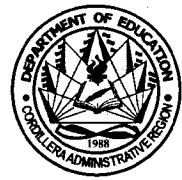




Republic of the Philippines  
 Department of Education  
**CORDILLERA ADMINISTRATIVE REGION**  
 Wangal, La Trinidad, Benguet




June 8, 2016

**REGIONAL MEMORANDUM**

No. **156-2016**

RECEIVED  
 JUN 08 2016  
 DEPED-CAR Time: 3:15

To: Schools Division Superintendents  
 Chiefs of Divisions in the Regional Office  
 All concerned

From:   
**SORAYA T. FACULO**  
 Chief Education Supervisor, HRDD  
 Officer-In-Charge

Subject: Meeting with the Incoming OIC-Regional Director

1. The incoming **Officer-In-Charge of the Office of the Regional Director (OIC-RD)** of DepED-CAR, **BEATRIZ G. TORNO**, Assistant Regional Director from Region IV-A, will be arriving on June 9, 2016.
2. A ceremony for the turnover of responsibilities shall be held at the NEAP-CAR at 9:00 A.M. on June 10, 2016. The Schools Division Superintendents and three other officials of their Division are requested to attend the turnover ceremony.
3. After the ceremony, the Director shall conduct a meeting with the Schools Division Superintendents, Assistant Schools Division Superintendents, and Chiefs/OICs of Divisions in the Regional Office, on the following concerns among others:
  - a. Schools Division Superintendents shall report on the Status of the Senior High School (SHS) Program and give update on the Opening of classes in their respective Divisions;
  - b. Chiefs of Divisions in the Regional Office shall give update on the status of their respective programs.
5. Travel expenses of participants from the SDOs shall be charged to local funds. AM snacks and lunch of participants to the ceremony/meeting shall be charged to Regional Office funds.
6. For information, guidance, and compliance.

STF/ETA/ea

Telephone Numbers:

Office of the Director IV	422-1318	Budget and Finance Division	422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	422-4074	Elementary Education Division	422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434