Eskwela (SDO to RO)	SDOs to Regional Office	August 28, 2020 September 4, 2020
Enclosure D - Monitoring Tool for the Opening of Classes Private School (K-12) (Schools to SDO)	Schools to SDOs	August 24, 2020 August 31, 2020
Enclosure E - Monitoring Tool for the Opening of Classes Private School (K-12) (Schools to SDO)	SDOs to Regional Office	August 28, 2020 September 4, 2020

2. Reports must follow the template in the Enclosures using MS EXCEL and submit to the SDOs c/o SGOD and Regional Office c/o FTAD or email at car@deped.gov.ph or ftad.depedcar@gmail.com on or before due date/s.

3. For dissemination and compliance.

MAY B. ECLAR Ph.D., CESO V
 Regional Director

FTAD/FEV/marjo



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
 Website: www.depedcar.ph | Email Address: car@deped.gov.ph



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Quality Management System
 DE-50500784 QM15



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Document Code: CAR-QF-FTAD-06

Revision: 00

Effectivity date: 06-18-2018

**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

ENCLOSURE A

Division of _____
Address _____

A.1 ENROLMENT- (K-10)

Level (No of schools ____)	Enrolment 2019-2020			Enrolment As of _____			Plan of action to reach out those who are not yet enrolled
	Male	Female	Total	Male	Female	Total	
Kindergarten							
Grade 1							
Grade 2							
Grade 3							
Grade 4							
Grade 5							
Grade 6							
Grade 7							
Grade 8							
Grade 9							
Grade 10							
TOTAL							

A.2 ALS (K-12)

LEVEL	Male	Female	Total	REMARKS
Basic Literacy (Kinder to Grade I)				
Lower Elementary (Grade 2-3)				
Advanced Elementary (Grade 4-6)				
Junior High School				
Senior High School				

A. 3 Senior High School



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

Level Grade 11	End of the School Year Enrolment 2019-2020			Enrolment As of _____			ALS Passers Who Enrolled			Plan of action to reach out those who are not yet enrolled
	Male	Female	Total	Male	Female	Total	Male	Female	Total	
STEM										
GA										
HUMMS										
ABM										
TVL										
TOTAL										
GRADE 12										
STEM										
GA										
HUMMS										
ABM										
TVL										
TOTAL										



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

ENCLOSURE B

School: _____
Address: _____
School Head: _____

Division: _____
School ID: _____
Contact Number: _____

A. ENROLMENT- (K-10)

Level	End of the School Year Enrolment 2019-2020			Enrolment As of _____			Action to be taken to those who are not yet in school
	Male	Female	Total	Male	Female	Total	
Kindergarten							
Grade 1							
Grade 2							
Grade 3							
Grade 4							
Grade 5							
Grade 6							
Grade 7							
Grade 8							
Grade 2							
Grade 2							
TOTAL							



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

A.2 ALS (K-12)

LEVEL	Male	Female	Total	REMARKS
Basic Literacy (Kinder to Grade I)				
Lower Elementary (Grade 2-3)				
Advanced Elementary (Grade 4-6)				
Junior High School				
Senior High School				

A.3 Senior High School

Level Grade 11	End of the School Year Enrolment 2019-2020			Enrolment As of _____			ALS Passers Who Enrolled			Action to be taken to those who are not yet in school
	Male	Female	Total	Male	Female	Total	Male	Female	Total	
STEM										
GA										
HUMMS										
ABM										
TVL										
TOTAL										
GRADE 12										
STEM										
GA										
HUMMS										
ABM										
TVL										
TOTAL										



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

B. LEARNING MODALITIES

INDICATOR 1 – FACE TO FACE – traditional classroom scenario

LEARNERS	No of Learners	ACTION TAKEN	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

INDICATOR 2 . A – Distance learning

LEARNERS	No of learners – on line distance learning	No of learners with electricity	No of learners with cable TV	No of learners with non cable TV	No of learners with basic cellphone	No of learners with smartphone	No of learners with tablet	No of learners with radio	No of learners with desktop computer	No of learners with laptop	No of learners with internet connection – internet connection (pls specify)	others
Kindergarten												
Grade 1												
Grade 2												
Grade 3												
Grade 4												
Grade 5												
Grade 6												
Grade 7												
Grade 8												
Grade 9												
Grade 10												
TOTAL												



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

INDICATOR 2.B – Distance Learning

LEARNERS	No of modules provided by the school	No of other learning materials provided by the school	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			

INDICATOR 3 – Blended Learning

LEARNERS	No of Learners who avail of combination 1 & 2	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

INDICATOR 4 – Home Schooling

LEARNERS	No of Learners who will just stay home studying with parents as teachers (parents guidance)	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		

C. LEARNING ENVIRONMENT

INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS	INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS
Health Bulletin posted in strategic area					Individual Hand Washing with sufficient water, sanitation bar, anti-bacterial/germicidal soap proper handwashing hygiene information material (No of handwashing outlets)				
Printed materials – Covid 19, things to do in case of emergency									
Functional school clinic					Availability of bacterial /germicidal soap for handwashing / alcohol				



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

First aid kit - Multi vitamin capsules, tablets or syrups for deped personnel and school children, disposable surgical/face mask and surgical gloves					Sufficient water supply safe for drinking				
Updated health records of school personnel and learners					Availability of disinfectants, hand sanitizers, alcohol(70% solution), thermal scanner				
School entrance with volunteer stakeholders to check on body temperature, temperature scanner					Availability of functional equipment in case of disaster such as fire extinguisher, flash light, megaphones				
Rooms used as quarantine areas are properly disinfected / cleaned by the LGU for the use of the teachers and learners					Cleaning materials or disinfectants that maybe used to disinfect the learning areas, such as disinfectant spray, or disinfecting bleach to be used after class hours				
Presence of AIP 2020-21 (activities related to health protocols and to relieve stress of learners					Separate comfort rooms for males and females				
Contingency plan in case of disaster					Material recovery facility				



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(Schools to SDO)**

Name of Office: Field Technical Assistance Division

Functional early warning system to inform students and school personnel in case of emergency					School canteen with permit				
Evacuation plan and procedures in case of emergency					Classrooms with proper ventilation				
Citizens charter / HELP Hotline					Health corners inside the classroom				
Precautionary measures to be observed in conducting the joint Brigada and OBE					DRRM corners inside the classroom				
Others									

D. PARTNERSHIP

NAME OF PARTNERS	THING/S THEY WILL PROVIDE	REMARKS
<i>Ex. AAA Construction Co</i>	<i>2 handwashing outlet with 10 boxes of germicidal soap</i>	<i>With MOU</i>

(continue on separate sheet if necessary)



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(School to SDO)**

Name of Office: Field Technical Assistance Division

F. FOR SCHOOL HEAD

INDICATORS	SCHOOL PERSONNEL	TEACHERS	REMARKS
Fully aware of precautionary measures on COVID 19 and health protocols			
Training need - online and offline modes of Distance Learning			
Other trainings under new normal – coping with new normal, use of OER 365 for the delivery of instruction, etc.			
Reporting in school			
Developed learning materials – number developed			
OTHERS			

G. OTHERS

ISSUES / CONCERNS	ACTION TAKEN	RECOMMENDATIONS

Prepared by

PRINTED NAME OVER SIGNATURE
SCHOOL HEAD



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

ENCLOSURE C

DIVISION OF _____

A. ENROLMENT- (K-10) – to be filled up on Aug 31, SEPTEMBER 14

Level No of schools _____	End of the School Year Enrolment 2019-2020			Enrolment As of _____			Action to be taken to those who are not yet in school
	Male	Female	Total	Male	Female	Total	
Kindergarten							
Grade 1							
Grade 2							
Grade 3							
Grade 4							
Grade 5							
Grade 6							
Grade 7							
Grade 8							
Grade 2							
Grade 2							
TOTAL							



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**



Name of Office: Field Technical Assistance Division

A.2 ALS (K-12)

LEVEL	Male	Female	Total	REMARKS
Basic Literacy (Kinder to Grade I)				
Lower Elementary (Grade 2-3)				
Advanced Elementary (Grade 4-6)				
Junior High School				
Senior High School				

A.3 Senior High School

Level Grade 11	End of the School Year Enrolment 2019-2020			Enrolment As of _____			ALS Passers Who Enrolled			Action to be taken to those who are not yet in school
	Male	Female	Total	Male	Female	Total	Male	Female	Total	
STEM										
GA										
HUMMS										
ABM										
TVL										
TOTAL										
GRADE 12										
STEM										
GA										
HUMMS										
ABM										
TVL										
TOTAL										

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	Monitoring Tool for the Opening of Classes Public School (K-12), ALS, SHS and Brigada Eskwela (SDO to RO)		Revision: 00 Effectivity date: 06-18-2018
			Name of Office: Field Technical Assistance Division

B. LEARNING MODALITIES

INDICATOR 1 – FACE TO FACE – traditional classroom scenario

LEARNERS	No of Learners	ACTION TAKEN	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

INDICATOR 2 . A – Distance learning

LEARNERS	No of learners – on line distance learning	No of learners with electricity	No of learners with cable TV	No of learners with non cable TV	No of learners with basic cellphone	No of learners with smartphone	No of learners with tablet	No of learners with radio	No of learners with desktop computer	No of learners with laptop	No of learners with internet connection – internet connection (pls specify)	others
Kindergarten												
Grade 1												
Grade 2												
Grade 3												
Grade 4												
Grade 5												
Grade 6												
Grade 7												
Grade 8												
Grade 9												
Grade 10												
TOTAL												



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

INDICATOR 2.B – Distance Learning

LEARNERS	No of modules provided by the school	No of other learning materials provided by the school	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			

INDICATOR 3 – Blended Learning

LEARNERS	No of Learners who avail of combination 1 & 2	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

INDICATOR 4 – Home Schooling

LEARNERS	No of Learners who will just stay home studying with parents as teachers (parents guidance)	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		

C. LEARNING ENVIRONMENT

INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS	INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS
Health Bulletin posted in strategic area					Individual Hand Washing with sufficient water, sanitation bar, anti-bacterial/germicidal soap proper handwashing hygiene information material (No of handwashing outlets)				
Printed materials – Covid 19, things to do in case of emergency									
Functional school clinic					Availability of bacterial /germicidal soap for handwashing / alcohol				



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

First aid kit - Multi vitamin capsules, tablets or syrups for deped personnel and school children, disposable surgical/face mask and surgical gloves					Sufficient water supply safe for drinking				
Updated health records of school personnel and learners					Availability of disinfectants, hand sanitizers, alcohol(70% solution), thermal scanner				
School entrance with volunteer stakeholders to check on body temperature, temperature scanner					Availability of functional equipment in case of disaster such as fire extinguisher, flash light, megaphones				
Rooms used as quarantine areas are properly disinfected / cleaned by the LGU for the use of the teachers and learners					Cleaning materials or disinfectants that maybe used to disinfect the learning areas, such as disinfectant spray, or disinfecting bleach to be used after class hours				
Presence of AIP 2020-21 (activities related to health protocols and to relieve stress of learners					Separate comfort rooms for males and females				
Contingency plan in case of disaster					Material recovery facility				



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

Functional early warning system to inform students and school personnel in case of emergency					School canteen with permit				
Evacuation plan and procedures in case of emergency					Classrooms with proper ventilation				
Citizens charter / HELP Hotline					Health corners inside the classroom				
Precautionary measures to be observed in conducting the joint Brigada and OBE					DRRM corners inside the classroom				
Others									

D. PARTNERSHIP

No of partners	THING/S THEY WILL PROVIDE	REMARKS
<i>Ex. AAA Construction Co</i>	<i>2 handwashing outlet with 10 boxes of germicidal soap</i>	<i>With MOU</i>

(continue on separate sheet if necessary)



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**Monitoring Tool for the Opening of Classes
Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

E. 1 FOR THE TEACHERS

INDICATORS	ISSUED BY GOVERNMENT	PERSONAL
LAPTOP		
SMARTPHONES		
ELECTRICITY		
Others		

E.2 TEACHERS TRAINING

TRAINING	CONDUCTED BY	REMARKS
Teachers are trained on embracing the new normal		
Teachers / School Guidance Coordinators readiness of to conduct mental health and psycho social support/activities to learners		
Other trainings participated – new normal (pls specify)		

F. FOR SCHOOL HEAD

INDICATORS	SCHOOL PERSONNEL	TEACHERS	REMARKS
Fully aware of precautionary measures on COVID 19 and health protocols			
Training need - online and offline modes of Distance Learning			
Other trainings under new normal – coping with new normal, use of OER 365 for the delivery of instruction, etc.			
Reporting in school			
Developed learning materials – number developed			
OTHERS			



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Public School (K-12), ALS, SHS and Brigada Eskwela
(SDO to RO)**

Name of Office: Field Technical Assistance Division

G. OTHERS

ISSUES / CONCERNS	ACTION TAKEN	RECOMMENDATIONS

Prepared by

PRINTED NAME OVER SIGNATURE

Schools Division Superintendent

ENCLOSURE D



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Monitoring Tool for the Opening of Classes Private Schools (K-1 (School to SDO)

Name of Office: Field Technical Assistance Division

ENCLOSURE D

School: _____
Address: _____
School Head: _____

Division: _____
School ID: _____
Contact Number: _____

A.1 ENROLMENT- (K-10)

Level	End of the School Year Enrolment 2019-2020			Enrolment As of _____			No of ESC Grantee	ACTION to reach out those who are not yet enrolled
	Male	Female	Total	Male	Female	Total		
Kindergarten								
Grade 1								
Grade 2								
Grade 3								
Grade 4								
Grade 5								
Grade 6								
Grade 7								
Grade 8								
Grade 9								
Grade 10								
TOTAL								



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Monitoring Tool for the Opening of Classes Private Schools (K-12) (School to SDO)

Name of Office: Field Technical Assistance Division

A.2 Senior High School

Level Grade 11	End of the School Year Enrolment 2019-2020			Enrolment As of _____			ALS Passers Who Enrolled			SHSVP GRANTEE	ACTION to reach out those who are not yet enrolled
	Male	Female	Total	Male	Female	Total	Male	Female	Total		
STEM											
GA											
HUMMS											
ABM											
TVL											
TOTAL											
GRADE 12											
STEM											
GA											
HUMMS											
ABM											
TVL											
TOTAL											



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Monitoring Tool for the Opening of Classes Private Schools (K-12) (School to SDO)

Name of Office: Field Technical Assistance Division

B. TUITION FEE INCREASE

LEARNERS	FROM	TO	WITH PERMIT
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11(identify what strand)			
Grade 12 (identify what strand)			



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Monitoring Tool for the Opening of Classes Private Schools (K-12) (School to SDO)

Name of Office: Field Technical Assistance Division

B. LEARNING MODALITIES

INDICATOR 1 – FACE TO FACE – traditional classroom scenario

LEARNERS	No of Learners	ACTION TAKEN	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			



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**Monitoring Tool for the Opening of Classes
Private Schools (K-12)
(School to SDO)**

Name of Office: Field Technical Assistance Division

INDICATOR 2 . A – Distance learning

LEARNERS	No of learners – on line distance learning	No of learners with electricity	No of learners with cable TV	No of learners with non cable TV	No of learners with basic cellphone	No of learners with smartphone	No of learners with tablet	No of learners with radio	No of learners with desktop computer	No of learners with laptop	No of learners with internet connection – internet connection (pls specify)	others
Kindergarten												
Grade 1												
Grade 2												
Grade 3												
Grade 4												
Grade 5												
Grade 6												
Grade 7												
Grade 8												
Grade 9												
Grade 10												
TOTAL												



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**Monitoring Tool for the Opening of Classes
Private Schools (K-12)
(School to SDO)**



Name of Office: Field Technical Assistance Division

INDICATOR 2.B – Distance Learning

LEARNERS	No of modules provided by the school	No of other learning materials provided by the school	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			

INDICATOR 3 – Blended Learning

LEARNERS	No of Learners who avail of combination 1 & 2	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		

	Quality Form		Document Code: CAR-QF-FTAD-06 Revision: 00 Effectivity date: 06-18-2018
	Monitoring Tool for the Opening of Classes Private Schools (K-12) (School to SDO)		Name of Office: Field Technical Assistance Division

INDICATOR 4 – Home Schooling

LEARNERS	No of Learners who will just stay home studying with parents as teachers (parents guidance)	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		

C. LEARNING ENVIRONMENT

INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS	INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS
Health Bulletin posted in strategic area					Individual Hand Washing with sufficient water, sanitation bar, anti-bacterial/germicidal soap proper handwashing hygiene information material (No of handwashing outlets)				
Printed materials – Covid 19, things to do in case of emergency									
Functional school clinic					Availability of bacterial /germicidal soap for				



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**Monitoring Tool for the Opening of Classes
Private Schools (K-12)
(School to SDO)**

Name of Office: Field Technical Assistance Division

					handwashing / alcohol				
First aid kit - Multi vitamin capsules, tablets or syrups for deped personnel and school children, disposable surgical/face mask and surgical gloves					Sufficient water supply safe for drinking				
Updated health records of school personnel and learners					Availability of disinfectants, hand sanitizers, alcohol(70% solution), thermal scanner				
School entrance with school personnel to check on body temperature, temperature scanner					Availability of functional equipment in case of disaster such as fire extinguisher, flash light, megaphones				
Functional early warning system to inform students and school personnel in case of emergency					Cleaning materials or disinfectants that maybe used to disinfect the learning areas, such as disinfectant spray, or disinfecting bleach to be used after class hours				
Evacuation plan and procedures in case of emergency					Separate comfort rooms for males and females				



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Monitoring Tool for the Opening of Classes Private Schools (K-12) (School to SDO)

Name of Office: Field Technical Assistance Division

Citizens charter / HELP Hotline					Classrooms with proper ventilation				
School canteen with permit					Health corners inside the classroom				
Material recovery facility					DRRM corners inside the classroom				
Others									

D.1 FOR THE TEACHERS

INDICATORS	ISSUED BY THE SCHOOL	PERSONAL
LAPTOP		
SMARTPHONES		
Others		

D.2 TEACHERS TRAINING

TRAINING	CONDUCTED BY	REMARKS
Teachers are trained on embracing the new normal		
Teachers / School Guidance Coordinators readiness of to conduct mental health and psycho social support/activities to learners		
Other trainings participated – new normal (pls specify)		



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Monitoring Tool for the Opening of Classes Private Schools (K-12) (School to SDO)



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E. FOR SCHOOL HEAD

INDICATORS	School personnel	Teachers	REMARKS
Fully aware of precautionary measures on COVID 19 and health protocols			
Training need on online and offline modes of Distance Learning			
Other trainings under new normal – coping with new normal			
Reporting in school			
Developed learning materials – NUMBER DEVELOPED			
OTHERS			

F. OTHERS

ISSUES / CONCERNS	ACTION TAKEN	RECOMMENDATIONS

Prepared by:

 PRINTED NAME OVER SIGNATURE
 SCHOOL HEAD/DIRECTOR/DIRECTRESS



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**Monitoring Tool for the Opening of Classes
Private Schools (K-1
(SDO to RO)**

Name of Office: Field Technical Assistance Division

ENCLOSURE E

DIVISION OF _____

A.1 ENROLMENT- (K-10) TO BE FILLED UP ON AUG 31, SEPTEMBER 11

NO OF PRIVATE SCHOOLS _____

Level	End of the School Year Enrolment 2019-2020			Enrolment As of _____			No of ESC Grantee	ACTION to reach out those who are not yet enrolled
	Male	Female	Total	Male	Female	Total		
Kindergarten								
Grade 1								
Grade 2								
Grade 3								
Grade 4								
Grade 5								
Grade 6								
Grade 7								
Grade 8								
Grade 9								
Grade 10								
TOTAL								



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A.2 Senior High School

Level Grade 11	End of the School Year Enrolment 2019-2020			Enrolment As of _____			ALS Passers Who Enrolled			SHSVP GRANTEE	ACTION
	Male	Female	Total	Male	Female	Total	Male	Female	Total		
STEM											
GA											
HUMMS											
ABM											
TVL											
TOTAL											
GRADE 12											
STEM											
GA											
HUMMS											
ABM											
TVL											
TOTAL											



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B. TUITION FEE INCREASE

LEARNERS	FROM	TO	WITH PERMIT
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11			
Grade 12			

- For grades 11 and 12 – identify what strand



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B. LEARNING MODALITIES

INDICATOR 1 – FACE TO FACE – traditional classroom scenario

LEARNERS	No of Learners	ACTION TAKEN	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			



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INDICATOR 2 . A – Distance learning

LEARNERS	No of learners – on line distance learning	No of learners with electricity	No of learners with cable TV	No of learners with non cable TV	No of learners with basic cellphone	No of learners with smartphone	No of learners with tablet	No of learners with radio	No of learners with desktop computer	No of learners with laptop	No of learners with internet connection – internet connection (pls specify)	others
Kindergarten												
Grade 1												
Grade 2												
Grade 3												
Grade 4												
Grade 5												
Grade 6												
Grade 7												
Grade 8												
Grade 9												
Grade 10												
TOTAL												



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INDICATOR 2.B – Distance Learning

LEARNERS	No of modules provided by the school	No of other learning materials provided by the school	REMARKS
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
TOTAL			

INDICATOR 3 – Blended Learning

LEARNERS	No of Learners who avail of combination 1 & 2	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		



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INDICATOR 4 – Home Schooling

LEARNERS	No of Learners who will just stay home studying with parents as teachers (parents guidance)	REMARKS
Kindergarten		
Grade 1		
Grade 2		
Grade 3		
Grade 4		
Grade 5		
Grade 6		
Grade 7		
Grade 8		
Grade 9		
Grade 10		
TOTAL		

C. LEARNING ENVIRONMENT

INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS	INDICATORS	ACTUAL	NEED	ACTION TAKEN	REMARKS
Health Bulletin posted in strategic area					Individual Hand Washing with sufficient water, sanitation bar, anti-bacterial/germicidal soap proper handwashing hygiene information material (No of handwashing outlets)				
Printed materials – Covid 19, things to do in case of emergency									



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Functional school clinic					Availability of bacterial /germicidal soap for handwashing / alcohol				
First aid kit - Multi vitamin capsules, tablets or syrups for deped personnel and school children, disposable surgical/face mask and surgical gloves					Sufficient water supply safe for drinking				
Updated health records of school personnel and learners					Availability of disinfectants, hand sanitizers, alcohol(70% solution), thermal scanner				
School entrance with school personnel to check on body temperature, temperature scanner					Availability of functional equipment in case of disaster such as fire extinguisher, flash light, megaphones				
Functional early warning system to inform students and school personnel in case of emergency					Cleaning materials or disinfectants that maybe used to disinfect the learning areas, such as disinfectant spray, or disinfecting bleach to be used after class hours				



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Evacuation plan and procedures in case of emergency					Separate comfort rooms for males and females				
Citizens charter / HELP Hotline					Classrooms with proper ventilation				
School canteen with permit					Health corners inside the classroom				
Material recovery facility					DRRM corners inside the classroom				
Others									

D.1 FOR THE TEACHERS

INDICATORS	ISSUED BY THE SCHOOL	PERSONAL
LAPTOP		
SMARTPHONES		
Others		

D.2 TEACHERS TRAINING

TRAINING	CONDUCTED BY	REMARKS
Teachers are trained on embracing the new normal		
Teachers / School Guidance Coordinators readiness of to conduct mental health and psycho social support/activities to learners		
Other trainings participated – new normal (pls specify)		



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E. FOR SCHOOL HEAD

INDICATORS	School personnel	Teachers	REMARKS
Fully aware of precautionary measures on COVID 19 and health protocols			
Training need on online and offline modes of Distance Learning			
Other trainings under new normal – coping with new normal			
Reporting in school			
Developed learning materials – NUMBER DEVELOPED			
OTHERS			

F. OTHERS

ISSUES / CONCERNS	ACTION TAKEN	RECOMMENDATIONS

Prepared by

 PRINTED NAME OVER SIGNATURE
 Schools Division Superintendent